

Part I

Introduction

Transmittal Letter

April 30, 2012

To the Honorable Mayor and City Council:

2013 Fiscal Year Budget Transmittal

Dear Mayor and Council Members:

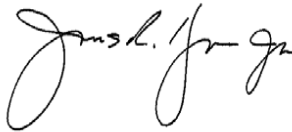
Introduction and Economic Backup

Tonight, and in accordance with my responsibility as City Manager, I am pleased to submit the City of Palo Alto's Proposed Fiscal Year 2013 Operating Budget. As you know, since the fall of 2008, the City's General Fund has faced significant fiscal challenges.

- cost of living...
- implementing...

Conclusion

A considerable



James Keene, City Manager

Budget Balancing Recommendations

Eventually a table will go here

	ColTitle	ColTi- tle2	ColTi- tle3	ColTi- tle4	ColTi- tle5	Total
-28.33	-28.45	-22.67	-17.46	-12.71	-8.33	-117.96
RowTitle2	6.00	7.00	8.00	9.00	10.00	42.00
RowTitle3	11.00	12.00	13.00	14.00	15.00	68.00
-33.33%	-45.45%	-41.67%	-38.46%	-35.71%	-33.33%	-
RowTitle5	21.00	22.00	23.00	24.00	25.00	120.00
10.00	38.00	41.00	44.00	47.00	50.00	230.00

Part II

More involved tests

dual column test

For the last decade, the City budget has been in the red. Year after year, the annual budget did not cover expenses. he effects of the national recession made a bad situation even worse. It also made it clear that Chicago's city budget has a structural problem, and that Chicagoans have more government than they can afford.

this budget is about priorities, and this structural de-
 icit is BOPQQPSUVOJUZUP TUBSU TIBQJOHI-
 JDBHPT GVUVSF PX JT UIF time to take a fresh
 look at City government and ask the hard questions:
 What programs do we need? What services BSF FT-
 TFOUJBM PX DBO XF QSPWJEF UIF IJHIFTU
 RVBMJUZ TFSWJDFT as eiciently as possible?

Chicago must not put of these choices any longer. In
 late July, the City delivered its preliminary budget es-
 timates for 2012, projecting a corporate fund budget
 shortfall between FYQFDUFE SFWFOVF BOE FYQ-
 FOTFT PG NJMMJPOIt is time to give Chicagoans
 an honest, balanced budget that focuses on current
 needs while still investing in the future. We cannot pro-
 tect the status quo by asking more from hardpressed
 taxpayers. It is time to reform government in a way
 that provides Chicagoans with quality services and an
 affordable cost.

the 2012 budget proposal does not contain an increase
 in sales, utility or property taxes. It cuts taxes on em-
 ployers to foster job growth. It makes tough choices
 about cutting expenses, while encouraging innovation
 and the reinvention of City government. It also in-
 cludes some revenue increases, without which it would
 be impossible to eliminate the deicit while maintain-
 ing and improving the vital services that Chicagoans
 deserve.

For the last decade, the City budget has been in the
 red. Year after year, the annual budget did not cover
 expenses. he effects of the national recession made a
 bad situation even worse. It also made it clear that
 Chicago's city budget has a structural problem, and
 that Chicagoans have more government than they can
 afford.

this budget is about priorities, and this structural de-
 icit is BOPQQPSUVOJUZUP TUBSU TIBQJOHI-

JDBHPT GVUVSF PX JT UIF time to take a fresh
 look at City government and ask the hard questions:
 What programs do we need? What services BSF FT-
 TFOUJBM PX DBO XF QSPWJEF UIF IJHIFTU
 RVBMJUZ TFSWJDFT as eiciently as possible?

Chicago must not put of these choices any longer. In
 late July, the City delivered its preliminary budget es-
 timates for 2012, projecting a corporate fund budget
 shortfall between FYQFDUFE SFWFOVF BOE FYQ-
 FOTFT PG NJMMJPOIt is time to give Chicagoans
 an honest, balanced budget that focuses on current
 needs while still investing in the future. We cannot pro-
 tect the status quo by asking more from hardpressed
 taxpayers. It is time to reform government in a way
 that provides Chicagoans with quality services and an
 affordable cost.

the 2012 budget proposal does not contain an increase
 in sales, utility or property taxes. It cuts taxes on em-
 ployers to foster job growth. It makes tough choices
 about cutting expenses, while encouraging innovation
 and the reinvention of City government. It also in-
 cludes some revenue increases, without which it would
 be impossible to eliminate the deicit while maintain-
 ing and improving the vital services that Chicagoans
 deserve.

For the last decade, the City budget has been in the
 red. Year after year, the annual budget did not cover
 expenses. he effects of the national recession made a
 bad situation even worse. It also made it clear that
 Chicago's city budget has a structural problem, and
 that Chicagoans have more government than they can
 afford.

this budget is about priorities, and this structural de-
 icit is BOPQQPSUVOJUZUP TUBSU TIBQJOHI-
 JDBHPT GVUVSF PX JT UIF time to take a fresh
 look at City government and ask the hard questions:
 What programs do we need? What services BSF FT-
 TFOUJBM PX DBO XF QSPWJEF UIF IJHIFTU
 RVBMJUZ TFSWJDFT as eiciently as possible?

Chicago must not put of these choices any longer. In
 late July, the City delivered its preliminary budget es-
 timates for 2012, projecting a corporate fund budget
 shortfall between FYQFDUFE SFWFOVF BOE FYQ-

	Total	ColTitle2	ColTitle3	Change	ColTitle5	Total
poop						
RowTitle1	-2,843.00	-2,342.00	3.00	-78,166.67%	-504.00	-2,843.00
RowTitle2	25.00	7.00	8.00	-12.50%	10.00	25.00
RowTitle3	40.00	12.00	13.00	-7.69%	15.00	40.00
RowTitle4	55.00	17.00	18.00	-5.56%	20.00	55.00
RowTitle5	70.00	22.00	23.00	-4.35%	25.00	70.00
Subtotal	-2,653.00	-2,284.00	65.00	-3,613.85%	-434.00	-2,653.00
Total	-2,653.00	-2,284.00	65.00	-3,613.85%	-434.00	-2,653.00

FOTFT PG NJMMJPOIt is time to give Chicagoans an honest, balanced budget that focuses on current needs while still investing in the future. We cannot protect the status quo by asking more from hardpressed taxpayers. It is time to reform government in a way that provides Chicagoans with quality services and an affordable cost.

the 2012 budget proposal does not contain an increase in sales, utility or property taxes. It cuts taxes on employers to foster job growth. It makes tough choices about cutting expenses, while encouraging innovation and the reinvention of City government. It also includes some revenue increases, without which it would be impossible to eliminate the deicit while maintaining and improving the vital services that Chicagoans deserve.

content and subsection test, also goals and objectives class test

Goal 1: Maintain a records management program that promotes transparency, accountability and effective service delivery

Objective:

- Transcribe and post minutes from all City Council meetings in less than four weeks
- Prepare and publish timely, accurate agendas
- Effectively coordinate public hearings and the publication of related materials or documents

Goal 2: Respond to the legislative needs of the City Council and the community in a timely and effective manner

Objective:

- Utilize technology to enhance access to online materials
- Ensure all Statements of Economic Interest (Form 700) are filed in compliance with Fair Political Practices Commission requirements

Goal 3: Effectively adminster municipal elections and appointments to boards and commmissions

Objective:

- Ensure no challenges for clerical errors in election materials
- Conduct community outreach to enhance knowledge of - and interest in - serving on boards and commissions

City Clerk



Department Description

The City Clerk Department's Mission is:

To help administer the laws and services that directly affect the daily lives of our citizens by administering elections, records management, and is responsible for the legislative process of all City Council meetings. The City Clerk's Office plays a vital role in our democracy.

The City Clerk's Office provides support to the City Council and the public by providing copies of the agendas and associated reports and documents, including posting and publishing of legal notices and scheduling public hearings. Transcription of meeting minutes, recording of ordinances and resolutions, records management, elections, and board and commission recruitments are all functions of the Clerk's Office.

Key Accomplishments

- ✓ Implemented an automated agenda management program and migrated to paperless agenda packets using Electronic Reading Devices
- ✓ Posted 100 percent of the City Council and Standing Committee agendas - a total of 123 agendas - within legally required timeframes
- ✓ Facilitated additional public interest to serve on Board and Commissions by using new advertising methods including placing flyers and bookmarks at various City offices and commercial businesses, Craigslist, rBlock

Goals and Objectives

Goal 1: Maintain a records management program that promotes transparency, accountability and effective service delivery

Objective:

- Transcribe and post minutes from all City Council meetings in less than four weeks
- Prepare and publish timely, accurate agendas
- Effectively coordinate public hearings and the publication of related materials or documents

Goal 2: Respond to the legislative needs of the City Council and the community in a timely and effective manner

Objective:

- Utilize technology to enhance access to online materials
- Ensure all Statements of Economic Interest (Form 700) are filed in compliance with Fair Political Practices Commission requirements

Goal 3: Effectively administer municipal elections and appointments to boards and commissions

Objective:

- Ensure no challenges for clerical errors in election materials
- Conduct community outreach to enhance knowledge of - and interest in - serving on boards and commissions