

NEW & EXPERIENCED ELECTION OFFICER TRAINING

**For the June 2021
Party Primary Election**

CLASS NOTES

- ★ **Review these slides and notes at your own pace.**
- ★ **At the end, you must complete a quiz to receive credit for the class.**

- ★ **Class topics:**
 1. Basic Information
 2. Acceptable IDs
 3. Opening Procedures
 4. During the Day:
 - Poll Pads
 - ExpressVote
 - DS200 Scanners
 5. Closing Procedures
 6. Conclusion/Quiz

NEW AND NOTABLE FOR JUNE 2021

- **New Poll Pad software**
- **Minor updates to acceptable IDs**
- **Absentee Ballot Drop-Off Boxes at all polling places**
- **Continue to observe all safety procedures during COVID-19 pandemic**

Contingency Response Plan for COVID-19

- ★ **We are implementing measures similar to what we did in 2020, which were well-received by more than 95% of all officers according to post-election surveys.**
- ★ **You will receive more information about the final Contingency Response Plan for COVID-19 closer to election day.**

Contingency Response Plan for COVID-19

1. Provide each polling place with face masks, face shields, gloves, disinfecting wipes, and hand sanitizer for election officers. (You may bring and wear your own face mask.)
2. Provide each polling place with clear acrylic “sneeze guards” to place at each check-in table and other areas.
3. Require all election officers to wear a face mask or face shield at all times in the voting area.
4. Limit the number of voters in the voting room.
5. Require voters to maintain a 6-foot distance from each other and from election officers.
6. Provide all training online.
7. If any election officer is ill before election day, we will replace them immediately.
8. If any election officer appears ill on election day, we will send them home immediately.

BASIC INFORMATION

GUIDING PRINCIPLES

INTEGRITY

We will uphold the highest standards in the conduct of the election.

NEUTRALITY

We will treat all voters in a fair and unbiased manner.

ACCURACY

We will strive for perfection in every part of the election process.

TRANSPARENCY

Nothing we do is secret except the voter's ballot.

BASIC INFORMATION

WORKING HOURS:

5:00 AM until
dismissed by the Chief.

WHAT TO BRING:

*Food, medicine,
something to read.*

COMPENSATION:

\$175 for a full
day of service.

WHAT TO WEAR:

*Business casual.
Wear layers.*

DURING THE DAY:

*No political comments.
You cannot leave the precinct.*

TIMELINE

PRE-ELECTION

- Complete training
- Vote absentee!
- Call from Chief
- Initial setup day before election

DURING THE DAY

- Arrive by 5:00 AM
- Assist with setup
- Help voters
- Refer issues to Chief
- Assist with closing
- **Sign required forms!**

POST-ELECTION

- If you forget to sign a required form, you **MUST** come to the office within 2 days
- Post-election survey
- Look for payment **4-6 weeks** after election day

CHIEF & ASSISTANT CHIEF

WORK TOGETHER AS A TEAM TO
MANAGE THE PRECINCT



ELECTION OFFICERS

HELP VOTERS WITH CHECK-IN AND
DIRECT VOTERS TO MARK & CAST BALLOTS

HIGH SCHOOL PAGES

ONLY SERVE IN NOVEMBER ELECTIONS;
MAY NOT OPERATE VOTING EQUIPMENT



SPECIAL POSITIONS FOR THIS ELECTION



PPE SPECIALIST

RECEIVES ADDITIONAL TRAINING,
RESPONSIBLE FOR PPE, MAINTAINS SOCIAL
DISTANCING, AND SANITIZES SURFACES



SPECIAL POSITIONS FOR THIS ELECTION

ABSENTEE BALLOT COLLECTORS

IMMEDIATELY AFTER POLLS CLOSE,
DELIVER BALLOTS FROM DROP-OFF BOX
TO OFFICE OF ELECTIONS





POLL PAD

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

EXPRESSVOTE

ADA-COMPLIANT BALLOT MARKING DEVICE



DS200 DIGITAL SCANNER

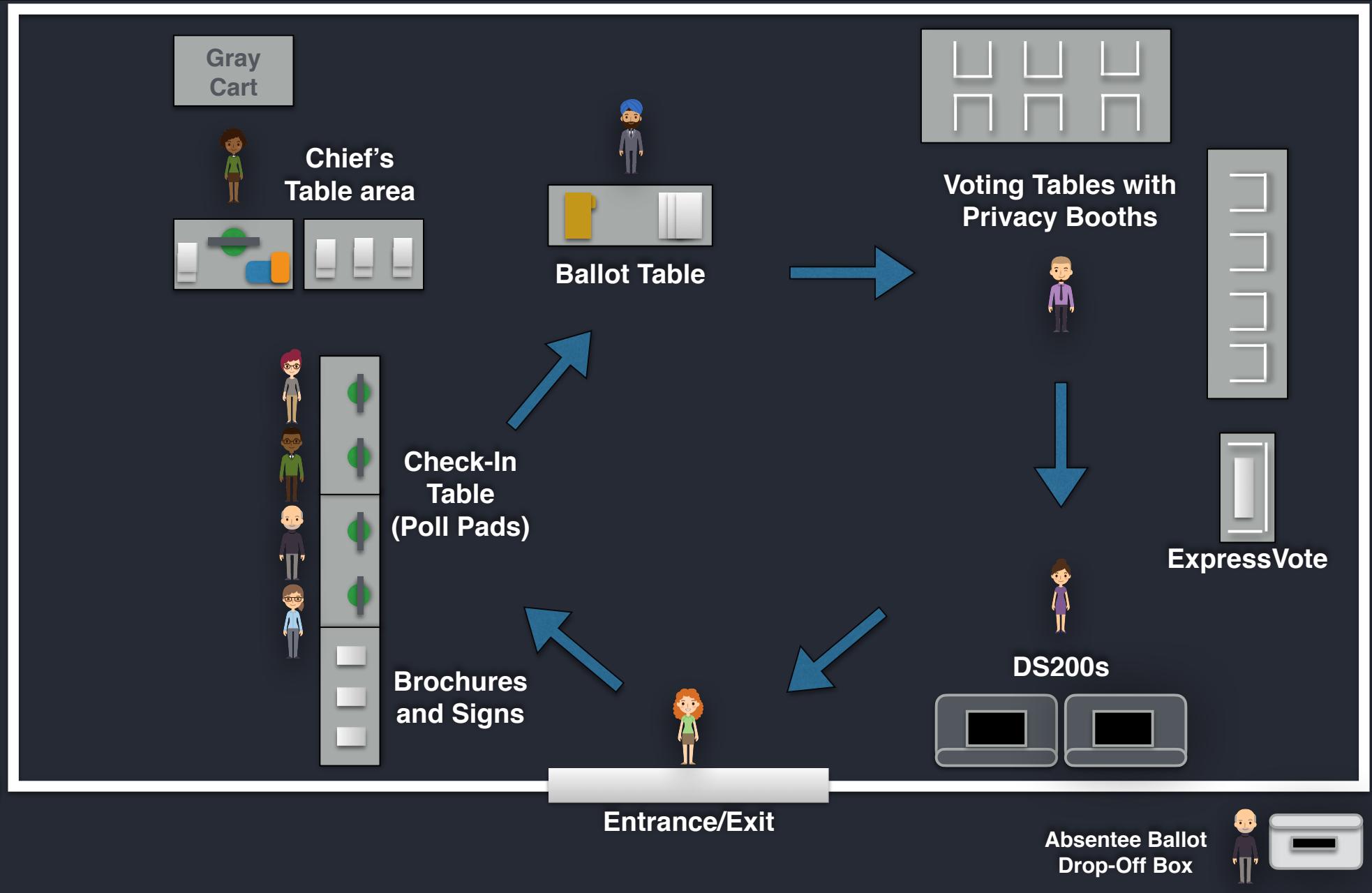
BALLOT VOTING DEVICE



ELECTION OFFICER ROLES



VOTING ROOM LAYOUT



POLLING PLACE ETIQUETTE

ALWAYS

- ✓ Always be professional, welcoming, and kind.
- ✓ Always ask before offering assistance. Never assume!
- ✓ Always be mindful of your verbal & nonverbal communication.

NEVER

- ✗ Never tell a voter that they cannot vote.
- ✗ Never touch a voter without their permission.
- ✗ Never discuss political topics.

INSIDE THE POLLING PLACE

POLL WATCHERS

- Authorized representatives of a party or of a candidate allowed in a polling place.
- Send to the Chief!

NEWS MEDIA & INTERVIEWS

- Permitted, with restrictions.
- Send to the Chief!

ELECTRONIC DEVICES

- Voters are allowed to use personal electronic devices, such as cell phones.
- However, must not impede privacy of other voters.
- Selfies are allowed! 
(But MUST ask for permission to take photos that include other voters.)

OUTSIDE THE POLLING PLACE



ACCEPTABLE IDs

YOU DON'T NEED TO MEMORIZE ANYTHING!

**On election day,
you will have a
one-page list of
all acceptable
IDs that you can
review any time.**



* VIRGINIA *
DEPARTMENT *of* ELECTIONS

Voter Identification

All voters casting a ballot in-person will be asked to show one form of identification. Any voter who does not present acceptable identification may instead sign a statement, subject to felony penalties, that he is the named registered voter who he claims to be. Any voter who does not present acceptable identification and does not sign this statement must vote a provisional ballot.

Identification	Is Accepted?
Valid* Photo ID	Yes, if issued by an employer; the U.S. or Virginia government; a high school located in Virginia; or a college or university located in the U.S.
Government-issued ID card from a federal, VA, or local political subdivision	Yes
Valid DMV-issued ID card	Yes
Valid Tribal enrollment or other tribal ID	Yes, if issued by one of the 11 tribes recognized by VA**
Valid U.S. passport or passport card	Yes
Valid employee ID card containing a photograph issued by voter's employer in ordinary course of business (public or private employer)	Yes
U.S. Military ID	Yes
Nursing home resident ID	Yes, if issued by government facility
Voter ID card issued by the Department of Elections	Yes
Valid student ID issued by a public or private school of higher education located in the U.S.	Yes
Valid student ID issued by a public high school in VA	Yes
Valid student ID issued by a private high school in VA	Yes
Valid Virginia driver's license	Yes
Voter confirmation documents	Yes
Current utility bill, bank statement, government check, or paycheck containing the name and address of the voter	Yes
Any other current government document containing the name and address of the voter	Yes
Signed ID Confirmation Statement	Yes

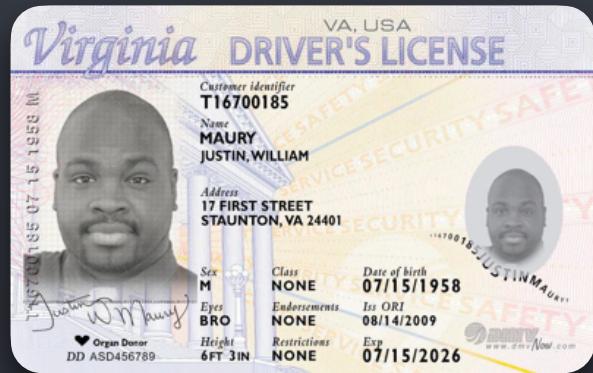
ACCEPTABLE IDs

- Virginia driver's license
- US Passport
- Virginia voter ID card
- Voter confirmation documents
- Other government IDs
- Employer ID (with photo)
- Virginia high school ID
- Virginia college/university ID
- United States college/university ID (**NEW:** with photo)
- A copy of a current utility bill, bank statement, government check, paycheck, or other government document containing the name and address of the voter

WHICH IDs ARE NOT ACCEPTED?

NOT ACCEPTED

- Out-of-state driver's license
- Foreign passport
- Membership card from private organization
- Credit card
- Costco card
- **NEW:** Driver privilege cards (for non-citizens)



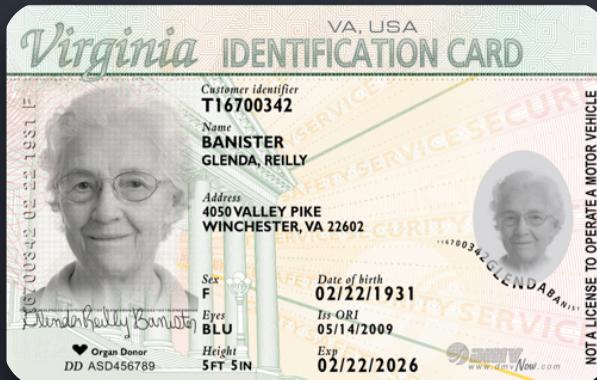
VIRGINIA DRIVER'S LICENSE



UNITED STATES PASSPORT



WORK ID (with photo)



VIRGINIA IDENTIFICATION CARD

**All of these
IDs are
acceptable...**



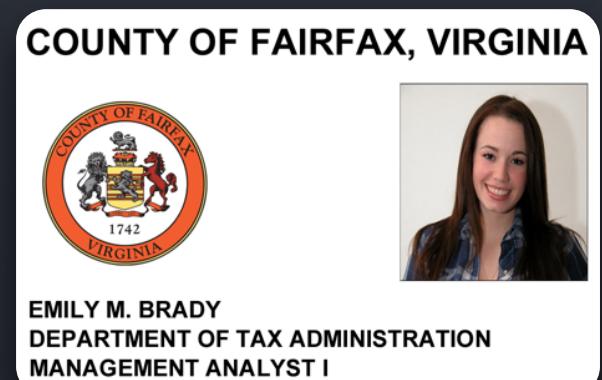
VIRGINIA COLLEGE ID



VIRGINIA VOTER ID



UNITED STATES FEDERAL ID



VIRGINIA GOVERNMENT ID



RETURN SERVICE REQUESTED

John Doe
123 Main Street
Baltimore, MD 21224

Statement Ending 09/21/2020

Page 1 of 4

Managing Your Accounts

Primary Branch	Canton
Phone Number	443-673-4800
Online Banking	HowardBank.com
Telephone Banking	1-877-627-2705
Mailing Address	3311 Boston Street Baltimore, MD 21224

Summary of Accounts

Account Type	Account Number	Ending Balance
HOWARD RELATIONSHIP CHECKING	300XXXXX4101	\$5,684.22

HOWARD RELATIONSHIP CHECKING-XXXXXX4101

Primary Checking

Account Summary

Date	Description	Amount
09/01/2018	Beginning Balance	\$18,805.47
09/01/2018	3-Credit(s) This Period	\$4,933.20
09/01/2018	30 Debit(s) This Period	\$17,414.45
09/21/2018	Ending Balance	\$5,684.22

Account Activity

Trans Date	Description	Debits	Credits	Balance
09/01/2018	Beginning Balance		\$57.48	\$18,805.47
09/04/2018	Signature POS Debit 09/01 MD BALTIMORE GIANT FOOD INC 512 OF 07/1582		\$18,747.99	
09/04/2018	Signature POS Debit 09/01 MD BALTIMORE GIANT FOOD INC 512 OF 07/1582	\$1,088.60		\$17,759.39
09/05/2018	HME WARRANTY #002473604 545/3349	\$42.99		\$17,716.40
09/05/2018	SAMS CLUB MC ONLINE PAY COKF420104256/POS	\$4,671.42		\$12,045.98
09/05/2018	DISCOVER BANK ET TRANSFER	\$8,213.00		\$3,831.98
09/05/2018	BALTIMORE GAS & ELECTRIC PAY	\$160.75		\$3,671.23
09/05/2018	ATM W/INTERBANK 09/01 MD BALTIMORE '10/101	\$170.00		\$3,501.23
09/05/2018	DRIVE-IN SHIRE II CO CONS CP BC5198	\$195.00		\$3,306.23
09/07/2018	DEP-DEP			\$3,959.48
09/07/2018	TARGET ONLINE PAYT	\$68.59		\$3,870.89
09/07/2018	ATM W/INTERBANK 09/01 MD BALTIMORE '10/101	\$180.00		\$3,690.89
09/10/2018	Signature POS Debit 09/01 MD BALTIMORE GIANT FOOD I	\$70.11		\$3,620.78
09/10/2018	L A FITNESS	\$12.98		\$3,607.80
09/11/2018	AT&T MOBILITY ONLINE PAYT	\$116.22		\$3,491.58
09/11/2018	AT&T MOBILITY ONLINE PAYT	\$116.22		\$3,375.36
09/11/2018	DIRECT DEP	\$3,038.30		\$7,131.63
09/11/2018	Signature POS Debit 09/01 MD BALTIMORE GIANT	\$19.86		\$7,111.87
09/17/2018	ATM W/INTERBANK 09/15 WW INWOOD MARTINSBURG INWOOD	\$400.00		\$6,711.87
09/17/2018	Signature POS Debit 09/16 MD BALTIMORE GIANT	\$14.06		\$6,697.81

BANK STATEMENT
(with name & address)

Fairfax Water

8570 EXECUTIVE PARK AVENUE
FAIRFAX, VA 22031
www.fairfaxwater.org

Bill Date 11/01/2020
Payment Due Date 12/01/2020

1 11
LAWRENCE DANFORTH
1200 HOLDEN ST
FAIRFAX, VA 22030

QUARTERLY BILL 0000300987654

Amount Due	\$235.49
Amount Due if Received After 12/01/2020	\$244.66
Amount Enclosed	\$

Make payable to Fairfax Water

Account Number 0000300987654
Service Address 1200 HOLDEN ST

FAIRFAX WATER
PO BOX 71076
CHARLOTTE NC 28272-1076

04042313052313000000710000000071000003050414510

UTILITY BILL
(with name & address)

And all of
these
are
acceptable
too!



Your payment would be about

\$3,000 a month

at full retirement age

RAVE UDISHI
456 ANYWHERE AVENUE
FAIRFAX, VA 22080-1234

November 1, 2020

Your Social Security Statement

Your Social Security Statement tells you about how much you or your family would receive in disability, survivor, or retirement benefits. It also includes our record of your lifetime earnings. Check out your earnings history, and let us know right away if you find an error. This is important because we base your benefits on our record of your lifetime earnings.

Social Security benefits are not intended to be your only source of income when you retire. On average, Social Security will replace about 40 percent of your annual pre-retirement earnings. You will need other savings, investments, pensions, or retirement accounts to make sure you have enough money to live comfortably when you retire.

To view your Statement online anytime, create a [my Social Security account](#) at [sssecurity.gov/mystatement](#).

Carolyn W. Colvin
Acting Commissioner

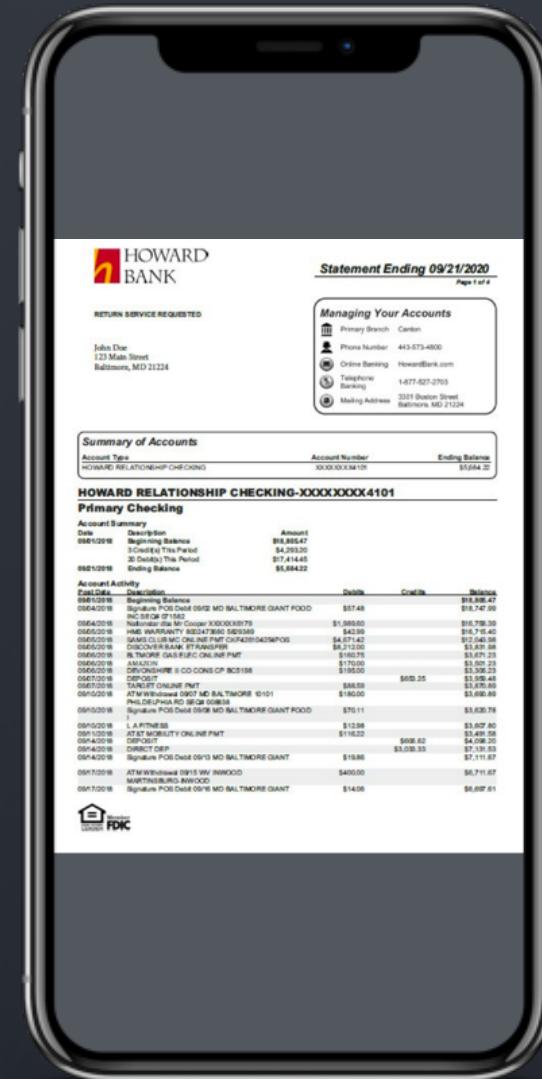


Follow the Social Security Administration at these social media sites.

GOVERNMENT DOCUMENT
(with name & address)GOVERNMENT CHECK
(with name & address)

DIGITAL COPIES OF SOME IDs ARE ACCEPTABLE

- For some IDs, a voter can show you an electronic version, such as on a cell phone.
- An electronic form of the following documents is acceptable for voting purposes: **a current utility bill, bank statement, government check, paycheck, or other government document** containing the name and address of the voter.



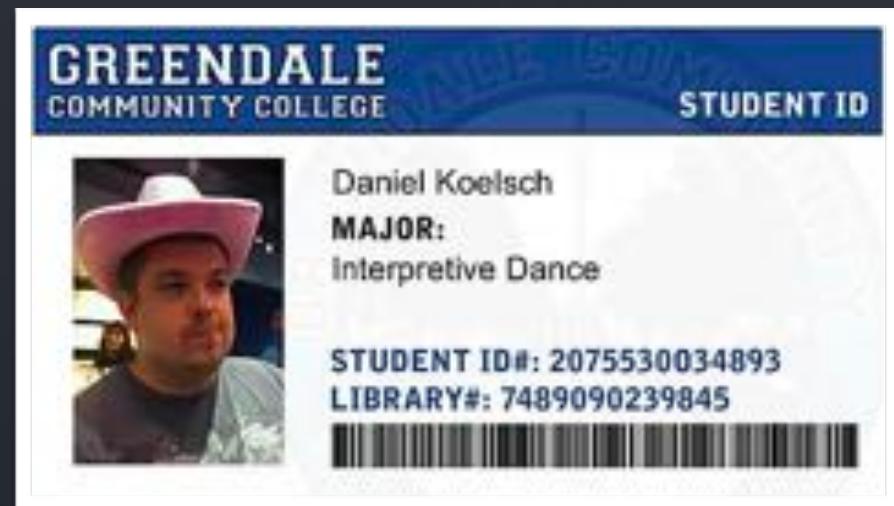
BANK STATEMENT
(with name & address)



GOVERNMENT DOCUMENT
(with name & address)

ABOUT PHOTOS...

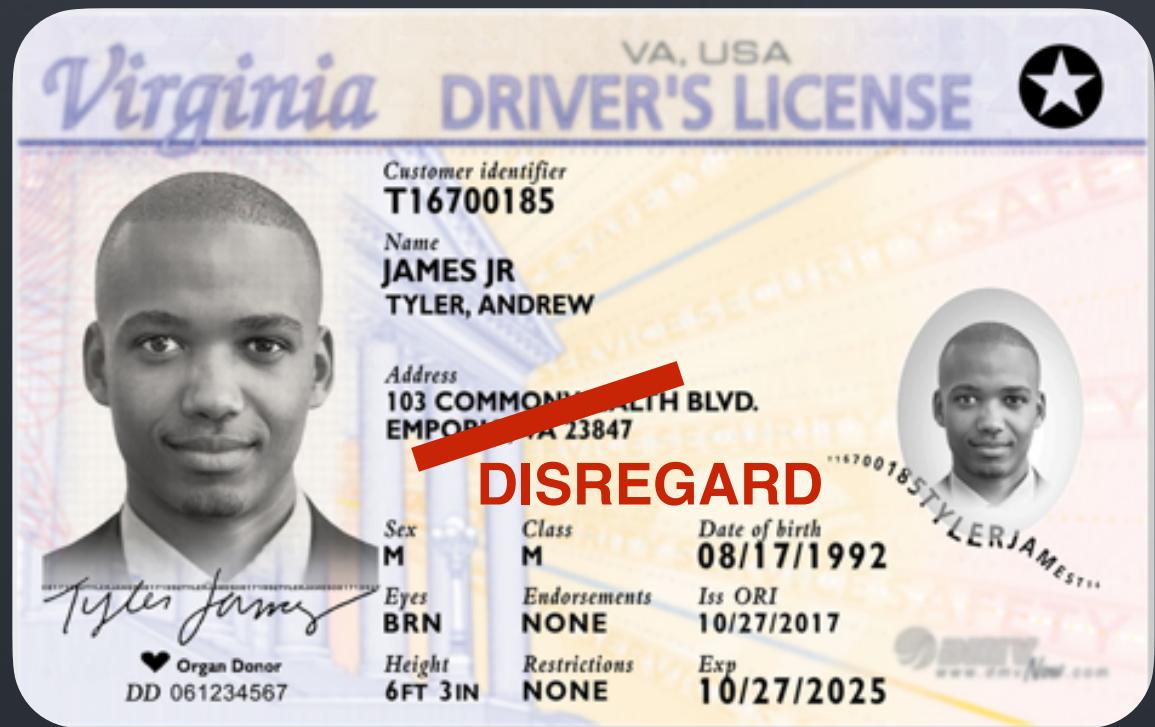
- **Previously, all IDs required a photo.**
- **Now, only some IDs still require a photo:**
 - **Employer ID**
 - **NEW: College/University ID from outside Virginia**
- **NEVER** ask a voter to remove their face mask or religious face covering to verify their identity.



ABOUT ADDRESSES...

You should
DISREGARD the
address on a
voter's ID.

Instead, always use
the address the
voter provides
orally or in writing
during check-in.



ABOUT EXPIRATION DATES...

- **For most IDs:**
 - *If there is no expiration date listed, it can be accepted.*
 - *If there is an expiration date listed, it must not be expired more than 12 months.*
- **Driver's licenses may be accepted regardless of their expiration date.**
 - § 24.2-643: "*The expiration date on a Virginia driver's license shall not be considered when determining the validity of the driver's license offered for purposes of this section.*"
- **A utility bill, bank statement, government check, paycheck, or other government document must not be more than 12 months old.**

WHAT IF VOTER HAS NO ACCEPTABLE ID?

CALL THE CHIEF!

The Chief will offer 3 options:

- **OPTION 1:** Voter can sign an **ID Confirmation Statement** and vote normally.
- **OPTION 2:** Voter can cast a **Provisional Ballot**.
- **OPTION 3:** Voter can return with a valid ID.

ID CONFIRMATION STATEMENT

Commonwealth of Virginia

Place in Envelope #8

ID Confirmation Statement - § 24.2-643 of the Code of Virginia

A Officer of Election:

Precinct No./Name: 100 PATRIOT Date: 12/1/21 O of E Initials: RKU

B Affirmation of Voter:

If you do not complete this statement or show acceptable ID, you will be required to vote a provisional ballot in this election.

Subject to penalty of law, I do hereby affirm that I am the identical person I represent myself to be.

Signature of voter: Vicky Voter Date: 12/1/21

Printed name of voter: Vicky Voter

Birth Year (optional) 1 9 9 9 Last 4 digits of Social Security # (optional) 1 2 3 4

WARNING: Making a materially false statement on this form constitutes the crime of election fraud, which is punishable under Virginia law as a felony. Violators may be sentenced to up to 10 years in prison and/or fined up to \$2,500. §24.2-1016

ADDITIONAL NOTES

**A voter's name on their ID
does NOT have to exactly match
how it appears on the Poll Pad.**

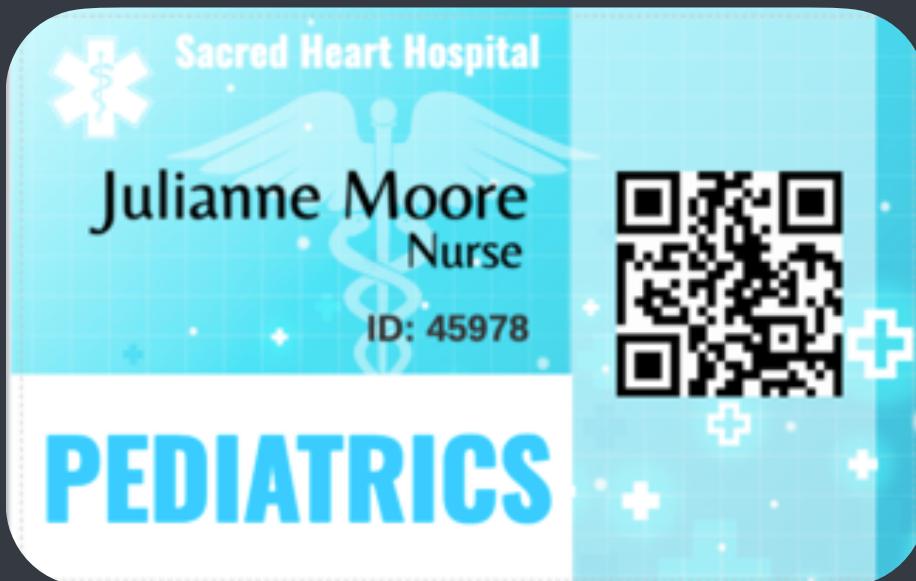
**If a voter offers an approved form of ID, you
may not ask for their driver's license instead.**

(It's against the law!)

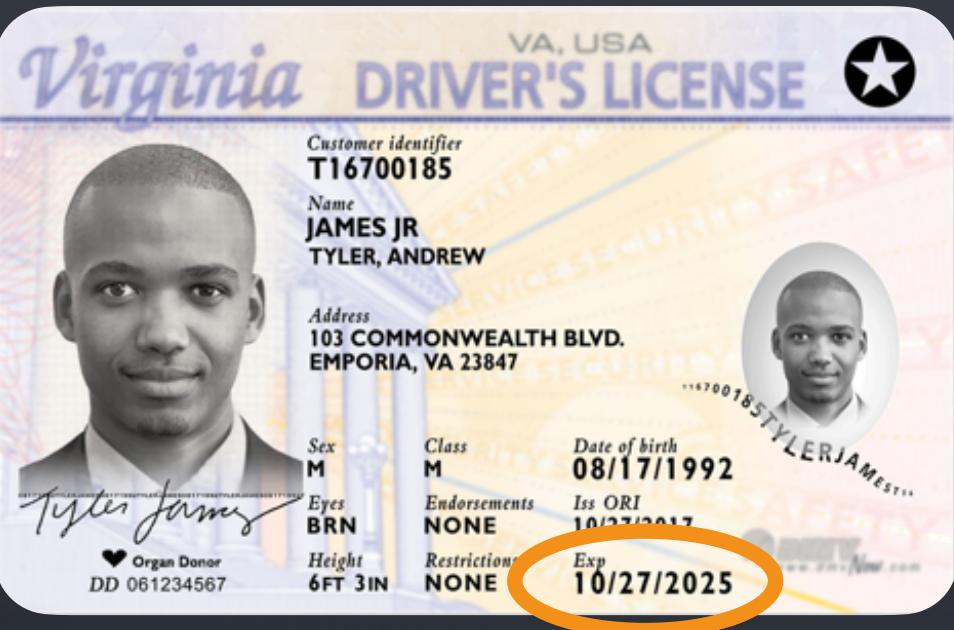
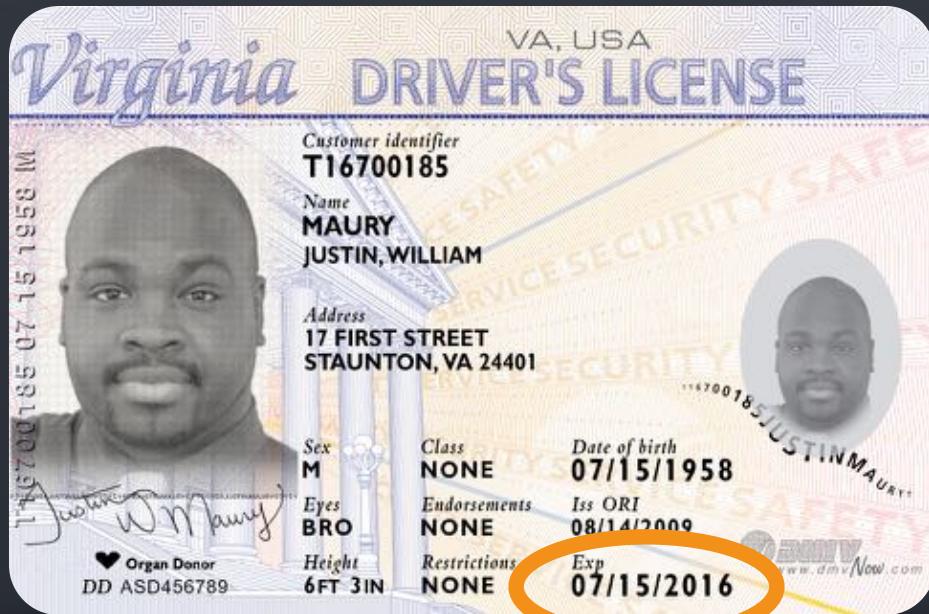
**A 17-year-old may register and vote in a
primary election if they will be 18 years old by
the date of the November general election.**

**When in doubt,
send voter to the
Chief or Assistant Chief!**

WHICH OF THESE IDs IS ACCEPTABLE?



WHICH OF THESE IDs IS ACCEPTABLE?



TRICK QUESTION: Both!
Remember, you should disregard
the expiration date on driver's licenses.

OPENING PROCEDURES

BEFORE ELECTION DAY

★ **Vote absentee**

★ **Respond to calls or emails from Chief**

★ **Help set up voting room, including:**

- ✓ Arrange tables

- ✓ Assemble privacy booths

- ✓ Post indoor signs

- ✓ Set up acrylic sneeze guards

- ✓ Set up Absentee Ballot Drop-Off Box

ELECTION MORNING

- **At 5:00 AM, the Chief will swear in all officers.**
- **From 5:00 AM to 6:00 AM, the Chief will divide you into teams to complete the following tasks:**
 - Open and set up Poll Pads
 - Open and set up ExpressVote
 - Open and set up DS200 scanners
 - Open and count ballots
 - Post all signs and mark 40-Foot Prohibited Area

OATH AND COMPENSATION SHEET

RETURN IN #2 BLUE POUCH – COMPENSATION SHEET		
PRECINCT: 100 PATRIOT (SAMPLE)		
County of Fairfax – General and Special Elections – November 3, 2020		
#6 / Election Officer		
LAST NAME:	EMAIL 1:	Is your address the same as it was 6 months ago? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you wish to be paid? <small>(Some officers choose to volunteer and waive payment.)</small> <input type="checkbox"/> Yes <input type="checkbox"/> No
FIRST NAME:	EMAIL 2:	
RESIDENTIAL ADDRESS (if you have a separate mailing address, write both below):	PHONE – HOME:	
	PHONE – CELL:	
	PHONE – WORK:	
NOTES (optional):	Which shift are you assigned to work today? <input type="checkbox"/> Full day <input type="checkbox"/> Half-day (AM) <input type="checkbox"/> Half-day (PM)	
		Signature: [Redacted]
#7 / Election Officer		
LAST NAME:	EMAIL 1:	Is your address the same as it was 6 months ago? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you wish to be paid? <small>(Some officers choose to volunteer and waive payment.)</small> <input type="checkbox"/> Yes <input type="checkbox"/> No
FIRST NAME:	EMAIL 2:	
RESIDENTIAL ADDRESS (if you have a separate mailing address, write both below):	PHONE – HOME:	
	PHONE – CELL:	
	PHONE – WORK:	
NOTES (optional):	Which shift are you assigned to work today? <input type="checkbox"/> Full day <input type="checkbox"/> Half-day (AM) <input type="checkbox"/> Half-day (PM)	
		Signature: [Redacted]
#8 / Election Officer		
LAST NAME:	EMAIL 1:	Is your address the same as it was 6 months ago? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you wish to be paid? <small>(Some officers choose to volunteer and waive payment.)</small> <input type="checkbox"/> Yes <input type="checkbox"/> No
FIRST NAME:	EMAIL 2:	
RESIDENTIAL ADDRESS (if you have a separate mailing address, write both below):	PHONE – HOME:	
	PHONE – CELL:	
	PHONE – WORK:	
NOTES (optional):	Which shift are you assigned to work today? <input type="checkbox"/> Full day <input type="checkbox"/> Half-day (AM) <input type="checkbox"/> Half-day (PM)	
		Signature: [Redacted]

POST SIGNS

- There are a number of signs that must be posted inside and outside of the polling place.
- Make sure to also mark the 40-foot Prohibited Area outside the polling place building.



ONE-PAGE EQUIPMENT GUIDES

- The Chief will have one-page guides for the Poll Pads, ExpressVote, and DS200 scanners.
- They will have all the information you need for setup.

POLL PAD OPENING PROCEDURES

Verify the green seal securing the Poll Pad Case matches the Machine Certification Form. Once verified, set the seal and place it inside the AT Orange Pouch.

Unpack and open the Poll Pad Case. Then verify (1) the contents of the case and (2) the window setting on the presenter badge which is listed on the same (Supply Card).

Open the Plastic Take. Then count the number of Poll Pad Boxes and Photo ID Meters. Verify each of the boxes matches the number of Poll Pads in the Poll Pad Case.

Remove the Printer and its supplies from the Poll Pad Case. Assemble each Poll Pad by inserting the Poll Pad into the base and connecting the Power Cord to the base of the Poll Pad.

Remove the Printer and its supplies from the Poll Pad Case. Then plug the Power Cord into the Adapter, then plug the cord into the Poll Pad. Turn the phone switch to On. Then press the Poll Pad.

Touch Import Voter File from the list of options. Use the unsecured biometric to enter the IMPORT Password. Enter the Name. Once the data is input, tap the orange, then the blue, then the green.

Import Step: During voting, complete the poll Poll Pad Configuration form. Remember to record the serial number of the poll Poll Pad and the serial number of the printer. Then print the configuration page. Use the poll Poll Pad Configuration form to complete the serial, then print in AT Orange. Place paper copy inside in Envelope #6.

www.hksecovt.gov.bc.ca hksecovt@hksecovt.gov [1-877-526-4707](tel:1-877-526-4707)

EXPRESSVOTE MARKING DEVICE OPENING PROCEDURES

Remove black (optional) carrying case (ExpressVote and device peripherals are inside) from the ExpressVote marking machine cart. Place case on an accessible table and provide a chair for voters.

Remove ExpressVote, headphones and keypad from main compartment of black padded carrying case. Remove power cord from side compartment of ExpressVote, then reuse case to store machine.

Plug power cord into power strip. Then turn on monitor. Plug other end of power cord into power connection port on back of ExpressVote. Monitor will pulse a few times to denote initial boot.

Lift case and extend the metal prop bar on back of ExpressVote. Position device so that it rests in an upright position at a 45-degree angle.

Open Access Panel on left side of ExpressVote with the small key. Very carefully lay keypad on top of the ExpressVote. Then lift the keypad and the ExpressVote so they are accessible for voters.

Verify remote control is set to Voter, then flip power switch to On. ExpressVote processes its internal memory and may appear to be temporarily frozen to power on.

The Poll Pad is now ready to be used for checking in voters. Repeat steps 1-6 on all Poll Pads and put the fibre drive in the AT Orange Pouch for safe keeping.

After the system initializes, enter Election Security Code. Work as a team. One officer enters code as voter, other officer enters access code to avoid unauthorized access. Double check.

Verify printer symbology when on screen is correct and is functioning. You will see the printer configuration card is being printed through printer opening on top of ExpressVote. Close and rotate door.

Place a privacy shield around ExpressVote and position screen so it is facing away from public view. Place the Machine Seal on the printer. ExpressVote is now ready for use.

Important Note: Two election and precinct officials must sign the "Opening Log" (Configuration, Status, and Data Totals Report) and attach it to the DS200.

www.hksecovt.gov.bc.ca hksecovt@hksecovt.gov [1-877-526-4707](tel:1-877-526-4707)

DS200 SCANNER AND TABULATOR OPENING PROCEDURES

Unpack and open the Auxiliary Components. Verify that the compartment is empty and relock it. Unpack the Poll Pad Compartment and, again, look inside to verify it is empty and relock it.

Unpack and open the Power Cord Compartment. Once opened, unplug the Power Cord and plug it into an outlet, then verify it is empty and relock it.

Verify the green seal securing the Ballot Box ID matches the Machine Certification Form. Once verified, set the seal and place it inside the AT Orange Pouch.

Unlock and open the DS200. After the DS200 powers on and initializes, enter the voter's name and precinct number. Then verify the DS200 is connected and matches the Machine Certification Form.

After the DS200 powers on and initializes, enter the voter's name and precinct number. Then verify the DS200 is connected and matches the Machine Certification Form.

Touch Open Poll to print the Zone Totals Report. Confirm that all precinct numbers have "Open" status. Then sign the tape and attach it to the DS200.

Verify the Public Count is zero and the Protection Count handles the Machine Certification Form. All ready! At 8:00 AM, touch "Get By Voting Month". The DS200 is now ready to accept ballots.

Important Note: Two election and precinct officials must sign the "Opening Log" (Configuration, Status, and Data Totals Report) and attach it to the DS200.

www.hksecovt.gov.bc.ca hksecovt@hksecovt.gov [1-877-526-4707](tel:1-877-526-4707)

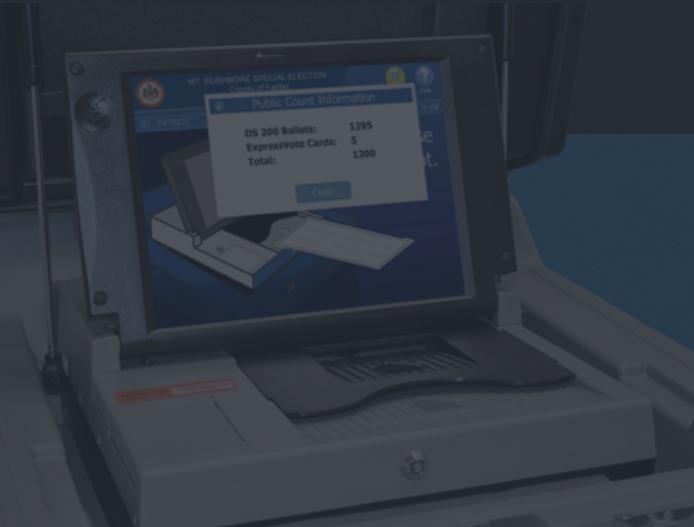


OPENING THE POLL PADS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

OPENING THE EXPRESSVOTE

ADA-COMPLIANT BALLOT MARKING DEVICE



OPENING THE DS200

BALLOT VOTING DEVICE

POLL PADS



Electronic pollbooks used to check in voters.

POLL PAD SUPPLIES



- **GREEN CASE:**
Poll Pads, power cables,
styluses, printer

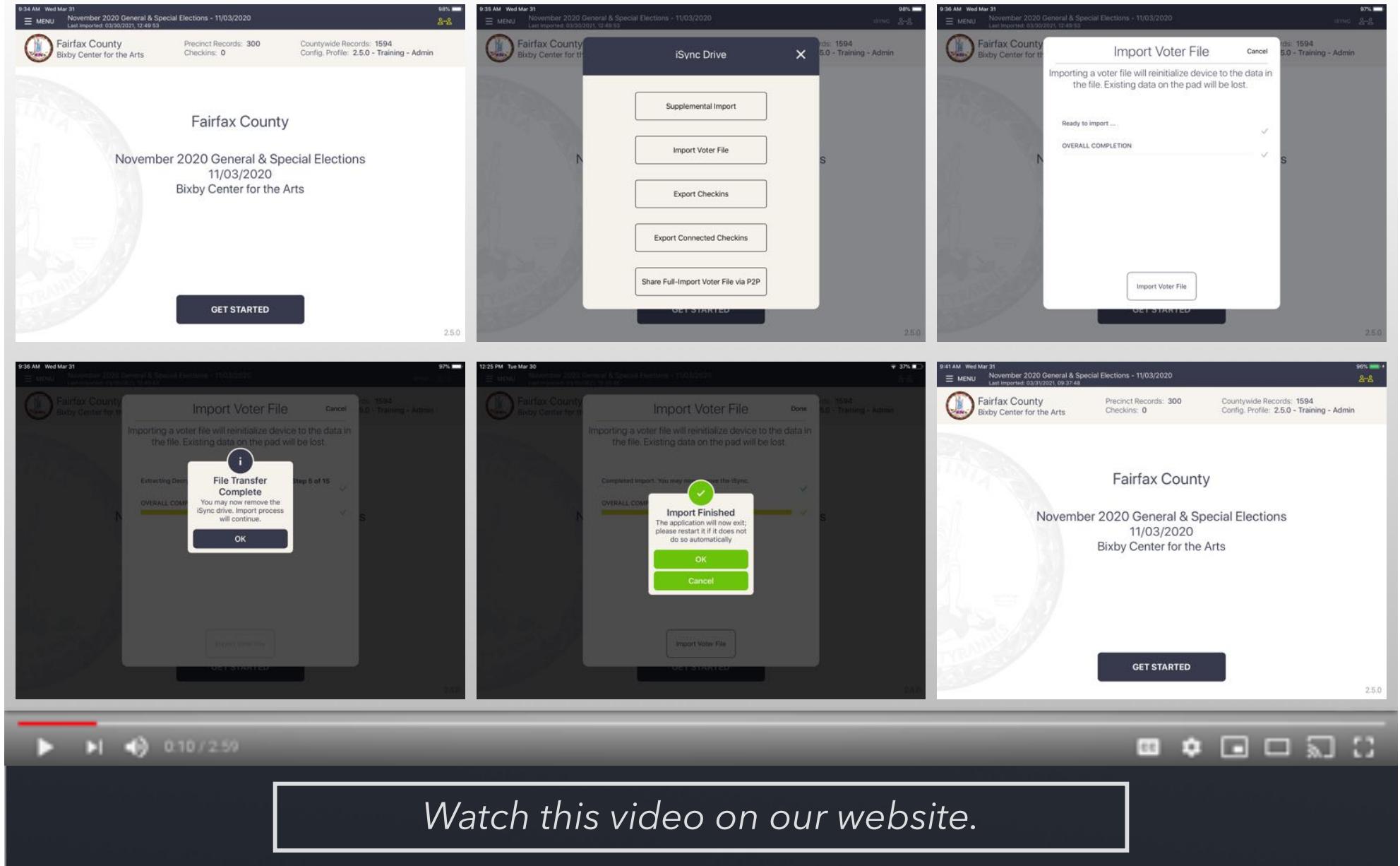
- **GRAY BIN:**
Stands, license trays,
power strips, other
parts

iSYNC DRIVE

- Each precinct receives 1 iSync drive.
- Contains the most current list of registered voters and absentee voters.
- During **opening** procedures, insert iSync drive into each Poll Pad to update voter list.
- If you forget, it takes us up to 4 hours to fix each Poll Pad!



iSYNC IMPORT VIDEO



6:00 AM

100%

☰ MENU

Mount Rushmore Special Election - 12/01/2021

Last Imported: 12/01/2021, 09:35:11



Fairfax County

Bixby Center for the Arts

Precinct Records: 300
Checkins: 0

Countywide Records: 1594
Config. Profile: 2.5.0 - Training - Admin

When you last used
iSync drive to update
voter file

Sync menu

Fairfax County

Mount Rushmore Special Election
12/01/2021
Bixby Center for the Arts

GET STARTED

2.5.0



OPENING THE POLL PADS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

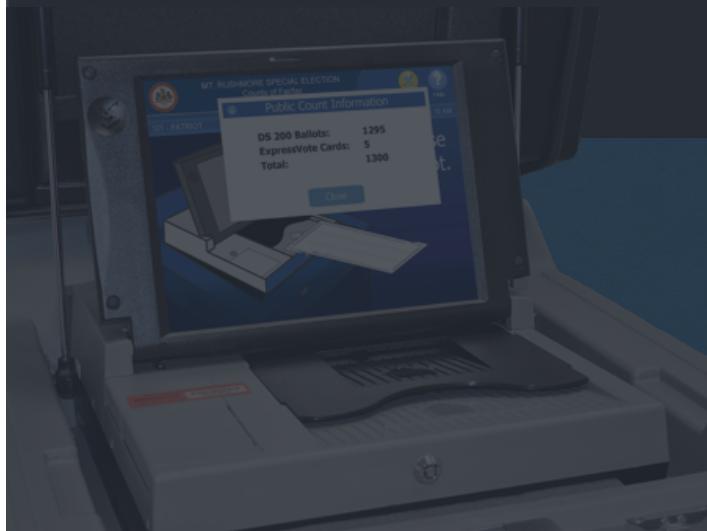
OPENING THE EXPRESSVOTE

ADA-COMPLIANT BALLOT MARKING DEVICE



OPENING THE DS200

BALLOT VOTING DEVICE



EXPRESSVOTE



EXPRESSVOTE MARKING DEVICE OPENING PROCEDURES

The following steps outline the opening procedures for the ExpressVote marking device:

- 1. Remove black padded carrying case.** ExpressVote and device components are stored inside the black padded carrying case. Please place on an accessible table and provide a chair for voter.
- 2. Remove ExpressVote, headphones and laptop from carrying case.** Remove ExpressVote from side of carrying case, then return case to voting machine cart.
- 3. Plug power cord into power strip, then turn on outlet. Plug either end of power cord into power source or back of ExpressVote. Press mode switch until you hear a click to remove card to access.**
- 4. Lift out and extend the metal prop bar on back of ExpressVote. Position device so that it rests in an upright position at a slight angle.**
- 5. Open Access Once on left side of ExpressVote with black board key. Insert key is plugged into the keypad port. Place headphones and angled usb cable so they are accessible for voter.**
- 6. Verify mode switch is set to Voter, then flip power switch to On. ExpressVote powers on and boots up. Device takes approximately three minutes to fully power on.**
- 7. After the system initializes, enter Election Test mode by pressing the A key on the ExpressVote screen and no other voter interface screen to avoid inadvertent entries. Touch screen.**
- 8. Verify previous number/ name on screen is accurate and no other sequences. Touch the IPad/ laptop monitor as it rotates through circular opening at top of access door. Close and lock door.**
- 9. Place a primary booth around ExpressVote and position voter in a location for private view. Place the MIFARE card on the privacy booth. ExpressVote is now ready for use.**

www.thinksecure.gov/elections | electrifyamerica.gov | DHS.Electrify



OPENING THE POLL PADS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

OPENING THE EXPRESSVOTE

ADA-COMPLIANT BALLOT MARKING DEVICE



OPENING THE DS200

BALLOT VOTING DEVICE



DS200 DIGITAL SCANNER



SCANNER:

Captures an image as it scans & counts each ballot.



AUXILIARY COMPARTMENT:

Used if the DS200 jams or malfunctions.



BALLOT COMPARTMENT:

Voted ballots drop into here.

MACHINE CERTIFICATION FORM

- During opening procedures, verify the DS200 seal and counter numbers against the Machine Certification Form.

RETURN IN #2 BLUE POUCH – MACHINE CERTIFICATION FORM

PRECINCT: 100 PATRIOT (SAMPLE)

County of Fairfax – Special Election – December 1, 2021

BEFORE POLLS OPEN: Verify seals and counter numbers.

If any seals are broken or do not match numbers below, contact Election Support.

DS200 Serial Number	Seal Number (GREEN zip-tie seal)	USB/Printer seal (RED barcoded sticker)	Protected Counter	Public Counter
DS0314340327	0249787	45456996	1965	0
DS0314340498	0249705	45456997	4238	0

Additional Equipment	GRAY CART [GREEN zip-tie seal]	POLL PAD CASE [GREEN zip-tie seal]	#2 POUCH [no seal]	#7 POUCH [no seal]
	0214664	0214665	n/a	n/a

AFTER POLLS CLOSE: Record new seal and counter numbers.

DS200 Serial Number	Seal Number (RED zip-tie seal)	# of Boxes of Voted Ballots	Protected Counter	Public Counter
DS0314340327				
DS0314340498				

Additional Equipment	GRAY CART [RED zip-tie seal]	POLL PAD CASE [RED zip-tie seal]	#2 POUCH [BLUE plastic tab seal]	#7 POUCH [RED plastic tab seal]

AFTER POLLS CLOSE: Place USB/Printer compartment seals (RED barcoded stickers) here.

AFTER POLLS CLOSE: Any two officers may sign below to acknowledge recording seals.

OFFICER OF ELECTION	OFFICER OF ELECTION
1.	2.

OPENING



STEP 1:

On election day, verify green seal number matches the Machine Certification Form.

STEP 2:

**Unlock Auxiliary Compartment.
Verify it is empty, then re-lock.**

STEP 3:

**Unlock Ballot Compartment.
Verify it is empty, then re-lock.**

OPENING



STEP 4:
Unlock Power Cord Compartment.
Check silver bar. Plug cord in.

Always use a surge protector!

STEP 5:
Unlock and open machine lid.

STEP 6:
Unlock and open screen to power on.

Machine will boot on...

OPENING

STEP 7:

**Enter election code
from password card.**

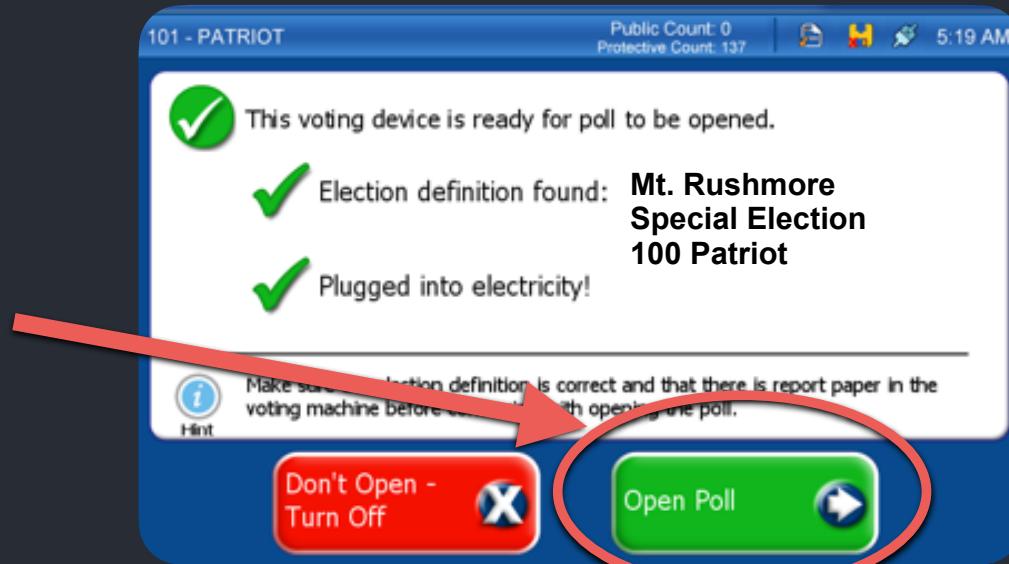
(A configuration report will print. Do not tear off this report yet.)



STEP 8:

Press "Open Poll".

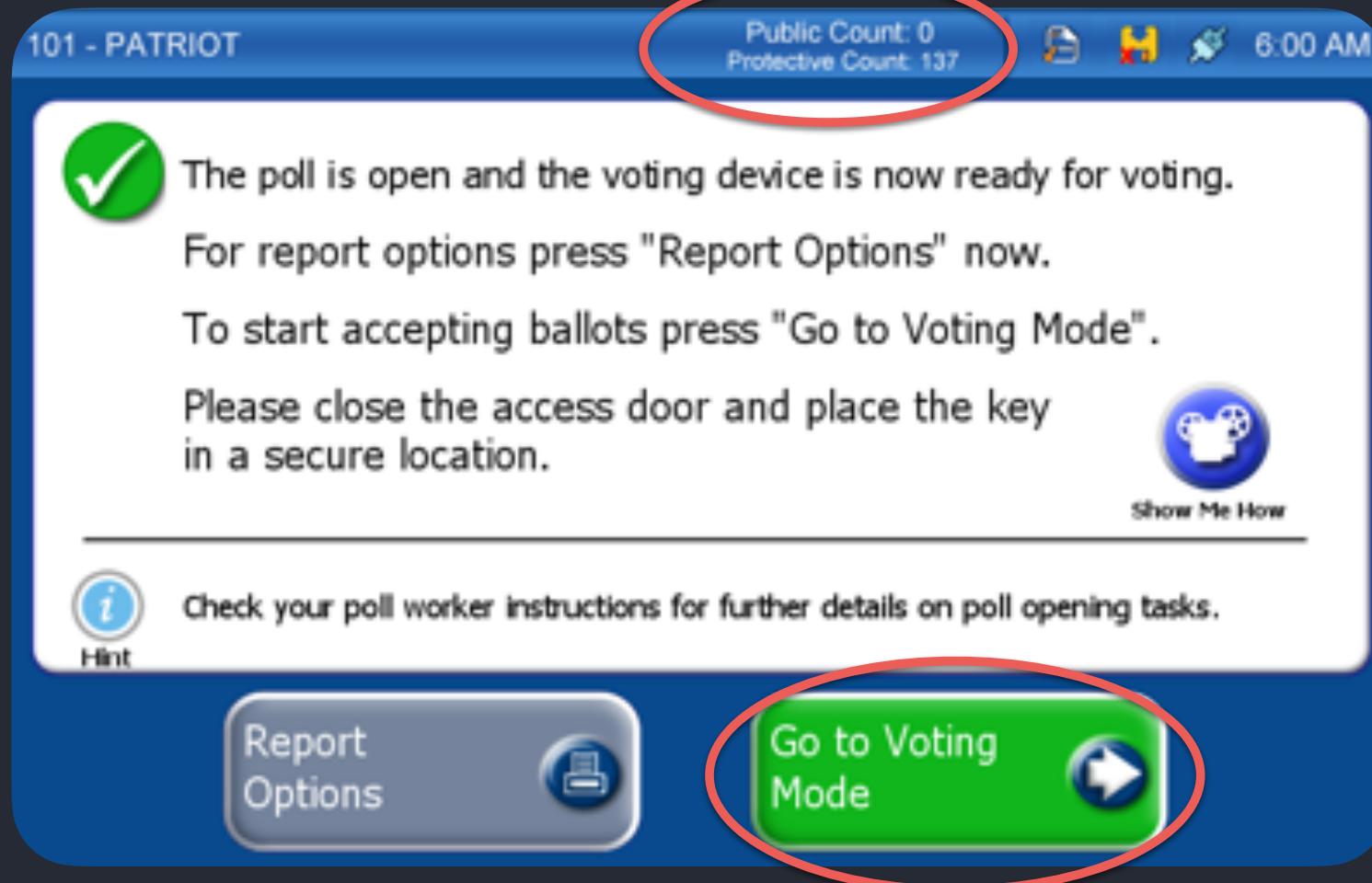
(Zero Totals Report will print.
On election day, two officers
sign and give to Chief.)



OPENING

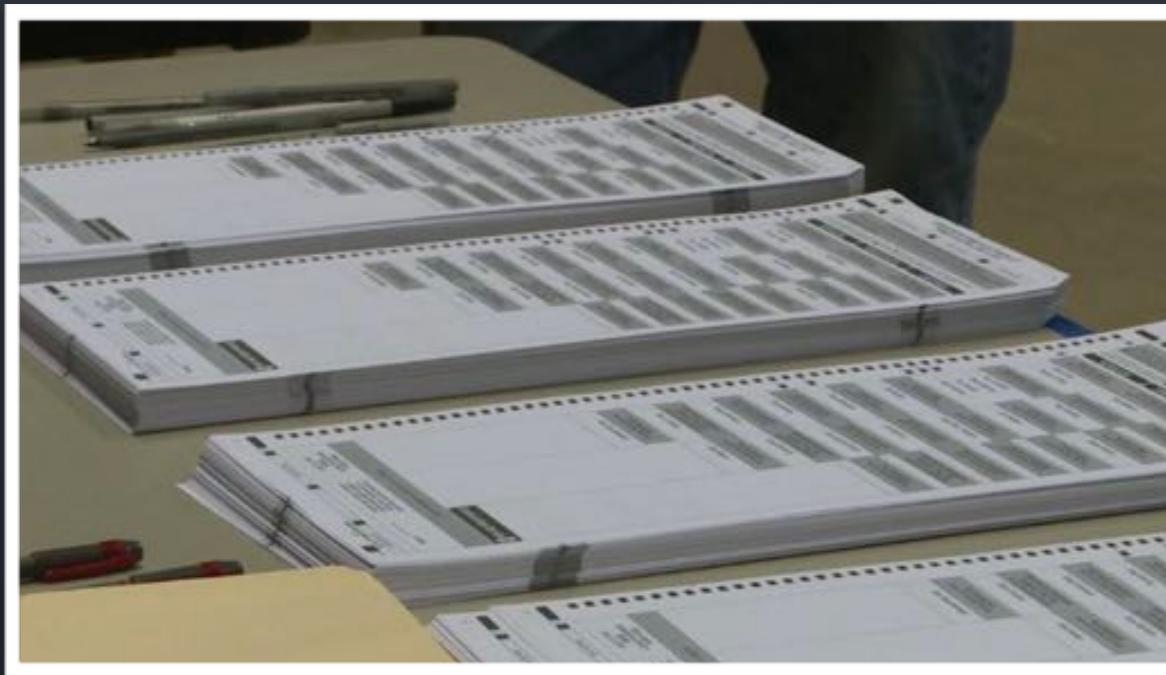
STEP 9: Verify that the Public Count is "0" and that the Protected Count matches the Machine Certification Form.

STEP 10: At 6:00 AM...press "Go to Voting Mode".



OPEN BALLOTS

- During opening procedures, open and count at least 2 packs of ballots so you are ready for morning voters.
- Ballots should arrive in packs of 100. If the quantity enclosed is not exactly 100, notify the Chief.



DURING THE DAY

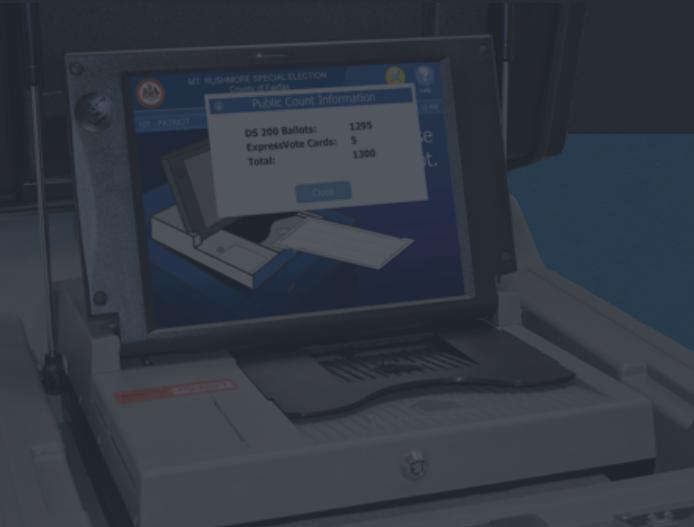


POLL PADS & CHECKING IN VOTERS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

EXPRESSVOTE & ACCESSIBILITY

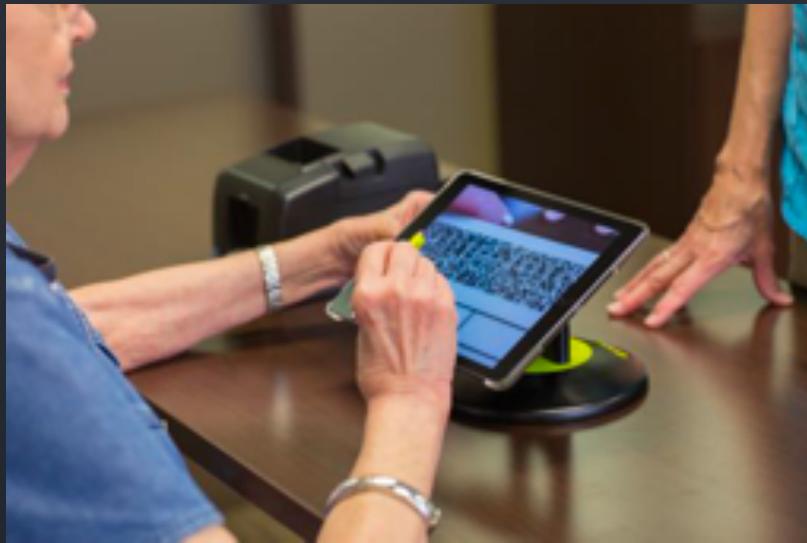
ADA-COMPLIANT BALLOT MARKING DEVICE



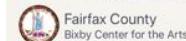
DS200 & BALLOTS

BALLOT VOTING DEVICE

SCAN DRIVER'S LICENSE



- For 95% of voters, you will simply scan their driver's license.
- Place the license in the scanning tray, with the barcode facing the Poll Pad camera.
- The Poll Pad will recognize it and open the voter's record automatically.



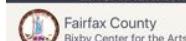
Precinct Records: 300
Checkins: 0

Countywide Records: 1594
Config. Profile: 2.5.0 - Training - Admin

Fairfax County

November 2020 General & Special Elections
11/03/2020
Bixby Center for the Arts

GET STARTED



Precinct Records: 300
Checkins: 0

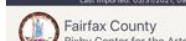
START OVER

SM J **Search** ADVANCED OPTIONS

SEARCH RESULTS: 3

Smith, Jean R
1989
6931 North Shore DR, Falls Church, VA 220418555
VOTER ID: 432129651
Bixby Center for the Arts
Precinct: 500 - Bixby 0590500

Smith, Jason Sean
1965
6812 Rolling Rapids CT, McLean, VA 221028555
VOTER ID: 432126810
Square Secondary School
Precinct: 300 - Square 0590300
Wrong Location



VOTER CONFIRMATION

GO BACK

ACCEPT

Verify voter information and tap accept to continue



Jean R Smith

DOB: 1989

6931 NORTH SHORE DR, FALLS CHURCH,
VA 220418555

Voter ID: 432129651 Status: Active Precinct: 500 - Bixby 0590500 CD/SHD/SSD: 08/049/035



POLL WORKER CONFIRMATION

START OVER

SUBMIT

CONFIRM THE VOTER'S INFORMATION

Jean R Smith

6931 NORTH SHORE DR, FALLS CHURCH, VA 220418555
Precinct: 500 - Bixby 0590500 DOB: 1989 CD: 08
Status: Active Voter ID: 432129651 SHD: 049
SSD: 035

Ballot Style: Unknown

- Challenge Voter
- Assistance Required
- Curbside

Provisional



CHECK-IN FLAGS

ASSISTANCE REQUIRED

*For voters requiring assistance in marking their ballot.
Voter and assistant must sign Request for Assistance form.*

CURBSIDE

*For voters who choose to vote outside the polls.
No form is required from the voter.*

VOTER SIGNED OATH:

*For voters who complete Affirmation of Eligibility form and
for voters who complete an ID Confirmation Statement.*

CHECK-IN STEPS

1. Ask voter for an ID.

If voter gives a valid ID, never ask for their driver's license instead.

2. Find voter on Poll Pad.

For most voters, you can scan their driver's license. Otherwise, do a manual search.

3. Ask voter to provide their name & address (orally or in writing).

Voter may provide an address that is different from the address on their ID.

4. If info matches on Poll Pad, repeat name audibly.

§ 24.2-643: "The officer of election shall repeat, in a voice audible to party and candidate representatives present, the full name provided by the voter."

5. DUAL PRIMARIES ONLY: Ask if voter wants a ballot for Democratic primary or Republican primary.

Never ask a voter if they are a Democrat or Republican!

6. Press 'Submit' to officially check in the voter.

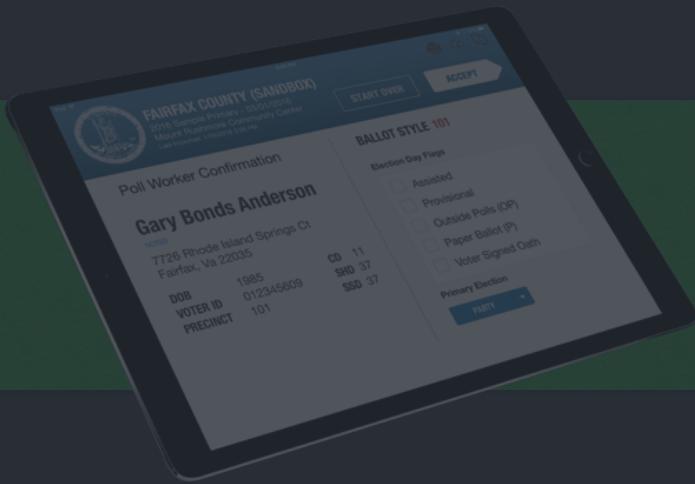
Give voter a ballot or Voter Permit Card.

Remember...more than 95% of all check-ins are routine voters.

Anyone else, send to the Chief!

Issues to send to the Chief:

- Misspelled name
- Name change
- Voter has moved
- Wrong precinct
- No acceptable ID
- Not found in pollbook
- Absentee ballot
- Provisional ballot

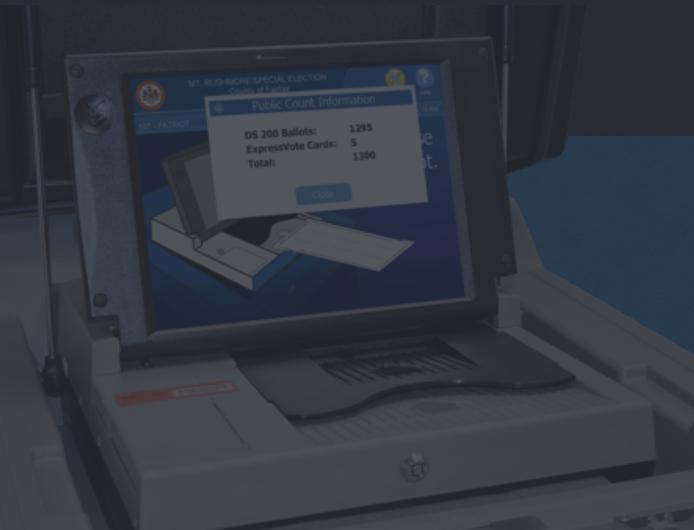


POLL PADS & CHECKING IN VOTERS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

EXPRESSVOTE & ACCESSIBILITY

ADA-COMPLIANT BALLOT MARKING DEVICE

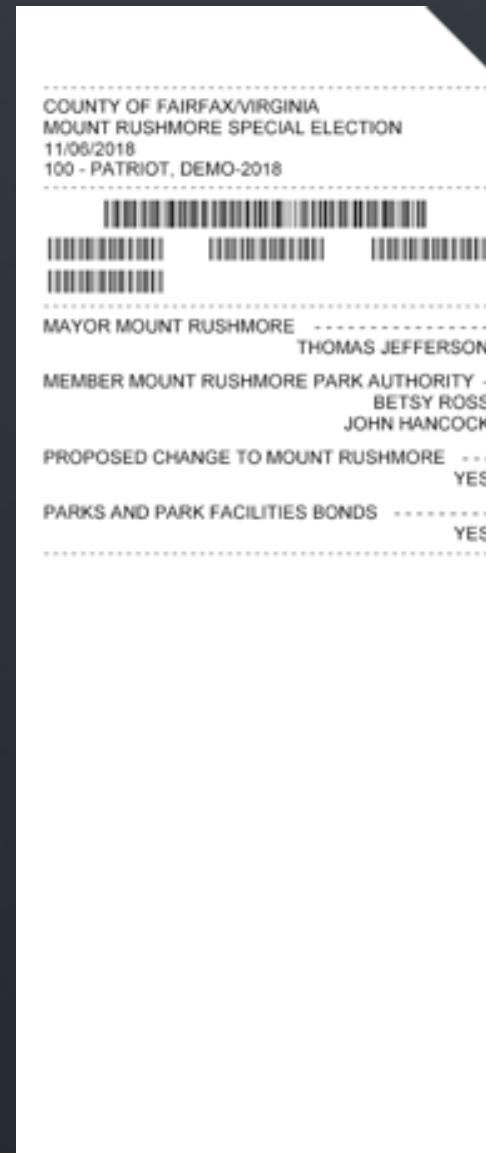
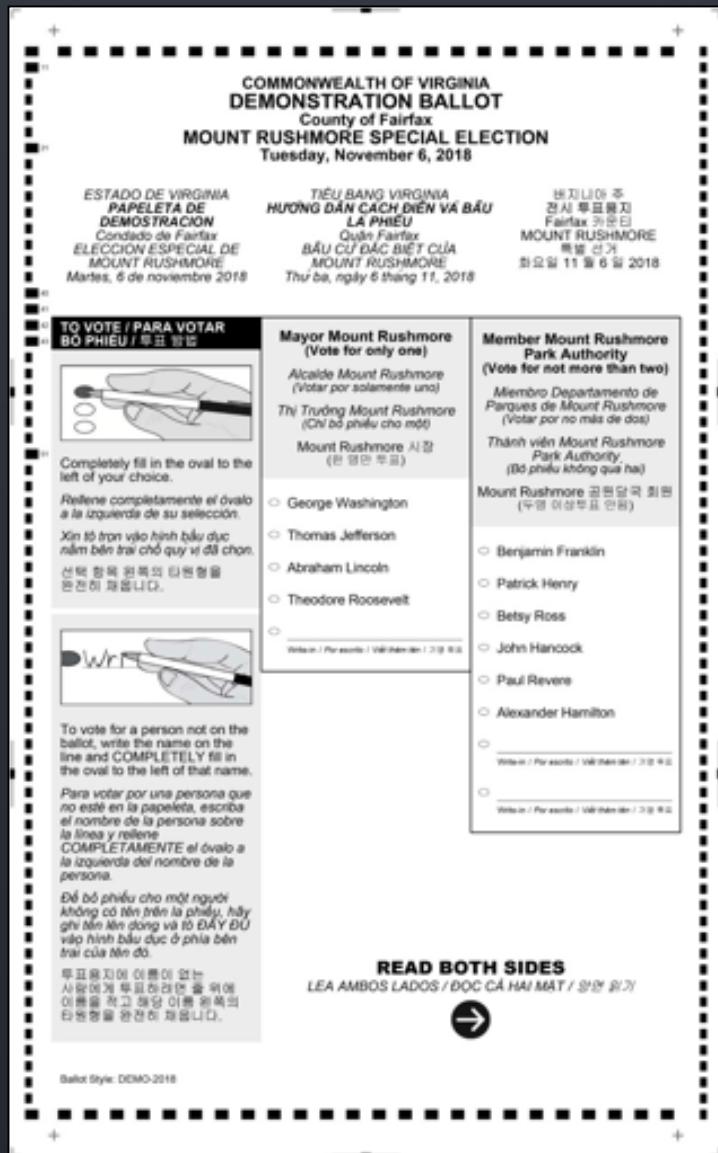


DS200 & BALLOTS

BALLOT VOTING DEVICE

Regular ballot

ExpressVote card



Both of these are inserted into the DS200.

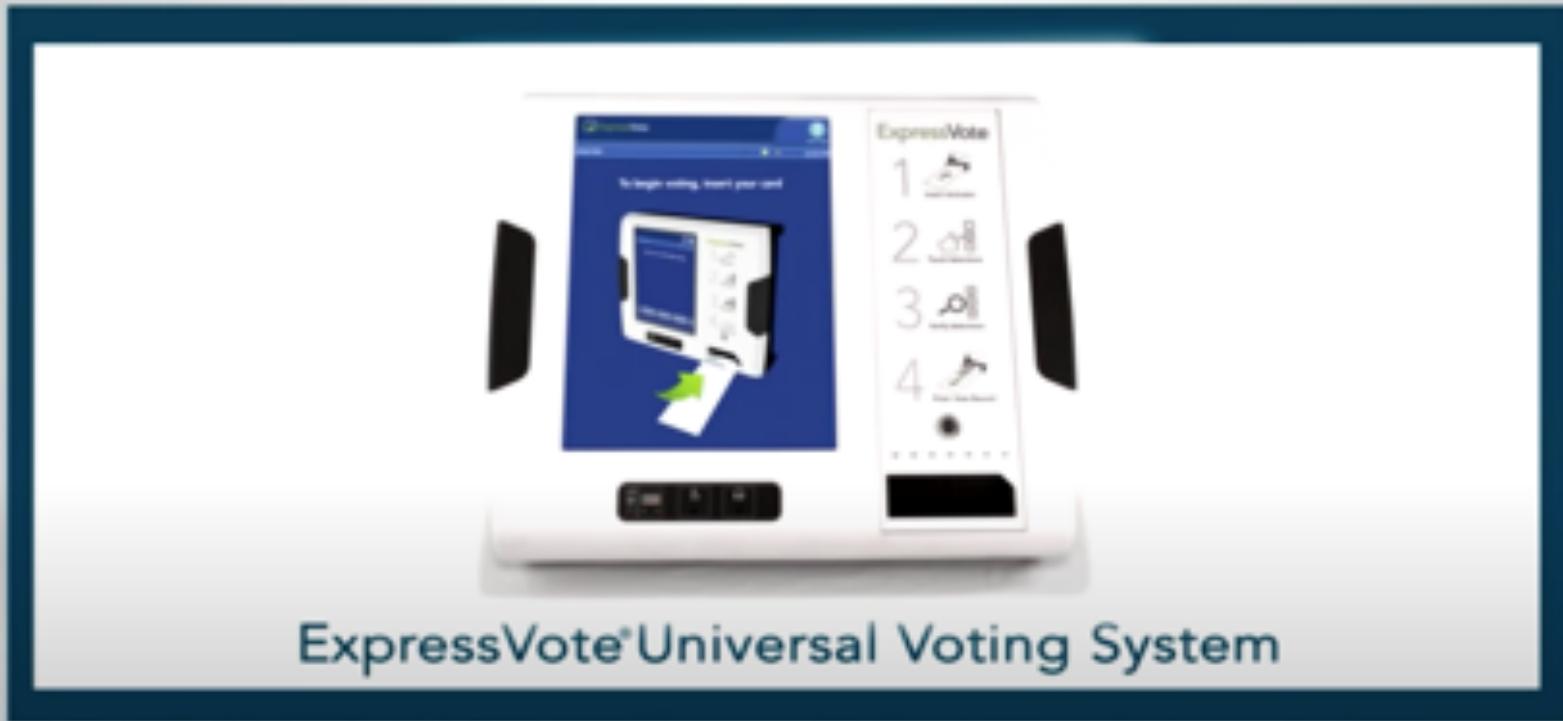
EXPRESSVOTE

- Marking device only
- ADA-compliant
- Can display ballot in multiple languages (English, Spanish, Vietnamese, and Korean)
- Voter uses touchscreen, audio cues, or directional pad to make vote selections
- Voter receives a marked paper ballot, which can be cast on DS200



**Any voter may choose to
use the ExpressVote!**

EXPRESSVOTE VIDEO



ExpressVote® Universal Voting System



▶ ▶ 🔍 0:10 / 2:59

▢ ⚙️ □ □ □ □

Watch this video on our website.

ASSISTANCE & ACCESSIBILITY

REQUEST FOR ASSISTANCE

- Voters may have someone help them in the voting booth, but the voter and assistant must both sign a Request for Assistance form.
- *Exception:* If the assistant chosen by the voter is age 15 or younger, neither the voter nor the assistant is required to complete the form.

LANGUAGE SERVICES

- Language Officers
- Phone translation line
- All signs and documents in 4 languages (English, Spanish, Vietnamese, and Korean)

VOTERS WITH DISABILITIES

- Be respectful!
- Always ask before assisting.



POLL PADS & CHECKING IN VOTERS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

EXPRESSVOTE & ACCESSIBILITY

ADA-COMPLIANT BALLOT MARKING DEVICE



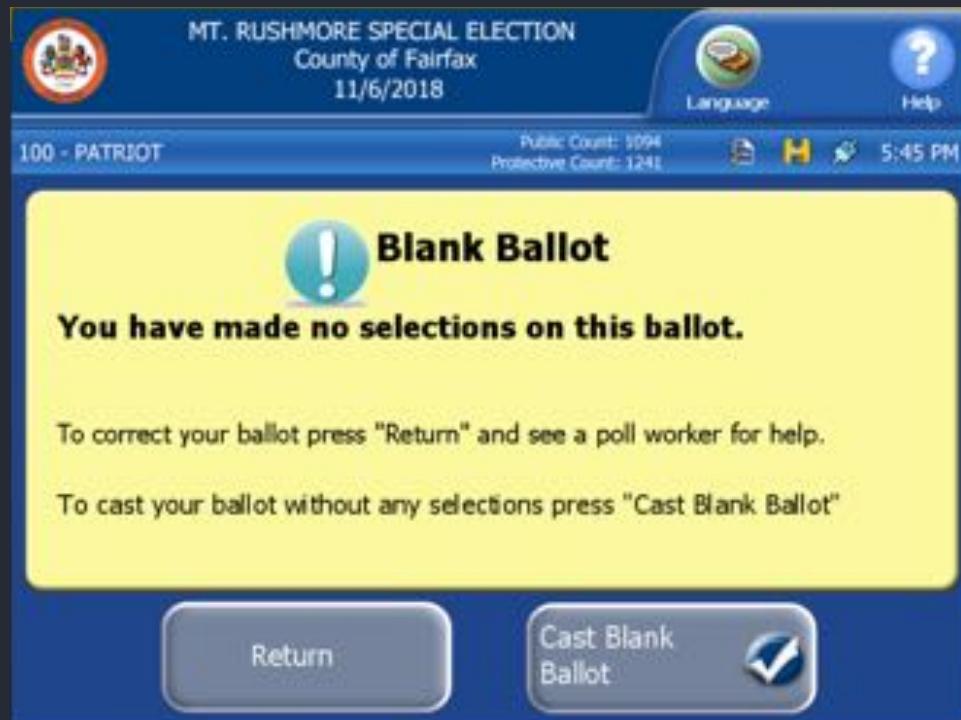
DS200 & BALLOTS

BALLOT VOTING DEVICE

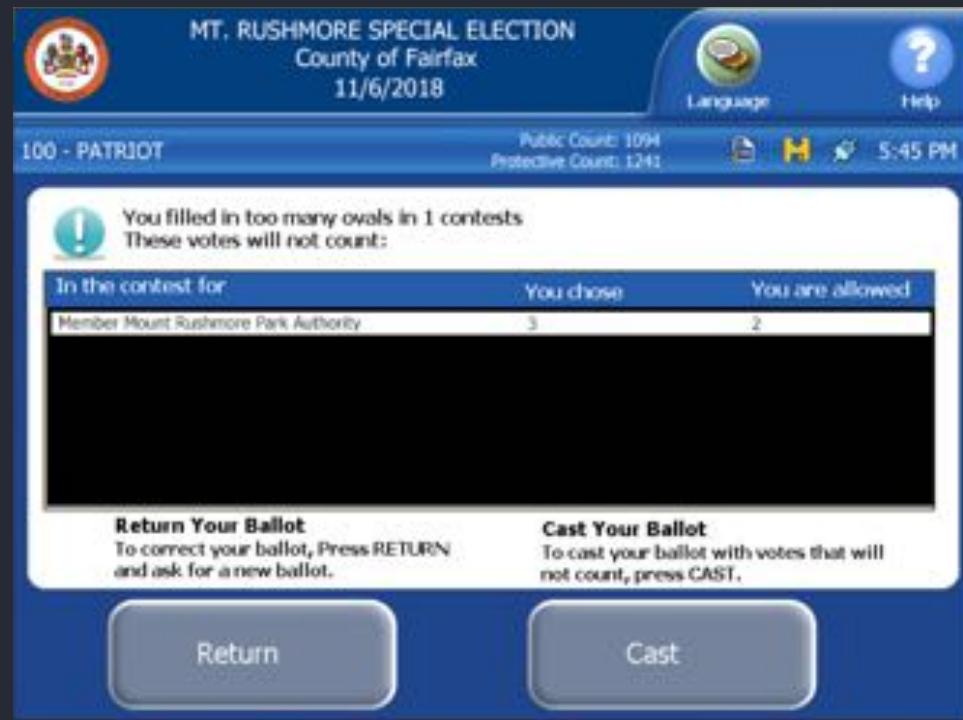
Most ballots will be **accepted** by the DS200.



Some ballots need **confirmation** on the DS200.



Blank Ballot:
No selections



Over-voted Ballot:
Too many selections

Some ballots are **rejected** by the DS200.

*If a ballot is rejected,
call the Chief or Assistant Chief!*

How do you know?



Machine will return the ballot

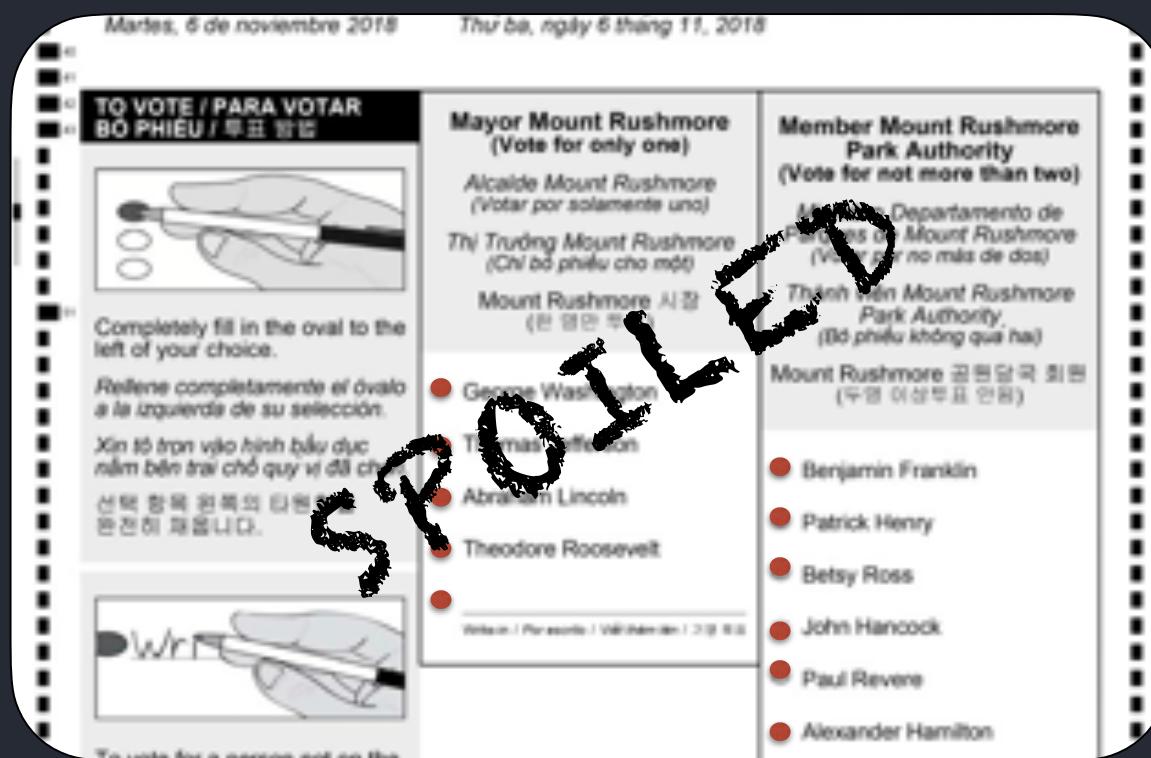


Machine will make a beeping sound

SPOILED BALLOTS

If voter makes an error, they may receive a new ballot.

**Write SPOILED and give to Chief.
Issue voter new ballot.**

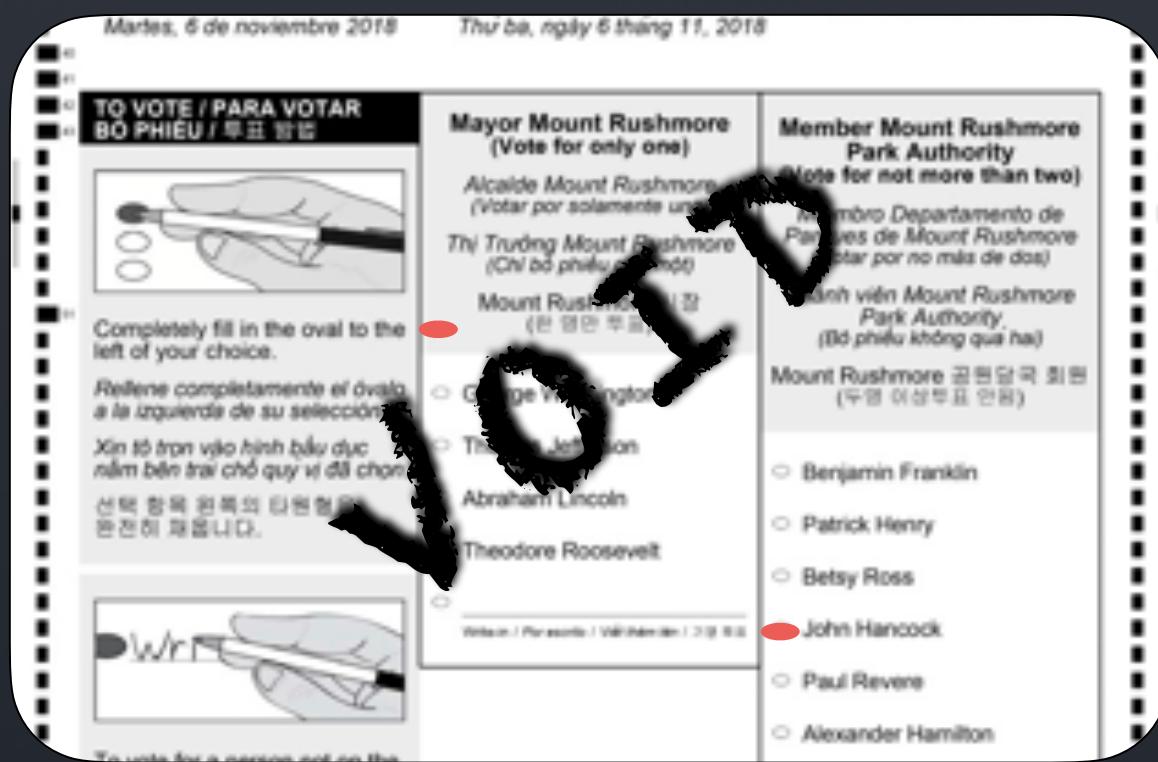


VOID BALLOTS

If voter leaves ballot in the polling place, they are a FLEEING VOTER.

If the ballot is still on the scanner, you may cast it for them. Otherwise...

Write VOID and give to Chief.



CLOSING PROCEDURES

CLOSING PROCEDURES

- **At 7:00 PM (or after the last voter leaves), the Chief will lock the voting room and begin closing procedures. The following tasks must be completed before you can leave:**
 - Fill out all required documents
 - Close and pack Poll Pads
 - Close and pack ExpressVote
 - Close and pack DS200 scanners
 - Secure all voted and unvoted ballots
 - Remove and pack all signs and PPE supplies

NOTE: Absentee Ballot Collector officers will secure absentee ballots from Drop-Off Box and immediately drive them to the Government Center.

STATEMENT OF RESULTS

- The most important document during closing procedures is the Statement of Results (SOR). This is the record of all votes in your precinct.
 - Do not leave the polling place without signing the SOR and the SOR copy!

RETURN IN #3 BLUE POUCH		STATEMENT OF RESULTS (SOR)		
County of Fairfax Precinct: 500 PATRIOT (sample)		Page: 1 of 6		
		December 1, 2023 General and Special Elections		
PART A: POLLBOOK CERTIFICATION		CALCULATION OR SOURCE	Number of Voters	
A1	TOTAL VOTERS CHECKED IN	Poll Pad Certification		
A2	TOTAL FLEETING VOTERS (PRINTED BALLOTS OR CARDS)	BalLOTS voided and not scanned because voter left without casting a ballot (Fleeting Voters)		
A3	TOTAL VOTERS CASTING BALLOTS	= A1 - A2	AS TOTAL	
PART B: COUNTED BALLOTS CERTIFICATION		CALCULATION OR SOURCE	Number of Ballots	
B1	DS200-1 COUNTED BALLOTS (after polls close)	"Public Count" from DS200 Ballot Status Accounting Report.		
B2	DS200-2 COUNTED BALLOTS (after polls close)	"Public Count" from DS200 Ballot Status Accounting Report.		
B3	DS200-3 COUNTED BALLOTS (after polls close)	"Public Count" from DS200 Ballot Status Accounting Report.		
B4	HAND-COUNTED BALLOTS (if needed)	BalLOTS counted by hand because they could not be scanned.		
B5	TOTAL COUNTED BALLOTS	= B1 + B2 + B3 + B4	AS TOTAL	
PART C: EXPLANATION OF DISCREPANCIES (COMPLETE ONLY IF A3 DOES NOT EQUAL B5)				
PART D: BALLOT CERTIFICATION		CALCULATION OR SOURCE	PRINTED BALLOTS	EXPRESSVOTE BALLOT CARDS
D1	BALLOTS RECEIVED FROM ELECTORAL BOARD - BEFORE POLLS OPEN (Includes Full Ballots in English, Spanish, Vietnamese, and Korean as well as Presidential-only and Federal-only ballots in all languages)	BOX LABELS	_____	\$10
D2	BALLOTS RECEIVED FROM ELECTORAL BOARD - WHILE POLLS OPEN	BALLOT RECEIPT		
D3	TOTAL BALLOTS RECEIVED	= D1 + D2		
D4	TOTAL UNUSED BALLOTS RETURNED (Return printed ballots in #6 Box(s) and EV cards in Black Kit)	(# of unopened Full English packs x 100) + (# of ballots in open packs) + (# typed on unopened packs of foreign language, Presidential only, and Federal only ballots)		
D5	BALLOTS SPOILED AND VOIDED (Do not include absentee ballots turned in by voters)	ENVELOPE #4 (Do not count absentee ballots)		
D6	BALLOTS USED FOR PROVISIONAL VOTERS	ENVELOPE #1A + ENVELOPE #3B (if used)		
D7	TOTAL UNUSED BALLOTS + SPOILED/VOID + PROVISIONAL	= D4 + D5 + D6		
D8	TOTAL BALLOTS COUNTED (Scanned and hand-counted)	= D3 - D7		
PART E: ELECTION OFFICER CERTIFICATION - We hereby certify that this STATEMENT OF RESULTS is a complete record of this election and that all of the information entered herein is true and correct.				
1.	Office or Election	Assessor/Clerk Office	Officer/Election	
2.	Office or Election	Officer or Election	Officer or Election	
3.	Office or Election	Officer or Election	Officer or Election	
4.	Office or Election	Officer or Election	Officer or Election	
5.	Office or Election	Officer or Election	Officer or Election	
6.	Office or Election	Officer or Election	Officer or Election	
7.	Office or Election	Officer or Election	Officer or Election	

MACHINE CERTIFICATION FORM

- During **opening procedures**, you verified the green seal numbers were correct.
- During **closing procedures**, record the red seal and counter numbers and affix the red sticker seal. Two officers must sign at the bottom.

RETURN IN #2 BLUE POUCH – MACHINE CERTIFICATION FORM

PRECINCT: 100 SAMPLE

County of Fairfax

BEFORE POLLS OPEN: Verify seals and counter numbers.

If any seals are broken or do not match numbers below, contact Election Support.

DS200 Serial Number	Seal Number (GREEN zip-tie seal)	USB/Printer seal (RED barcoded sticker)	Protected Counter	Public Counter
DS0314340327	0249787	45456996	1965	0
DS0314340498	0249705	45456997	4238	0

Additional Equipment	GRAY CART (GREEN zip-tie seal)	POLL PAD CASE (GREEN zip-tie seal)	#2 POUCH (no seal)	#7 POUCH (no seal)
	0214664	0214665	n/a	n/a

AFTER POLLS CLOSE: Record new seal and counter numbers.

DS200 Serial Number	Seal Number (RED zip-tie seal)	# of Boxes of Voted Ballots	Protected Counter	Public Counter
DS0314340327	6532157	3	2575	610
DS0314340498	6532158	0	Not used	Not used

Additional Equipment	GRAY CART (RED zip-tie seal)	POLL PAD CASE (RED zip-tie seal)	#2 POUCH (BLUE plastic tab seal)	#7 POUCH (RED plastic tab seal)
	5651295	5651294	5651296	5651297

AFTER POLLS CLOSE: Place USB/Printer compartment seals (RED barcoded stickers) here.



Not opened

AFTER POLLS CLOSE: Any two officers may sign below to acknowledge recording seals.

1. <i>Jane Z. Doe</i>	2. <i>John T. Smith</i>
--------------------------	----------------------------

ONE-PAGE EQUIPMENT GUIDES

- The Chief will have one-page guides for the Poll Pads, ExpressVote, and DS200 scanners.
 - They will have all the information you need for closing each piece of equipment.

POLL PAD CLOSING PROCEDURES

A collage of nine photographs illustrating the closing procedures for the ExpressVote marking device. The images show the device being packed into a padded carrying case, the ExpressVote unit being disconnected from its power source, the metal prop bar being removed, the ExpressVote unit being disconnected from the ExpressAccess base, the ExpressAccess base being secured with zip ties, the ExpressAccess base being cleaned with a cloth, and the ExpressAccess base being stored in a blue protective sleeve.

A collage of six photographs illustrating the closing procedures for the DS200 Scanner and Tabulator. 1. A hand using a blue tool to close the auxiliary compartment door. 2. A hand closing the Power Card Compartment door. 3. A hand closing the Main Power Compartment door. 4. A hand closing the front access panel. 5. A hand closing the back access panel. 6. A hand closing the top access panel.

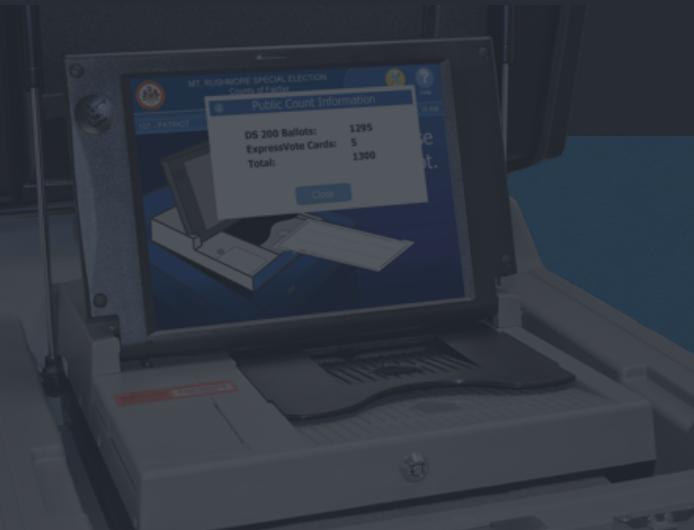


CLOSING THE POLL PADS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

CLOSING THE EXPRESSVOTE

ADA-COMPLIANT BALLOT MARKING DEVICE



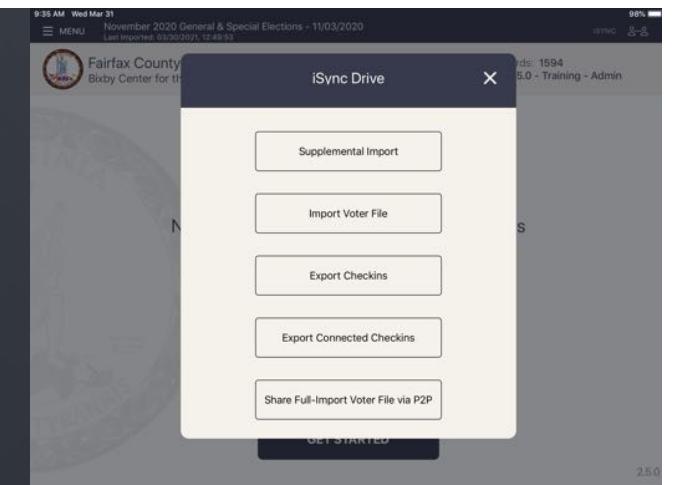
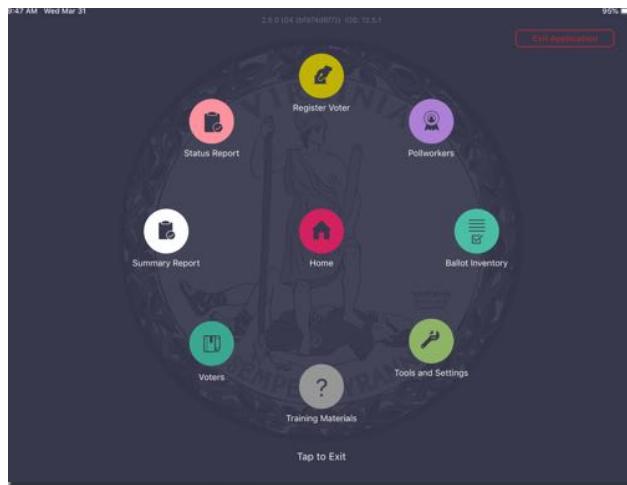
CLOSING THE DS200

BALLOT VOTING DEVICE

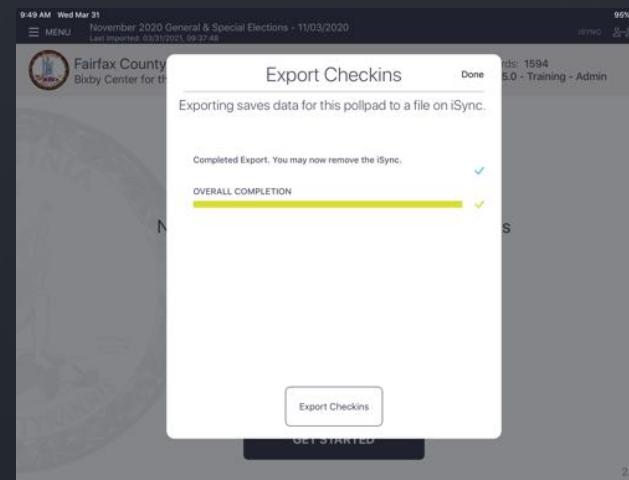
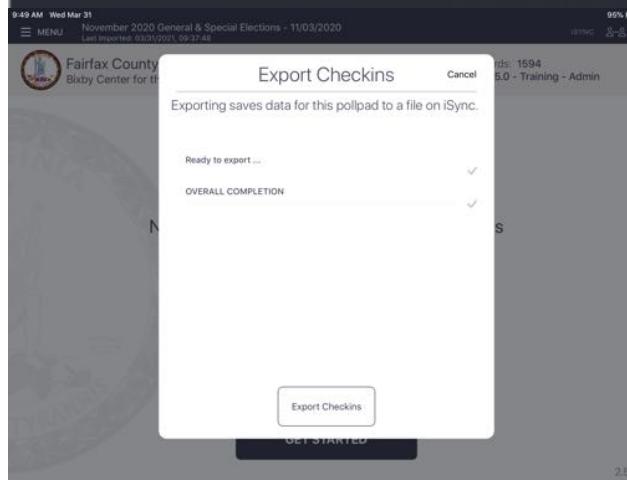
ISYNC DRIVE



- During **closing** procedures, insert iSync drive into each Poll Pad to export data.
- If you forget, it takes us up to 2 hours to fix each Poll Pad!



POLL PAD iSYNC EXPORT VIDEO



SECURE POLL PADS



- **GREEN CASE:**
Poll Pads, power cables,
styluses, printer

- **GRAY BIN:**
Stands, license trays,
power strips, other
parts

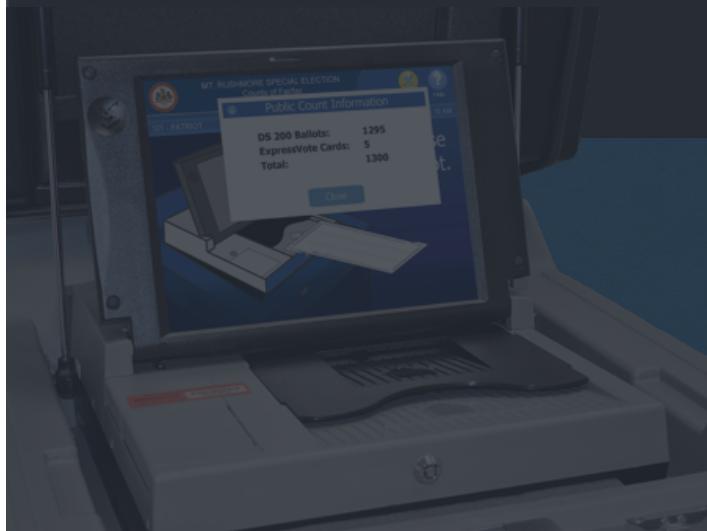
CLOSING THE POLL PADS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN



CLOSING THE EXPRESSVOTE

ADA-COMPLIANT BALLOT MARKING DEVICE



CLOSING THE DS200

BALLOT VOTING DEVICE

EXPRESSVOTE



EXPRESSVOTE MARKING DEVICE CLOSING PROCEDURES

- Remove black padded carrying case (ExpressVote and device peripherals are inside) from ExpressVote marking machine case. Place case on an accessible table and provide a sheet for notes.
- Remove ExpressVote, headphones and keypad from main compartment of black padded carrying case. Remove power cord from side compartment of case, then return case to voting machine case.
- Unplug power cord from power strip, then unplug power cord end of power cord into power connection port on back of ExpressVote marking machine. Insert end (end you have a click to ensure cord is secure).
- Lift out and extend the metal prop bar on back of ExpressVote. Position device so that it rests in an upright position at a slight angle.
- Open ExpressVote door on left side of ExpressVote with black barrel key. Unplug keypad from keypad to keypad cable. Place headphones and keypad on table so they are accessible for notes.
- Verify mode switch is set to Voter, then flip power switch to On. ExpressVote powers up and boots up. Device takes approximately three minutes to fully power up.
- After the device initializes, enter Election Security Code. Work as a team. One officer enters code while other officer monitors screen to avoid inadvertent entries. Touch Accept.
- Verify previous casting screen on screen is correct and add to results if chosen. Verify the keypad card is threaded through circular opening at top of ExpressVote. Close and relock door.
- Place a primary health-around ExpressVote and power source so it is facing away from public view. Press the Maintenance Symbol on the primary health. ExpressVote is now ready for use.

www.fairboards.org/elections | electrifiedvoters.org | 180.224.47.10



CLOSING THE POLL PADS

ELECTRONIC POLLBOOK USED FOR VOTER LOOKUP & CHECK-IN

CLOSING THE EXPRESSVOTE

ADA-COMPLIANT BALLOT MARKING DEVICE



CLOSING THE DS200

BALLOT VOTING DEVICE

CLOSING DS200 SCANNER

STEP 1:

Unlock, open & inspect Auxiliary Compartment.

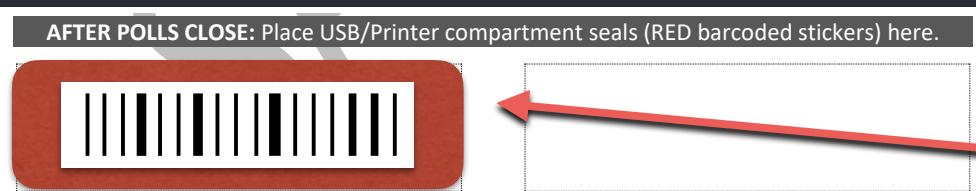
STEP 2:

**Record Protected &
Public Counter
numbers on Machine
Certification Form.**

AFTER POLLS CLOSE: Record new seal and counter numbers.				
DS200 Serial Number	Seal Number (RED zip-tie seal)	# of Boxes of Voted Ballot	Protected Counter	Public Counter
DS0314340327	6532157	3	2575	610
DS0314340498	6532158	0	Not used	Not used

STEP 3:

**Remove barcoded seal from printer
access door & place on Machine
Certification Form.**



CLOSING DS200 SCANNER

STEP 4:

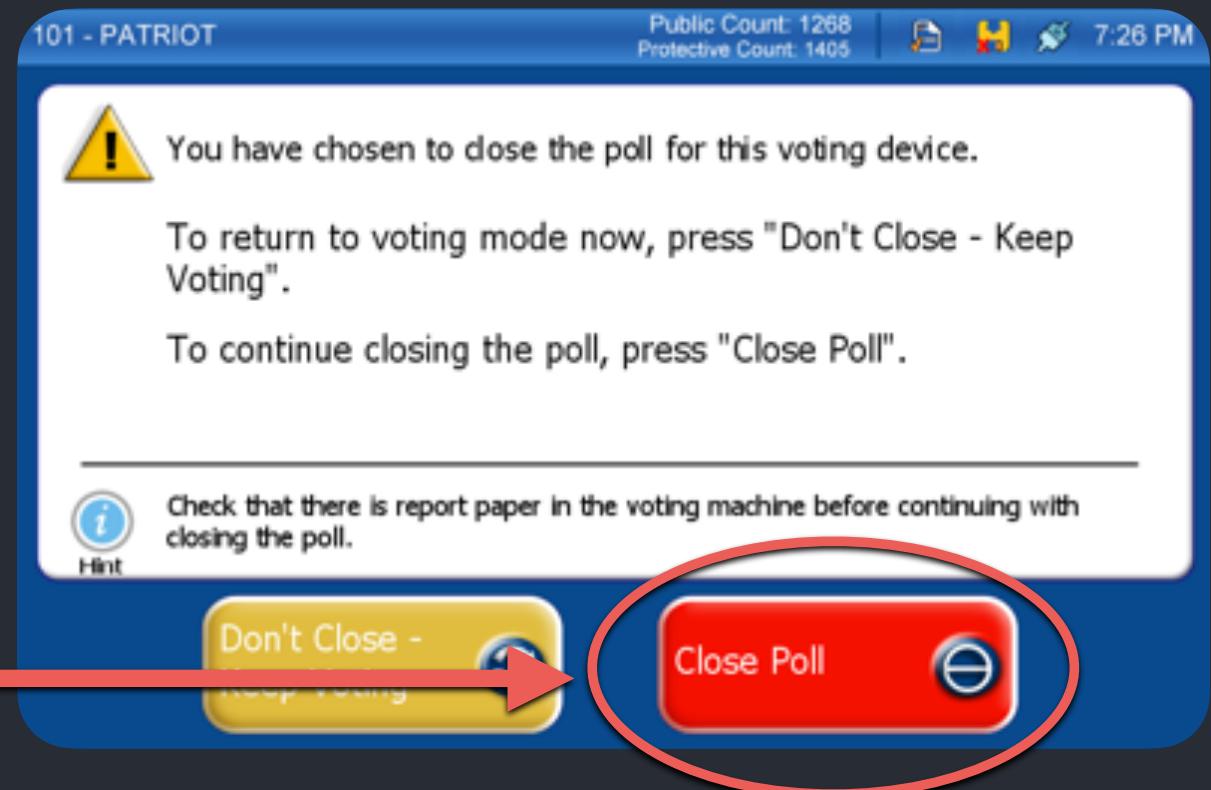
Unlock & open printer access door (underneath barcoded seal).

Press “CLOSE POLL” physical button.

STEP 5:

Press “Close Poll” on screen.

*(Multiple reports will print.
On election day, two officers sign each and give to Chief.)*



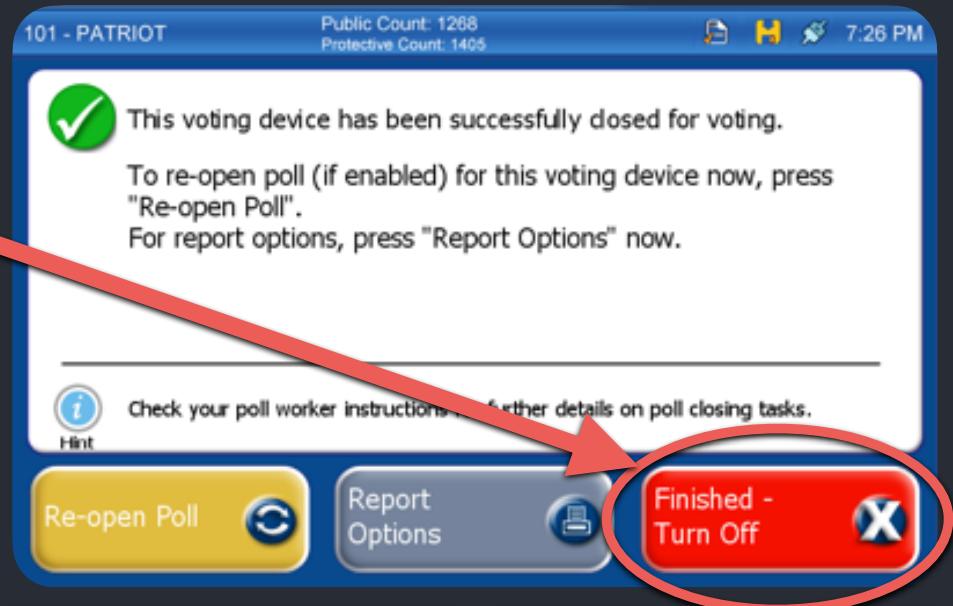
CLOSING DS200 SCANNER

STEP 6:
Press "Finished - Turn Off".

STEP 7:
Unplug the power cord.
Close & re-lock the power
cord compartment.

STEP 8:
After DS200 turns off, remove
2 memory sticks.

- Printer compartment
- Battery compartment



CLOSING DS200 SCANNER



STEP 9:
Close & re-lock DS200 screen.
Close & re-lock outer machine lid.

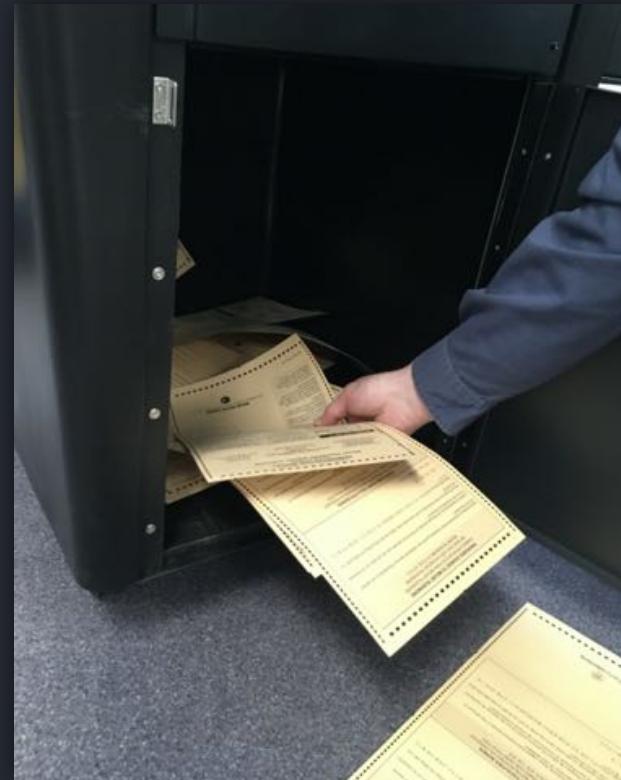
STEP 10:
**On election day, secure with
red zip-tie seal and record number
on Machine Certification Form.**

SECURING VOTED BALLOTS

FINAL STEP!

Unlock & open Ballot Compartment.

Carefully move all voted ballots into voted ballot boxes.



REQUIRED SIGNATURES

- When all work is complete (usually around 9:00 PM), the Chief will dismiss all election officers.
- Before that, confirm with your Chief that you've signed all required documents!
- If you do not sign a required document, you will have to come to the Office of Elections within 2 days.

OATH

COMPENSATION SHEET

SOR

YELLOW RETURN SHEET

SOR (COPY)

VOTED BALLOT BOXES

AFTER ELECTION DAY

- Complete the post-election survey as soon as possible after election day (no later than the Sunday after election day).
- Look for payment 4-6 weeks after election day.

***Thank you very much for
serving as an election officer!***

CONCLUSION

703-324-4735

ElectionOfficers@fairfaxcounty.gov

TRAINING RESOURCES:

All training handouts and videos.

fairfaxcounty.gov/elections/officers/resources

ELECTION OFFICER PORTAL:

Check your precinct assignment.

vote4fairfax.com

You have now finished reviewing the online training materials.

You must return to the Election Officer Portal and pass the quiz to receive credit for completing this class.

*If you need help, contact us at **703-324-4735** or ElectionOfficerTraining@fairfaxcounty.gov.*