CLOSING THE POLLS

CLOSING THE POLLS

OVERVIEW

Closing begins after the last voter who was <u>in line</u> at 7:00 PM has voted. Do not start taking down signs or putting away materials until they have left the room.

A smooth and successful closing depends on five things:

(1) Read this chapter thoroughly beforehand.
(2) Create a plan for assigning tasks to different teams.
(3) Organize closing guides and supplies.
(4) Delegate tasks to separate teams and **hand out closing guides** with supplies.
(5) Instruct and assist teams while they work on their tasks.

Closing the polls involves many tasks. Some tasks are independent, but many are dependent on other tasks. It helps to think of closing in phases:

Phase A: **PREPARATION**	Task 1: Prepare for closing between 5:00 PM and 7:00 PM Task 2: Begin the closing process

Phase B: **CLOSE EQUIPMENT**	Task 3: Collector Officers secure materials and leave polling place Task 4: Close DS200 scanners Task 5: Close Poll Pads Task 6: Close ExpressVote Task 7: Secure voted ballots Task 8: Secure unvoted ballots Task 9: Collect indoor and outdoor signage

Phase C: **COMPLETE SOR & PAPERWORK**	Task 10: Complete Statement of Results Task 11: Cut and attach DS200 tapes Task 12: Complete results notices and post Task 13: Power off Admin Tablet

Phase D: **SIGNATURES & ENVELOPES**	Task 14: Collect and verify all signatures Task 15: Pack all numbered envelopes Task 16: Seal all numbered envelopes

Phase E: **PACKING**	Task 17: Pack return items Task 18: Notify Rover and pack Chief's car Task 19: Chief returns election materials to designated location

CLOSING THE POLLS

PHASE A: PREPARATION

TASK 1: PREPARE FOR CLOSING BETWEEN 5:00 PM AND 7:00 PM

Preparation is the most important step in closing. Everyone is tired after a long day. Planning reduces errors and helps you go home sooner.

If space permits, organize the closing materials on a table away from voters by 6:00 pm.

- Find the red closing guides for each task in this section.
- Gather the materials needed for each task and place them with their closing guide.
- Assemble flattened boxes for voted and unvoted ballots with clear tape, but do not attach labels or tamper-evident tape.
- Have a written list of assignments and teams on this table. When election officers complete one task, they can look at the list for their next assignment. Designate one officer (e.g., Chief, Assistant Chief, etc.) to be the task leader keeping the officers organized and on task.
- Hand each team the closing guide and supplies needed for their task.

If you have any issues with the closing process, call your Rover or call us at 703-324-4735.

☐ **Assign closing tasks to teams**

- Closing tasks are usually best handled by the same teams that performed the equivalent opening tasks. Give election officers time in the late afternoon to review the closing guides for their tasks. Ask them if they have questions about their tasks.
- If the Collector Officers finish before the **Purple Pouch** is ready, they can disassemble the drop box while they're waiting. Otherwise, assign that task to another team, such as team taking down signs.

☐ **At 6:45 PM – Announce outside "The polls will close in 15 minutes."**

- **At 6:45 PM**, the Chief, Assistant Chief, or any election officer goes outside to loudly announce, "The polls will close in 15 minutes."
- Remind political and campaign workers, bake sales workers, etc., to remove all their tables, trash, and signs from the polling place property as soon as the polls close.
- Remind the election officers registered to your precinct to vote before 7:00 PM if they haven't done so already.
- At 6:55 PM, an election officer **checks the curbside voting area** to be sure that any voters who are at the curbside by 7:00 PM are permitted to vote.
- At 6:55 PM, one Collector Officer stations themselves **at the drop box**. Any voter waiting in line at the drop box at 7:00 PM must be allowed to deposit their absentee ballot envelope.

CLOSING THE POLLS

TASK 2: BEGIN THE CLOSING PROCESS

☐ **At 7:00 PM – Go outside to announce, "The polls are officially closed."**

- Have two election officers check the clock on their phones to confirm the official time.
- <u>All voters who are in line or within the polling place building (and making their way to the voting room) at 7:00 PM are permitted to vote.</u>
- All voters who are in line or within the polling place at 7:00 PM may deposit their absentee ballots in the absentee ballot drop box.
- If possible, close and lock the door to the voting room and/or building behind the last voter in line.
- If the line extends beyond the outside entrance, try to herd the eligible voters inside or post an election officer at the end of the line to close it off.
- If necessary, make a list of all voters in line at 7:00 PM, starting with the last person and working forward.
- Bring the drop box into the voting room after all voters in line at the drop box at 7:00 PM have deposited their ballots.

☐ **Welcome authorized representatives for the closing process.**

- After the last voter has voted and departed the polling place, welcome authorized representatives to observe the closing process. Issue identification badges.
- Refer to the Authorized Representatives section for instructions.
- Only <u>two</u> representatives of each political party with a nominee on the ballot, <u>one</u> representative of each independent candidate, or <u>one</u> representative for each primary candidate are permitted as authorized representatives after the polls close.
- If there are fewer than four authorized representatives, notify any bystanders. You may select one or more individuals, up to a total of four authorized representatives. There are no qualifications for bystanders.
- Authorized representatives may observe the closing process, but cannot participate in, comment on, or interfere with tallying and closing.
- Authorized representatives <u>may not leave the polling place or call, text, email, tweet, photograph, video, or otherwise communicate the returns</u> until after the results are tabulated and posted by election officers.

CLOSING THE POLLS

PHASE B: CLOSE DOWN EQUIPMENT

TASK 3: COLLECTOR OFFICERS SECURE MATERIALS AND LEAVE POLLING PLACE

Materials needed: Collector Officer closing guide, absentee ballot drop box, clear plastic bag with key for drop box lock, TripLok security bag(s), drop box form, Machine Certification Form, Purple Pouch containing 2 USB flash drives sealed by chief, cardboard box to pack drop box

⚠️ Collector Officers need the flash drives from the DS200s, but do not remove them themselves—other officers perform this task.

☐ Instruct your Collector Officers to follow the Collector Officer closing guide instructions for removing and securing the absentee ballots from the drop box.

☐ Record the number of absentee ballots from the drop box and the TripLok security bag seal number(s) on the **Machine Certification Form**.

☐ Put the TripLok tear-off security bag seal(s) in **Envelope #7**.

☐ Collector Officers leave for the Fairfax Government Center as soon as these items are ready:

1. TripLok security bag containing ballots from drop box
2. **Purple Pouch** containing **two (2)** DS200 flash drives sealed by the Chief. **Both** flash drives must have **yellow** labels.

CLOSING THE POLLS

TASK 4: CLOSE DS200 SCANNERS

Materials needed: DS200 closing guide, wristband keys, Purple Pouch, Envelope #7, Machine Certification Form, pen, three (3) zip-tie seals (2 for scanners, 1 for Purple Pouch).

⚠️ Follow the complete DS200 closing process for each DS200 that was opened, even if no ballots were scanned into it during the day.

☐ Instruct one team of officers to use the separate instructions to close DS200s and remove all four (4) USB flash drives. When finished, this team will move on to Task 7.

☐ Instruct them to give the flash drives to you to secure. **It is <u>critical</u> that you secure the right drives in the right place:**

- ▪ Two flash drives with **orange** labels go in **Envelope #7.**

- ▪ Two flash drives with **yellow** labels go in the **Purple Pouch**. Secure the pouch with a zip-tie seal threaded through the hole in the pouch and the zipper pull tab.

☐ Record the **Purple Pouch** seal number on the **Machine Certification Form**.

☐ Give the **Purple Pouch** to the Collector Officers.

CLOSING THE POLLS

TASK 5: CLOSE POLL PADS

Materials needed: Statement of Results (both copies), Poll Pad closing guide, Poll Pads, green Poll Pad cases, Machine Certification Form, 3 to 4 zip-tie seals, pen.

⚠️ **Do NOT power off the Poll Pads.** Keep the Poll Pads powered on when you pack them in their cases.

☐ Instruct one team of officers to use the separate instructions for closing Poll Pads.

☐ Write check-in numbers and total curbside check-ins from each Poll Pad on both copies of the Statement of Results.

TASK 6: CLOSE EXPRESSVOTES

Materials needed: ExpressVote closing guide, wristband keys, black padded case(s).

☐ Instruct one team of officers to use the separate instructions for closing the ExpressVote machine(s).

TASK 7: SECURE VOTED BALLOTS

Materials needed: Securing Voted Ballots closing guide, cardboard boxes, Machine Certification Form, wristband keys, pen, scissors, clear tape, red tamper tape, white #3 Counted Ballot Label(s), yellow #3 Signature Label(s).

We recommend that the team closing the DS200s also perform this task.

☐ Instruct one team of officers to use the separate instructions for securing voted ballots.

TASK 8: SECURE UNVOTED BALLOTS

Materials needed: Securing Unvoted Ballots closing guide, cardboard boxes, wristband keys, pen, scissors, clear tape, red tamper tape, #6 Unused Ballot box Label(s), small white #6 Signature Label(s).

☐ Instruct one team of officers to use the separate instructions for securing unvoted ballots.

CLOSING THE POLLS

TASK 9: COLLECT INDOOR AND OUTDOOR SIGNS

☐ **Take down signs (inside and outside).**

- Bring in yellow curbside voting sandwich board sign and put it in the back of the equipment cart.
- Take down all signs, including those outside the polling place and near/on the street.
- Bring in the wire polling place signs stuck in the ground. Remember to collect signs posted near or on the street(s).
- Bring in cones used to reserve voter parking.
- Remove all tape, staples, and tacks.
- Use the **"Items to Return in Blue Bag"** and **"Items to Return in Equipment Cart"** checklists to make sure that signs and hardware are separated out and returned in the proper location.
- Try to dry signs before packing them. You may discard signs that are too damaged to be used in future elections.
- Disassemble yard/real estate signs that were stuck in the ground.
- Stack plastic yard/real estate signs, then roll them up to be packed in the equipment cart later.
- Pack wire frames in the drop box cardboard container.

☐ **Clean up the voting room.**

- <u>Disassemble drop box</u>. If the Collector Officers did not have time to disassemble the drop box before they left, assign two officers from the signs team to do this.
- Return borrowed items to proper location (e.g., coffee pot to teacher's lounge).
- Pick up and discard flyers, sample ballots, political signs, food containers, etc.
- Remove and discard any political signs or flyers that were left behind.
- Make sure the furniture is returned to its original location, trash is put in proper containers, and kitchen facilities (if used) are clean.
- Remind building staff that warehouse personnel will pick up the carts containing the voting machines in 1 to 5 business days.

CLOSING THE POLLS

TASK 10: COMPLETE THE STATEMENT OF RESULTS

The Statement of Results (SOR) is the most important document you will complete because it is the record of voters and ballots in your precinct. Essentially, the SOR answers three questions:

- How many voters were checked in on the Poll Pads?
- How many ballots were cast on the DS200?
- How many ballots did you use (including spoiled/voided/provisional)?

If you need any help completing your SOR, do not hesitate to call General Support for help!

Materials needed: Statement of Results A (original) and B (copy), DS200 machine tapes, Envelope #1A Non-SDR with non-SDR provisional ballots, Envelope #1A SDR with SDR provisional ballots, Envelope #4 with spoiled and voided ballots, pen.

☐ **Starting with SOR – A (original), complete each section, except signatures.**

- The instructions for each section explain where to find each number or other piece of information (for example, "each Poll Pad's home screen" or "**Envelope #4**").
- Use the example Ballot Status Accounting Report on the next page to help with Part 6.
- In some sections, simply add the numbers up and write the total in the last row.

☐ **Copy all information from SOR – A (original) to SOR – B (copy).**

☐ **Have all officers sign both SORs.**

- All officers staying for closing must sign both SORs after they are completed!
- For Collector Officers and any officers who left early, write "CO" or "Left early" in their numbered spot so there are no blank signature boxes.

☐ **Confirm that all officers staying for closing have signed both copies.**

IMPORTANT: Chiefs and Assistant Chiefs must be available by phone and in-person on the Wednesday, Thursday, and Friday following the election in case the Electoral Board requires information or clarification regarding your Statement of Results. If there is a discrepancy in the numbers and no explanation, or if there are any missing signatures, you will be called into the office to complete and sign this section.

CLOSING THE POLLS

*Looking for required numbers on the
DS200 Ballot Status Accounting Report?*

This will help!

```
***  BALLOT STATUS ACCOUNTING REPORT  ***
7:05 PM December 1, 2022
Unit Serial Number: 0314340269

County of Fairfax
SPECIAL ELECTION
0100 100 – PATRIOT
Election Date: December 1, 2022
Poll Opened Date: December 1, 2022
Poll Opened Time: 6:00 AM
Poll Closed Date: December 1, 2022
Poll Closed Time: 7:00 PM
Public Count: 1212


Poll Voting Report

Master Accounting:
    Total Blank:              2
    Total Overvote:          10
    Total Undervote:          0


Total Standard Ballot Sheets:   1202
Total ExpressVote Cards:        10
------------------------
Total Sheets Processed:       1212

Ballots for Code 00001-02-01   1200

Cards for Style
100 – PATRIOT
        10

0100 100 – PATRIOT
Unit Serial Number: 0314340269

***  END OF REPORT  ***
```

CLOSING THE POLLS

TASK 11: CUT AND ATTACH DS200 TAPES TO DESIGNATED DOCUMENTS

Materials needed: DS200 tapes, Statement of Results A (original) and B (copy), Printed Return Sheet, scissors, pen, stapler from small blue pencil case, Envelope #2, Envelope #2A.

☐ **Verify opening and closing tapes were signed as required.**

- On opening tape, confirm that <u>two officers</u> signed below all **three** Zero Totals Reports for all DS200 scanners that were opened.
- On closing tape, confirm that <u>two officers</u> signed below all **three** Voting Results Reports for all DS200 scanners that were opened.
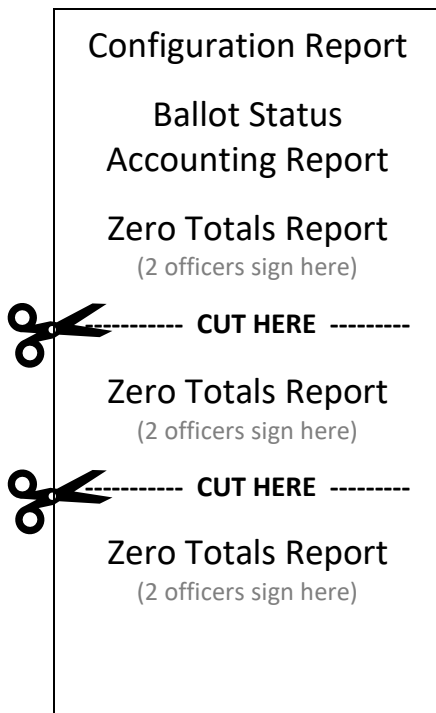
☐ **Cut opening and closing tapes.**

- Using the picture below, write on each section of the opening and closing tapes the name of the document you will attach it to: **SOR-A**, **PRS**, and **SOR-B**.
- Starting from the bottom, cut the tape between each designated report.

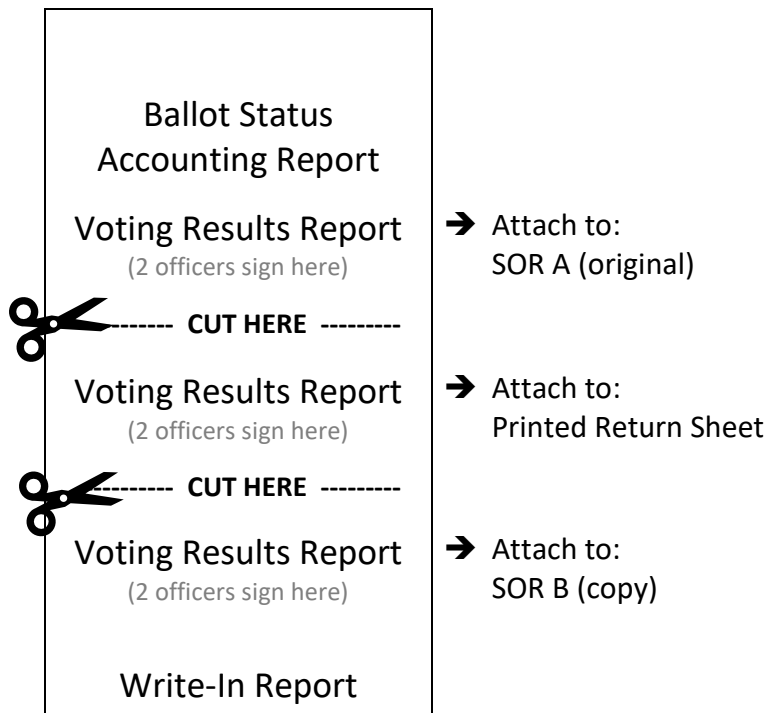☐ **Staple the correct opening and closing reports to SOR A (original), SOR B (copy), and the Printed Return Sheet.**

☐ **Place** <u>both</u> **SORs with attached tapes in Envelope #2.**

☐ **Place the Printed Return Sheet with attached tapes in Envelope #2A.**

OPENING TAPE	**CLOSING TAPE**	
Configuration Report		
Ballot Status Accounting Report	Ballot Status Accounting Report	
Zero Totals Report (2 officers sign here)	Voting Results Report (2 officers sign here)	➜ Attach to: SOR A (original)
✂ --------- **CUT HERE** ---------	✂ ------- **CUT HERE** ---------	
Zero Totals Report (2 officers sign here)	Voting Results Report (2 officers sign here)	➜ Attach to: Printed Return Sheet
✂ --------- **CUT HERE** ---------	✂ --------- **CUT HERE** ---------	
Zero Totals Report (2 officers sign here)	Voting Results Report (2 officers sign here)	➜ Attach to: SOR B (copy)
	Write-In Report	

CLOSING THE POLLS

TASK 12: COMPLETE RESULTS NOTICES AND POST

Materials needed: completed SOR (either copy), Ballot Worksheet, Results Notice, Backup Results Notice, Envelope #8, Admin Tablet, blue tape.

☐ **Complete the Results Notice and the Backup Results Notice.**

☐ **Complete the Election Night Survey using the icon on the Admin Tablet.**

☐ **Find a place at the main entrance to the building where you can post the Results Notice:**

   ▪ The Results Notice must <u>face out</u> towards to the public.

   ▪ Tape Results Notice securely to the surface.

☐ **Put the Backup Results Notice with items to be packed in the black kit.**

TASK 13: TURN OFF ADMIN TABLET

Materials needed: Admin Tablet.

☐ Unplug the power cable and charger.

☐ Hold the Admin Tablet sideways so the Home button is on your right.

☐ Press and hold down the power button on the left side until you see the "slide to power off" message appear.

☐ Swipe from left to right to turn off the tablet.

☐ Close the keyboard case to protect the screen.

☐ Put the Admin Tablet, power cable, and charger with items to be packed in the black kit.

CLOSING THE POLLS

TASK 14: COLLECT AND VERIFY ALL SIGNATURES

☐ **Check all forms, labels, and envelopes for required signatures before numbered envelopes are sealed.**

☐ Assign one officer to collect the required signatures. This officer can be the Assistant Chief or another experienced officer.

☐ Give this officer the **Required Signatures Checklist** to ensure that all required signatures are present.

☐ Officers should sign on the line that matches their assigned number for every form. If an officer forgets their number, check the Oath form.

☐ For Collector Officers and any officers who left early, write "CO" or "Left early" in their numbered spot so there are no blank signature boxes.

☐ Verify that <u>all</u> officers have signed and completed the **Oath** and **Compensation Sheet forms**. (The Chief must sign at both the top <u>and</u> bottom of the **Oath** form.)

☐ Verify that all forms and tapes requiring signatures have been signed with the correct number of signatures.

☐ ⚠ **Wait** to check for the required signatures on labels until after the numbered envelopes and boxes 3 and 6 have been closed and sealed.

☐ The Chief should also use the **Required Signatures Checklist** to do a second and final verification review. This will ensure you are not missing any signatures, so no one will need to come to our office to sign documents after election day!

CLOSING THE POLLS

TASK 15: PREPARE NUMBERED ENVELOPES

⚠️ **STOP!** Do not seal any envelopes yet. Keep materials on top of envelopes.

☐ **Organize forms, return envelopes, and seals on a large table.**

- Set out the envelopes in numerical order across a large table.
- Place the collected materials on top of each numbered envelope or pouch.

☐ **Make sure no SDR Voter Registration Applications were misfiled in Envelope #8.**

- Look through all voter registration applications in **Envelope #8** for any marked "SDR" in the upper right corner.
- Find the matching small provisional envelopes in **Envelope #1A SDR**. Fold the applications around the small provisional envelopes.
- Move the paired applications/envelopes to **Envelope #1A SDR**.

☐ **Count provisional ballots envelopes.**

- Count the number of small provisional envelopes stored in **Envelope #1A Non-SDR, Envelope #1A SDR**, and **Envelope #1B** (if voting hours extended by court order).
- Two officers fill out and sign the Certification of Officers on the back of **Envelope #1A Non-SDR** and **Envelope #1A SDR**.
- Verify that the number of provisional ballots is correctly entered in Part 6 of the SOR.
- If you used the paper **Provisional Ballot Log** during the day, put it in **Envelope #1A Non-SDR.** Otherwise, leave it in the Emergency Envelope.

☐ **Count spoiled ballots, voided ballots, and surrendered absentee ballots in Envelope #4.**

- Count the numbers of voided ballots, spoiled ballots, and surrendered absentee ballots in **Envelope #4**.
- Verify that these numbers were tallied correctly in Part 6 and Part 7 of the SOR.

CLOSING THE POLLS

TASK 15 (continued): PREPARE NUMBERED ENVELOPES

☐ **Complete the back of Envelope #7 (see example image below).**

- Deposit all cut zip-tie seals, DS200 printer access door seals, and TripLok seals in **Envelope #7.**
- For each DS200 ballot scanner, fill in the serial number, opening and closing seal numbers, opening and closing protected counters, and opening and closing public counters. Copy this information from the **Machine Certification Form**. Proofread the numbers.
- Do not write down any information from the Poll Pads or the equipment cart.

☐ **Put all voter forms in Envelope #8.**

☐ **Put EO (and page) evaluation forms in the EO Evaluations envelope.**

☐ **Put all keys and small items (like forgotten driver's licenses) in the Orange Pouch.**

Sample of completed Envelope #7 back:

THIS ENVELOPE CONTAINS VOTING EQUIPMENT DATA STORAGE UNIT(S) AND VOTING EQUIPMENT SEAL(S) LISTED BELOW:

BALLOT SCANNER SERIAL NUMBER	BALLOT SCANNER SEAL NUMBER OPEN	CLOSE	PROTECTIVE COUNTER NUMBER OPEN	CLOSE	PUBLIC COUNTER NUMBER OPEN	CLOSE
DS04052593	3170289	3220980	4896	5824	0	928
DS04052593	3170283	3222979	5093	5632	0	539

CLOSING THE POLLS

TASK 16: SEAL NUMBERED ENVELOPES

☐ **Final review by Chief/Assistant Chief.**

- Verify that all envelopes contain the required forms and materials.
- Verify that the reverse side of **Envelope #7** is filled out completely and correctly.

⚠️ **DO NOT seal Envelope #2 or the Orange Pouch yet.**
There are items that will be stored here after certain closing tasks are completed later. Set aside **Envelope #2** and the **Orange Pouch**.

☐ **Seal most return envelopes and two officers sign each label:**

- Place the sheet with numbered peel-off signature labels and a pen on the table.

- Seal envelopes in this order:

    - **#1A Non-SDR envelope**
    - **#1A SDR envelope**
    - **#1B envelope** (Only if used; otherwise, return envelope unmarked and unsealed in Emergency Envelope.)
    - **#2A envelope**
    - **#4 envelope**
    - **#7 envelope**
    - **#8 envelope**
    - **Yellow envelope**

CLOSING THE POLLS

TASK 17: PACK RETURN ITEMS

By now, everyone is really tired and wants to go home. Ask officers to follow the packing lists carefully and pack things neatly in the right place. The staff who unpack everything after the election really appreciate it!

Distribute the appropriate **"Items to Return"** checklist to the team performing each task.

☐ **Pack the blue supply bag.**

- Use the **"Items to Return in Blue Bag" checklist** to collect the items and put them in the large blue supply bag. If any items are damp, wipe them down first.
- Put the blue supply bag with items to be packed in the equipment cart.

☐ **Pack the equipment cart in the right sequence.**

- ⚠️ Verify that no boxes of unvoted ballots are left in the cart.
- Give the **Closing Procedures Equipment Cart** guide and **"Items to Return in Equipment Cart"** checklist to the team.
- Direct officers to follow the sequence of steps for packing the cart.
- THREE officers should load the DS200s into the cart.
- Confirm the new zip-tie seal number was recorded on the **Machine Certification** Form and **Cart Security** Log was completed.

☐ **Seal final items.**

- Put **Machine Certification Form** in **Envelope #2**.
- Seal **Envelope #2**.
- Put the lanyard with the cart key and the two wristbands with equipment keys in the **Orange Pouch**.
- Seal **the Orange Pouch** with the special tab seal from the clear plastic portfolio.

☐ **Pack the black kit.**

- Use the **"Items to Return in Black Kit"** checklist to collect the loose items and unused forms and put them in the bottom of the kit.
- Add the **Orange Pouch** and **Yellow Envelope**.
- After the **numbered envelopes** have been sealed, put them in numerical order on top of the loose items (**#1A Non-SDR** and **#1A SDR** on top and **#8** on bottom).
- Put the **Backup Results Notice** on top of the numbered envelopes and zip up the kit.
- Put the black kit with other materials to be returned in the Chief's car.

CLOSING THE POLLS

TASK 18: NOTIFY ROVER AND PACK CHIEF'S CAR

☐ **Call or text your Rover when you are ready to leave your polling place.**

- Let them know all work is complete and you are getting ready to leave.
- If you have not finished closing procedures by 9:00 PM, your Rover may come to assist you.

☐ **Pack the Chief's car using the "Items to Return to Depot" checklist.**

- Some items are heavy; all election officers must help load the Chief's car.
- Place the windshield sign on passenger seat for easy access at return site.
- Once the Chief's car is packed, dismiss your officers with a thank you.

TASK 19: CHIEF DRIVES MATERIALS TO RETURN DEPOT

☐ **Drive carefully to your designated return depot.**

- The Chief or Assistant Chief must drive these materials back to a return depot.
- Look up your return depot on the following pages. Unless otherwise indicated, the default return depot is the Fairfax County Government Center.
- **If you want to use a different return depot, contact us no later than one week before election day at 703-324-4735 or elect@fairfaxcounty.gov.**
- Follow the provided map to the exact drop-off site at each return depot. Look for signs or county trucks.
- Make sure your windshield sign indicating your precinct number is easily visible to staff.
- Staff and volunteers will unload your vehicle. There is no need to exit your vehicle.
- Now you can go home—thank you very much for serving as a Chief!

CLOSING THE POLLS

Fairfax County Government Center
12000 Government Center Parkway, Fairfax, VA 22035

104 Chapel	137 Sideburn #2	815 Woodyard	902 Brookfield
105 Fairview	138 Eagle View #2	824 Orange	903 Cub Run
108 Kings Park	202 Flint Hill	825 Cherry Run	904 Stonecroft
109 Little Run	204 Madison	833 White Oaks	905 Franklin
113 Canterbury	218 Vienna #6	838 Sangster	908 Hidden Meadow
114 Olde Creek	241 Flint Hill #2	841 Popes Head	909 Oak Hill
115 Ravensworth	528 Ridgelea	842 Parkway	910 London Towne
116 Wakefield	701 Blake	843 Fair Lakes	911 Navy
117 Woodson	707 Mantua	844 Centerpointe	913 Rocky Run
118 Lake Braddock	709 Mosby	845 Fountainhead	915 Virginia Run
119 Laurel	711 Price	846 Greenbriar East	916 Waples Mill
120 Sideburn	714 Walker	847 Greenbriar West	917 Stone North
121 Villa	727 Oakton	848 Fair Oaks	918 Centreville
123 Robinson	729 Nottoway	849 Newgate North	919 Green Trails
125 Signal Hill	732 Oak Marr	850 South Run	920 Chantilly
126 Bonnie Brae	734 Hunters Branch	851 Willow Springs	921 Deer Park
127 Burke Centre	737 Mosby #2	854 Newgate South	923 Bull Run
128 Cardinal	801 Burke	856 Enderbrook	924 Spindle
129 Keene Mill	802 Cedar Lake	857 Island Pond	925 Old Mill
130 Terra Centre	803 Clifton South	857 Clifton Town	926 Powell
131 Eagle View	804 Colchester	859 Liberty	927 Armfield
132 Monument	805 Fairfax Station	860 Sandy Run	928 Poplar Tree
134 University	807 Hunt Valley	861 Burke #2	929 Difficult Run
135 Irving	811 Pohick	862 Willow Springs #2	934 Fox Valley
136 Woodson #2	812 Valley	901 Center Ridge	935 Robinson Mill

North County Governmental Center
1801 Cameron Glen Drive, Reston, VA 20190

201 Armstrong	226 Wolf Trap	243 Sunrise Valley #2	325 Hutchison
203 Floris	227 Sunrise Valley #1	244 Fox Mill #2	327 Sugarland
208 Reston #1	229 Fox Mill #1	245 Piney Run	328 Hickory
209 Reston #2	233 North Point	306 Great Falls	329 Seneca
220 Dogwood	234 Aldrin	319 Herndon #1	332 Coates
221 Hunters Woods	235 Frying Pan	320 Herndon #2	914 Vale
222 Reston #3	236 Stuart	321 Clearview	931 Carson
223 Glade	237 McNair	322 Forestville	
224 South Lakes	238 Cameron Glen	323 Shouse	
225 Hughes	240 Colvin	324 Herndon #3	

CLOSING THE POLLS

George C. Marshall High School
7731 Leesburg Pike, Falls Church, VA 22043

106 Heritage	314 McLean	512 Sleepy Hollow	536 Woodburn
110 North Springfield	315 Pimmit	513 Saint Albans	704 Freedom Hill
213 Vienna #1	316 Salona	514 Crossroads	705 Graham-Greenway
214 Vienna #2	317 Westhampton	515 Westlawn	708 Marshall
216 Vienna #4	318 Westmoreland	516 Weyanoke	710 Pine Spring
219 Westbriar	331 Spring Hill	517 Willston	712 Shreve
242 Westbriar #2	501 Baileys	518 Columbia	713 Timber Lane
301 Chain Bridge	502 Barcroft	519 Hummer	718 Pine Ridge
302 Chesterbrook	503 Belvedere	520 Skyline	720 Thoreau
303 Churchill	504 Bristow	521 Brook Hill	721 Merrifield
304 Cooper	505 Glen Forest	522 Camelot	723 Gallows East
305 El Nido	506 Holmes	523 Poe	726 Magarity
307 Haycock	507 Lincolnia	525 Walnut Hill	731 Tysons
309 Kenmore	508 Masonville	526 Bren Mar	733 Kilmer
310 Kirby	509 Plaza	527 Edsall	735 Rotonda
311 Langley	510 Parklawn	530 Holmes #2	736 Bedford
312 Longfellow	511 Ravenwood	535 Fort Buffalo	738 Jones Branch

Mount Vernon Governmental Center
2511 Parkers Lane, Alexandria, VA 22306

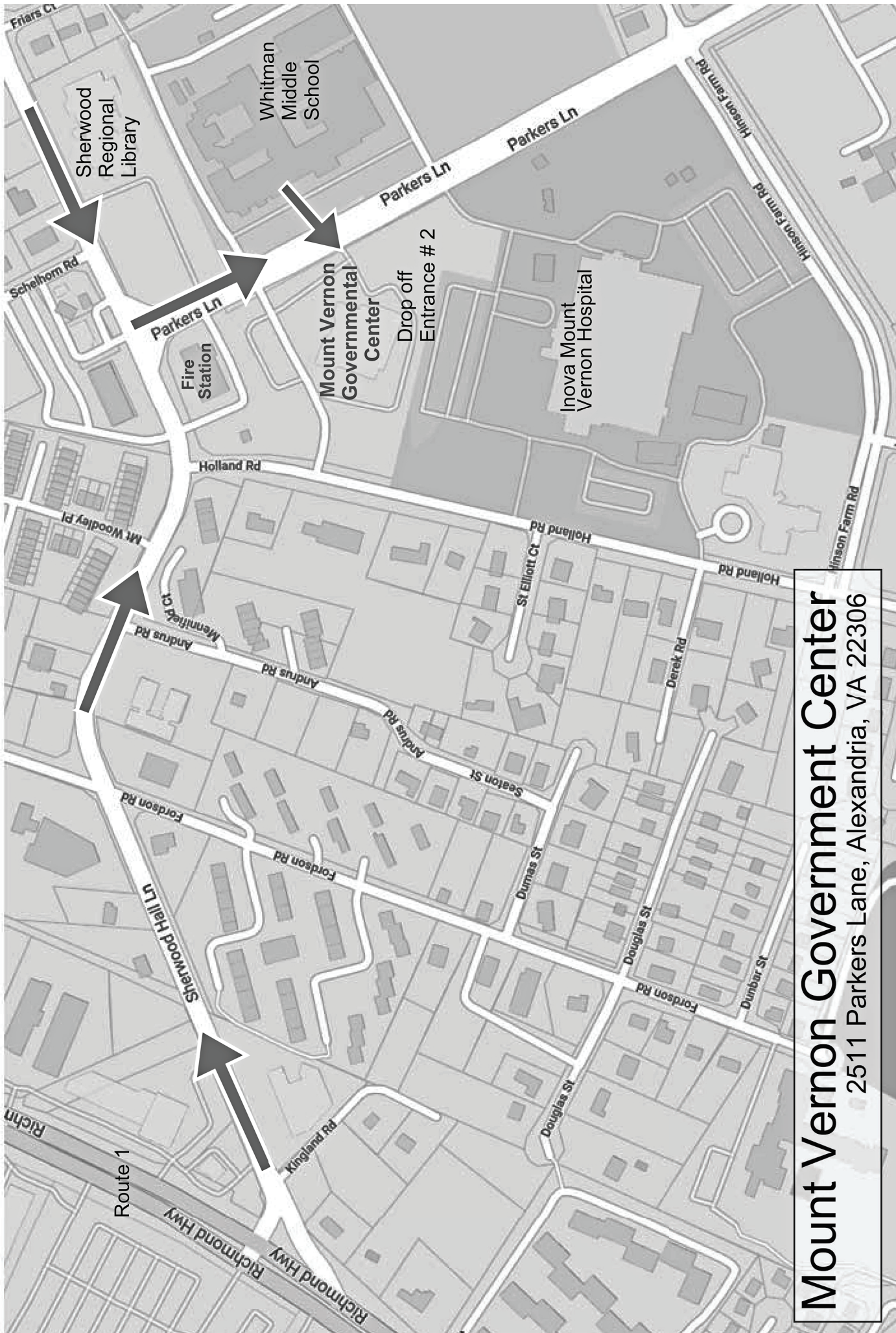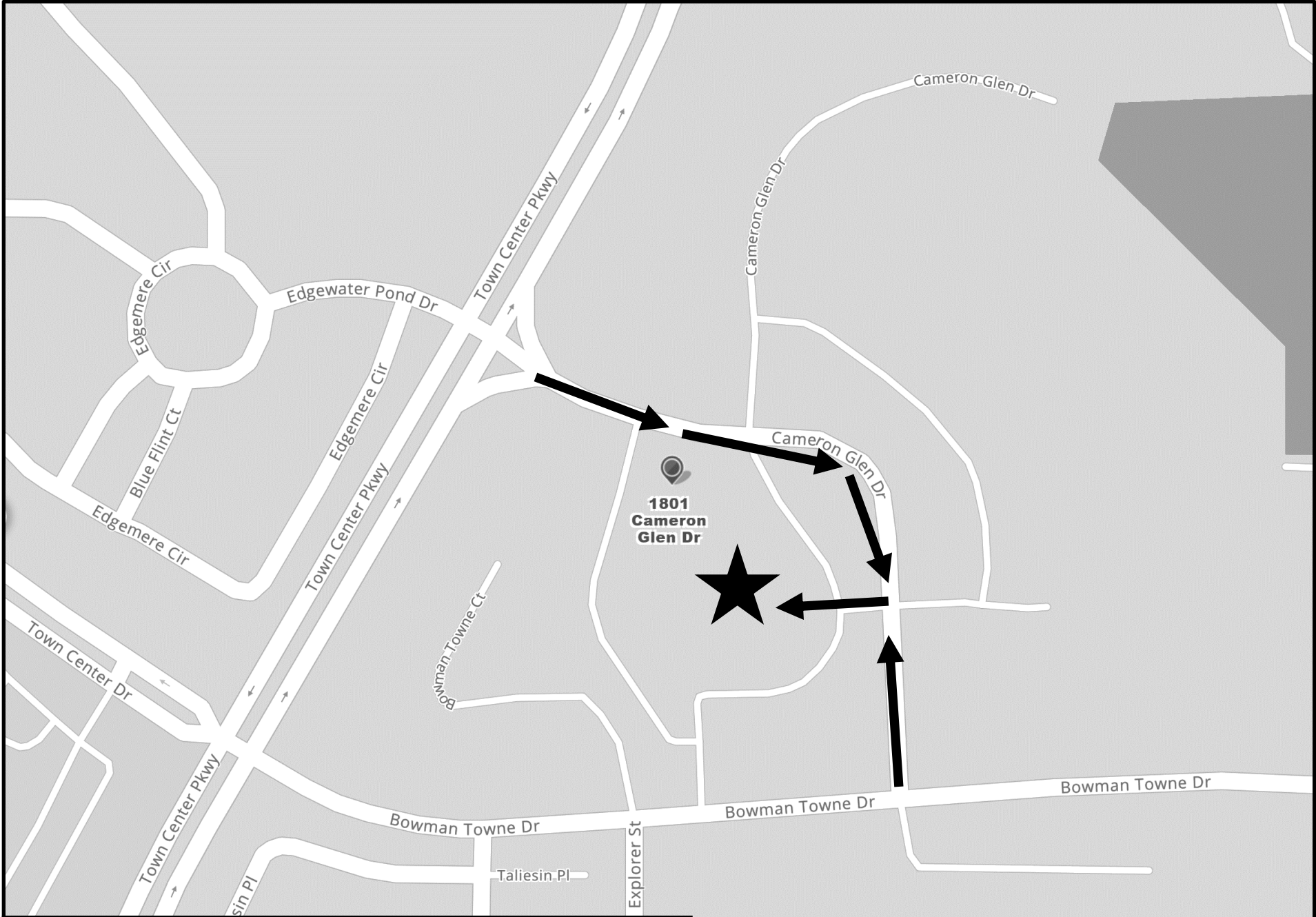|			
401 Bush Hill	420 Villages	605 Fort Hunt	622 Lorton Station
402 Cameron	421 Kingstowne	606 Hollin Hall	623 Alban
403 Forestdale	422 Van Dorn	607 Huntingdon	627 Woodlawn #1
404 Edison #1	423 Clermont	608 Kirkside	628 Laurel Hill
405 Groveton	424 Huntley	609 Marlan	629 South County
406 Hayfield	426 Greenspring	610 Sherwood	630 Army
408 Mount Eagle	427 Island Creek	611 Stratford	631 Pohick Creek
409 Pioneer	428 Pinewood	612 Waynewood	632 Halley #1
410 Rose Hill	429 Hybla Valley	613 Westgate	633 Halley #2
411 Virginia Hills	431 West Springfield	614 Riverside	634 Newington #2
413 Fairfield	432 Edison #2	615 Woodley	635 Woodlawn #2
415 Crestfield	433 Lynbrook #2	616 Gunston	636 Laurel Hill #2
417 Garfield	601 Belle Haven	617 Lorton	806 Sydenstricker
418 Lynbrook	602 Belleview	618 Newington	839 Silverbrook
419 Lane	604 Bucknell	621 Grosvenor	855 Saratoga

CHIEFS

COLLECTOR OFFICERS

FAIRFAX COUNTY GOVERNMENT CENTER
12000 Government Center Pkwy; Fairfax, VA 22035

Sherwood Regional Library

Whitman Middle School

Parkers Ln

Parkers Ln

Parkers Ln

Friars Ct

Schelhorn Rd

Fire Station

Mount Vernon Governmental Center

Drop off Entrance # 2

Inova Mount Vernon Hospital

Hinson Farm Rd

Hinson Farm Rd

Holland Rd

Mt Woolley Pl

Holland Rd

St Elliott Ct

Holland Rd

Hinson Farm Rd

Mennifield Ct

Andrus Rd

Andrus Rd

Andrus Rd

Derek Rd

Seaton St

Dumas St

Fordson Rd

Fordson Rd

Douglas St

Fordson Rd

Dunbar St

Sherwood Hall Ln

Richm...

Route 1

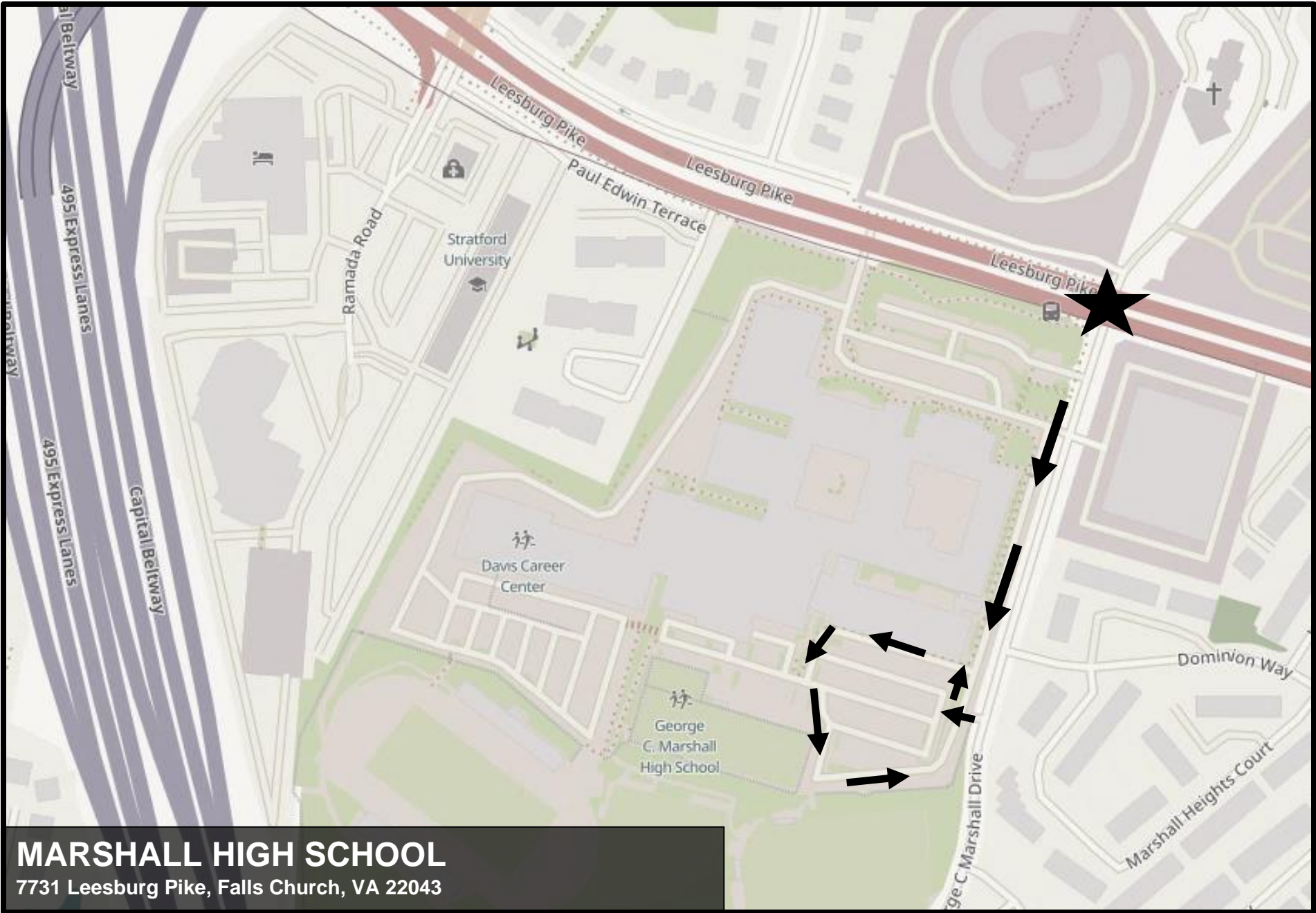Richmond Hwy

Richmond Hwy

Kingland Rd

Douglas St

Mount Vernon Government Center
2511 Parkers Lane, Alexandria, VA 22306

NORTH COUNTY GOVERNMENT CENTER
1801 Cameron Glen Dr; Reston, VA 20190

MARSHALL HIGH SCHOOL
7731 Leesburg Pike, Falls Church, VA 22043