

# GICHARU GEORGE NGUGI

Community Development Specialist | Social Services Professional | Trainer  
& Educator

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Murang'a, Kenya

ID 35911845

## Personal Information

**Nationality:** Kenyan

**Date of Birth:** August 15, 1998

**Marital Status:** Single

**Religion:** Christian

**Languages:** English, Kiswahili, Kikuyu

**ID Number:** 35911845

# Career Objective

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A dedicated community development specialist with a passion for sustainable development, effective communication, teamwork, and maintaining high moral standards. Committed to empowering communities through evidence-based interventions, capacity building, and collaborative partnerships. Seeking to contribute to community development initiatives through reliable and responsible professional practice, leveraging expertise in training, social services, and community mobilization to create lasting positive impact in the lives of individuals and communities.

## Educational Background

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### Bachelor of Science in Community Development

**Chuka University**

September 2017 – September 2021

Second Class Honors, Upper Division



### Kenya Certificate of Secondary Education (KCSE)

**Vidhu Ramji High School**

2013 – 2016

Grade: C Plus



### Kenya Certificate of Primary Education (KCPE)

**Maragi Primary School**

2008 – 2013

Marks: 329 out of 500

# Professional Experience

## Trainer

Kiharu Technical College, Murang'a

May 2024 – January 2025

- ▶ Design and plan comprehensive training programs by assessing trainee needs, developing relevant training materials, and defining clear learning objectives
- ▶ Deliver engaging training sessions through workshops using diverse teaching methods including case studies, role-playing, and interactive group discussions
- ▶ Evaluate training effectiveness through participant feedback mechanisms and adjust future sessions based on systematic evaluations
- ▶ Provide ongoing mentorship and support to participants, helping them effectively apply acquired skills and knowledge in their professional work
- ▶ Monitor and report on progress, track the application of training outcomes in real-world settings, and maintain accurate documentation and records
- ▶ Promote ethical standards by teaching and modeling principles of social justice, human rights, and ethical conduct in community development
- ▶ Engage in research and development activities, staying updated on industry trends, conducting needs assessments, and contributing to new training program development
- ▶ Support self-care and wellbeing initiatives by educating social workers and community developers on managing stress, preventing burnout, and practicing effective self-care
- ▶ Promote cultural competence by training participants on working effectively with diverse populations and addressing issues of bias, inequality, and discrimination

## Probation Officer

State Department for Correctional Services, Probation and Aftercare Service

April 2023 – March 2024

- ▶ Provided expert advisory information on offenders to courts and penal authorities to support informed decision-making
- ▶ Supervised and rehabilitated offenders under charge, implementing evidence-based intervention strategies
- ▶ Conducted comprehensive interviews and prepared detailed bail reports for judicial review
- ▶ Presented thorough social inquiry reports on probation and community service offenders to relevant authorities
- ▶ Prepared pre-trial and post-trial social enquiry reports to inform sentencing and rehabilitation planning
- ▶ Submitted detailed social enquiry reports to correctional institutions for comprehensive offender management
- ▶ Maintained updated and accurate records of all supervised offenders in compliance with regulatory standards
- ▶ Participated actively in peacekeeping meetings for various communities, promoting conflict resolution and social cohesion

## Enumerator

Ministry of Public Service, Gender, Senior Citizens Affairs, and Special Programs

April 2022 – July 2022

- ▶ Listed homesteads systematically and captured comprehensive socio-economic profiles using standardized data collection tools
- ▶ Collected detailed household information at the homestead level, ensuring accuracy and completeness of data
- ▶ Uploaded collected data to the enhanced single registry system, maintaining data integrity and quality standards
- ▶ Registered needy homesteads and documented their specific needs to facilitate targeted interventions
- ▶ Reported progress regularly to the county coordinator, providing updates on coverage and challenges encountered

## Intern

Kenya Red Cross Society

April 2021 – June 2021

- ▶ Managed printing, photocopying, and filing of organizational documents, ensuring proper documentation systems
- ▶ Marketed the organization and its humanitarian activities to various stakeholders and community members
- ▶ Dispatched and delivered documents efficiently to internal and external stakeholders
- ▶ Managed reception services and maintained accurate volunteer information databases
- ▶ Acted for the county coordinator in her absence, handling administrative responsibilities and decision-making

## Enumerator

Kenya National Bureau of Statistics

August 2019

- ▶ Participated in mandatory training sessions on data collection methodologies and statistical standards
- ▶ Conducted pre-listing activities in assigned enumeration areas to prepare for comprehensive data collection
- ▶ Performed systematic enumeration in designated areas using standardized questionnaires and data collection instruments
- ▶ Maintained strict confidentiality of collected information and kept accurate records in accordance with data protection protocols
- ▶ Reported daily progress to supervisors, highlighting achievements and addressing any challenges encountered

## Peer Teacher

Vidhu Ramji High School

January 2017 – August 2017

- ▶ Assisted students with comprehensive revision sessions aligned to the curriculum syllabus
- ▶ Helped in setting, administering, and marking examinations to assess student learning outcomes
- ▶ Conducted practical sessions and taught concepts as required to enhance student understanding

# Core Competencies

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## Community Development

Community Mobilization

Needs Assessment

Project Planning

Capacity Building

Participatory Approaches

## Social Services

Case Management

Social Inquiry Reports

Rehabilitation Programs

Client Assessment

Intervention Strategies

## Training & Education

Curriculum Development

Adult Learning

Workshop Facilitation

Mentorship

Training Evaluation

## Professional Skills

Report Writing

Data Collection

Record Management

Communication

Team Collaboration

# Memberships

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Kenya Red Cross Society

# Hobbies & Interests

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Reading novels and leisure writing



Traveling and exploring new places



Making new friends and networking



Listening to music



# Professional References


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## **Mr. Anthony Kihuro**

### **Senior Probation Officer**

Officer in Charge


Rumuruti Probation Office

 +254 722 150 551

## **Mr. Emmanuel Manyeki**

### **Professional Reference**

P.O. Box 197, Murang'a

 +254 726 499 385


## **Ms. Immaculate Iteba**

### **County Coordinator**

Kenya Red Cross

Murang'a Branch

P.O. Box 1167, Murang'a

 +254 716 179 761