



Stewardship

A way of life

STEWARDSHIP PRAYER

Lord God,
You alone are the source of every good gift, of the vast array of
our universe, and the mystery of each human life.
We praise you and we thank you for your tender, faithful love.

Everything we are and everything we have is your gift.
After having created us, you have given us into the
keeping of your Son, Jesus Christ.

Fill our minds with his truth and our hearts with his love, that in his
spirit we may be bonded together in a community of faith,
a parish family, and a caring people.

In the name and Spirit of Jesus,
we commit ourselves to be good stewards of the gifts
entrusted to us, to share our time,
our talent, and our material gifts as an outward sign of
the treasure we hold in Jesus.

Amen.



Worship



Serve



Share



Protect

PARISH LEADERSHIP MINISTRIES

100 Parish Pastoral Council

Serve in a leadership capacity and as an advisory council to the pastor regarding parish matters. Serve by nomination and selection, appointment by pastor, or standing committee chairs. Provide parishioner assistance and gather feedback after Masses.

Time Commitment: Monthly meeting and two retreats per year. Available after Masses and assist with parish events.

Contact: Father Randy Hubbard, Pastor (502) 245-9733 X29

102 Finance Advisory Council

Serve on FAC by appointment from Pastor. Requires specific skills in business management, legal, or financial. Evaluate financial and facility needs of the parish and oversee annual budget, needs of facilities, grounds, and technology, as well as annual audit.

Time Commitment: Monthly meeting, two retreats per year

Contact: Mary Downs, Business Manager (502) 780-0673

103 Worship Committee

Collaborate with coordinators of all the liturgical and prayer ministries and “at large” community members to coordinate our worship and regularly scheduled prayer times at Epiphany. Coordinators and “at large” members are appointed.

Time Commitment: Monthly meeting

Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

104 Stewardship & Engagement Committee

Welcome new parishioners, engage the community through hospitality events, connect parishioners with one another, and educate parishioners on Stewardship and Evangelization as a way of life. Members of this leadership team are appointed.

Time Commitment: Monthly meeting and events

Contact: Angie Fox, Director of Parish Engagement (502) 780-1012

106 Community Life Committee

Organize and plan social and fellowship events for the parish. Members of this leadership team are appointed.

Time Commitment: Monthly meeting and events as planned

Contact: Pastoral Associate of Parish Life (502) 780-1323

107 Social Responsibility Steering Committee

Collaborate to plan and to implement social justice ministries and outreach opportunities for the parish. Appointed members represent each Social Responsibility ministry at Epiphany.

Time Commitment: Monthly meeting, two hours

Contact: Pastoral Associate of Social Responsibility (502) 780-0394

108 Faith Formation Team

Assist with planning and implementing faith formation initiatives that contribute to an ever-maturing life of faith and Christian discipleship for adults and children, including family faith formation, within our Catholic community. Members of this leadership team are appointed.

Time Commitment: Bimonthly meetings

Contact: Sheila Murphy, Director of Faith Formation (502) 780-1654

110 Ten Percent Committee

Oversee the Ten Percent funds, coordinate Sharing Grant, Annual Grant programs, and all funds distributed through the parish Ten Percent commitment. Members of this leadership team are appointed.

Time Commitment: Monthly meeting

Contact: Pastoral Associate of Social Responsibility (502) 780-0394

111 Hispanic Ministry Team

Provide insight and ideas on how to best support our Hispanic Community. Members of this leadership team are appointed.

Time Commitment: Monthly meeting, two hours

Contact: Father Randy Hubbard, Pastor (502) 245-9733 X29

113 Communications Planning Committee

Create and implement a communications plan that identifies, creates, and streamlines all the processes appropriate to actively create, promote, and distribute communications (both internally and externally). The committee consists of clergy, staff, and parishioners with professional communications experience. Members of this leadership team are appointed.

Time Commitment: Quarterly or as needed

Contact: TJ Jessie, Director of Communications (502) 780-1329

Time is the most limited resource we have. People often say they “don’t have enough time,” but God gives us all the time we need. Ask yourself: How am I choosing to use my time? Is worship part of my priorities?



ADMINISTRATION MINISTRIES

200 Audit Committee

Plan and oversee the annual audit of parish finances, personnel records, insurance, and assets as required by the Archdiocese. Required skills: CPAs and accountants

Time Commitment: Eight hours annually

Contact: Mary Downs, Business Manager (502) 780-0673

201 Collection Counters

Meet with team on assigned week to count and deposit the weekly collection.

Time Commitment: Two–three hours/month after 11:30 a.m. Mass

Contact: Stephanie Jones, Bookkeeper (502) 780-1083

202 Facilities Management & Planning

Advise and oversee physical property and equipment of parish. Provide expertise and assistance with minor repairs and recommendations on major repairs. May obtain bids for major projects. Help to evaluate and prioritize major property needs for annual capital budget.

Time Commitment: Meets as needed, not regularly

Contact: Tom Frank (502) 551-0081

203 Gardens and Grounds

Assist with maintaining our gardens and grounds year round. Tasks: rake, plant, weed, etc. Skilled tasks: Identify and maintain plants for the different areas of the property.

Time Commitment: Two-three hours twice/year, additional assistance welcome as available.

Contact: Jay Fields, jpkkfields26@yahoo.com

204 Parish Office Volunteers

Assist with business and office duties. This includes answering phones, assigning Mass intentions, preparing participation sheets, accounting assistance, copying, correspondence, and other assistance as needed by staff.

Time Commitment: Flexible, three hours or more depending on availability

Contact: Stephanie Jones, Bookkeeper (502) 780-1083

205 Participation Sheet Volunteers

Assist with preparing worship aids for community liturgies.

Time Commitment: two hours/week or as needed

Contact: Kathi Ley, Administrative Assistant (502) 780-1099

206 Space Arrangers

Help with cleaning and arranging Worship Center.

Time Commitment: Weekly meeting on Saturday or tasks to do at your convenience

Contact: Greg Harris (502) 615-0536

207 Technology Committee

Manage all things technical at Epiphany, including laptop/desktop support for staff, WiFi and wired networking, and operating system updates. Offer support for lighting and audio/visual on parish campus, administer Google/G suite accounts, and electronic mailings. Provide expertise on major system purchases. Skill set: Python Programming needed! Python code drives a lot of data- and cloud-based automation at Epiphany.

Time Commitment: Monthly meeting and as needed

Contact: Jeff Squyres via the parish office, (502) 780-0673

208 Weekend Closers

Secure the Worship & Community Centers after weekend Masses.

Time Commitment: One weekend/month

Contact: Mary Downs, Business Manager (502) 780-0673

LITURGICAL PREPARATORY MINISTRIES

300 Art & Environment

Design, create, and arrange art, linens, furnishings, and floral pieces for liturgical celebrations.

Time Commitment: Seasonal, flexible

Contact: Deb Sachs (502) 544-4127

301 Audio/Visual/Lighting Ministry

Coordinate sound, recording, lighting, and projection needs for weekend Masses and special events.

Time Commitment: Varies depending on task

Contact: Tom Hayes (502) 244-8618

303 Linens and Vestments Ministry

Launder towels used each week and clean the white garments (albs) worn by the presider.

Time Commitment: Schedule on a rotation

Contact: Hub Daugherty (502) 426-1143

304 Liturgy Planning Committee

Gather in prayer and reflection to prepare parish Masses. Experienced planners are available to help those new to the process.

Time Commitment: Two-Five meetings/year and as available
Contact: Gary Marvin (502) 426-1143

305 Movers Ministry

Rearrange the worship space. This includes moving the altar, ambo, platforms, and chairs to different positions in the Worship Center.

Time Commitment: One-two hours, six times/year and as available
Contact: Tony Simpson (502) 439-5018

306 Music Support for Children's Formation

Lead music for children's catechetical or liturgical programs, including Gather the Children, First Communion, and Family Formation.

Time Commitment: One hour/class per Mass and as available
Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

307 Wedding Assistants

Help engaged couples plan and execute logistical wedding details. Serves as a liaison with the Pastor and staff for wedding rehearsal and ceremony.

Time Commitment: Seven hours/wedding, two-three weddings/year
Contact: Kathi Ley (502) 544-3714

308 Worship & Music Support Team

Assist with practical needs for Masses. Provide support for implementation of Mass plans. Also, assist Director of Worship with administrative tasks, such as filing & preparing music for Masses.

Time Commitment: Flexible
Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

LITURGICAL CELEBRATORY MINISTRIES

309 Acolytes

Prepare Worship Center and assist presider during Mass.

Time Commitment: Six-ten times/year at preferred Mass times
Contact: Jim Cabral, Sr. (502) 235-8083

310 Adult Choir

Sing at weekend Masses.

Time Commitment: Rehearsal weekly, Mass participation TBD
Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

311 Bell Choir

Augment liturgical music periodically. Music reading or the willingness to learn how to read music is required.

Time Commitment: Rehearsal weekly, Friday 4:30-6:00 p.m.
Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

312 Children's Music Ministry

Involve your children in music ministry through choir, hand bells, or other instruments. Specifically organized for Christmas Eve family/children's Mass.

Time Commitment: As needed for special Masses
Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

313 Eucharistic Minister

Distribute the Sacrament as an Extraordinary Minister of Holy Communion at all Eucharistic Masses. Training and Archdiocese mandate required every five years.

Time Commitment: As scheduled
Contact: Tonya Cabral (502) 541-7134

315 Funeral Mass Ministry

Support grieving families at the funeral by preparing the Worship Center, guiding participation in the Mass, offering hospitality as people arrive (participation sheets, directions, etc), and straightening up afterwards. Assist as Greeters, Communion Ministers, and Acolytes.

Time Commitment: As needed
Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

316 Greeters

Greet parishioners before Mass, distribute worship aids, assist with seating, coordinate the collection, and straighten the Worship Center after Mass.

Time Commitment: Sign up to serve at your convenience
Contact: Judy Clickner (502) 693-6483

Every skill, talent, and ability is a unique gift from God. Our call to practice stewardship of service is an invitation on to discern where and how the Spirit is calling us to serve. As our talents to develop and circumstance change, we listen to how God is calling us to use our gifts.



Treasure might be the word most often associated with stewardship. Unfortunately, many reduce this beautiful spirituality to just a “nice way to ask for money.” It’s important to remember that stewardship encompasses sharing everything, so of course our finances are included. It is then not so much the gift, but our intention to give that is most important.



317 Instrumentalists & Cantors

Share your vocal and instrumental talent as a musician during Mass, Epiphany programs, and events. Ensemble musicians participate in an audition process.

Time Commitment: Monthly and ensemble rehearsals required
Contact: Jennifer Barone, Director of Worship & Music (502) 780-0475

318 Lectors

Proclaim the Scriptures, other prayers, and announcements during Mass. Training, evaluation, and yearly update required.

Time Commitment: Five-nine times/year, may indicate Mass preference
Contact: Jim Cabral, Jr. (502) 640-4970

319 Liturgical Dance

Provide interpretative dance for various Masses during the year.

Time Commitment: Seasonal, rehearsals required as needed
Contact: Therese Graves (502) 261-1326

321 Prayer Chain Ministry

Sign up to pray for those who request prayers as a prayer chain minister. A short orientation is required. Prayer chain requests emailed once per week. An opportunity for the homebound to minister.

Time Commitment: At participants’ discretion
Contact: Carol Harris (502) 608-5345

STEWARDSHIP & ENGAGEMENT MINISTRIES

401 Epiphany Companions

Contact new parishioners to welcome, answer questions, and guide as they learn about Epiphany. Companions are warm and friendly parishioners who exude a positive approach toward Catholic Life, are actively involved in various ministries, and believe in supporting and uplifting our parish to all.

Time Commitment: One-two hours, about every 3 months or as needed
Contact: Don Reiss (502) 243-1587

402 New Members Coffee

Set up and provide hospitality at New Member Coffees.

Time Commitment: Rotation, two hours/quarter
Contact: Barb Harris (270) 210-6015

404 Welcome Desk

Welcome parishioners and visitors as they enter the Connector for weekend Masses. Respond to questions about Epiphany and assist those who wish to join.

Time Commitment: One-two hours/month
Contact: Stephen Hiland (502) 216-6301

406 Evangelization Team

Assist with planning events and exploring programs on how to live your faith as an intentional disciple. This will include promoting programs that deepen our relationship with Christ, choosing the Christmas & Easter book, organizing parish Missions, and collaborating with Faith Formation, as needed.

Time Commitment: Meetings as needed
Contact: Angie Fox, Director of Parish Engagement (502) 780-1012

407 Stewardship Team

Assist with development, implementation, and evaluation of our Stewardship processes, which includes the planning of our annual Stewardship Renewal and helping parishioners identify their spiritual gifts. Communicate and build awareness of all stewardship activities.

Time Commitment: Meetings as needed
Contact: Don Reiss (502) 243-1587

408 Engagement Team

Engage new and current parishioners through a variety of activities. Work closely with the Welcome Desk, New Members Coffee, and Companion Teams to integrate new parishioners into our parish. Assist with planning and hosting new parishioner dinners and activities & events that engage our community.

Time Commitment: Meetings as needed
Contact: Angie Fox, Director of Parish Engagement (502) 780-1012

409 Sunday Morning Coffee Workers

Help prepare and serve coffee after the 9:00am Mass.

Time Commitment: Rotation, Sundays, 9:30am-10:30am

Contact: Angie Fox, Director of Parish Engagement (502)780-1012

COMMUNICATIONS MINISTRIES

452 Media Communications Ministry

Use print and digital media to share our faith and encourage parishioner involvement. Support ministries by promoting their programs and events. Produce content for our digital media through livestream, social media (Facebook, Instagram, Twitter, and YouTube), and website. Experience and/or willingness to learn is required. Some work may be done independently.

Teams Needed:

- Graphic Design for special events
- Livestream/Record – Sunday Mass
- Livestream/Record – Special Events
- Slideshow Production (PowerPoint & MP4)
- Photography
- Proofreaders
- Videographers
- Video Editing

Time Commitment: Varies

Contact: TJ Jessie, Director of Communications (502) 780-1329

COMMUNITY CARE MINISTRIES

500 Bereavement Support

Organize flower delivery twice a year to those bereaved or homebound. Assist with planning the Memorial Mass reception.

Time Commitment: As needed during Advent and Lent

Contact: Pastoral Associate of Parish Life (502) 780-1323

501 Eucharist to the Sick and Homebound

Visit parishioners who are at home, in a nursing home, or in the hospital. Volunteers trained to administer Holy Communion.

Time Commitment: Flexible, as needed

Contact: Rick James (502) 777-9361

502 DivorceCare

Serve as a companion and help coordinate when hosted at Epiphany.

Time Commitment: Once/week for 13 weeks every three years

Contact: Diane Goodwin (859) 433-8619

505 Healing Blankets Ministry

Sew and provide homemade blankets to those in need of healing and indigent burial palls for the Office of the County Coroner. No sewing skills required. Other skills needed, including cutting & ironing fabric, creating prayer cards, and assembling prayer books. New to the ministry: Join others to crochet blankets.

Time Commitment: Twice/month gathering or done at home

Contact: Pat Davis (502) 290-4536 or Angela Long (502) 608-1143

508 Messages of Hope Ministry

Mail simple resources on grief and messages of hope to the recently bereaved in our community. Mailings go out after a death, during the season of Advent, and the one-year anniversary of death. All materials and training provided.

Time Commitment: Flexible, as needed

Contact: Pastoral Associate of Parish Life (502) 780-1323

COMMUNITY LIFE MINISTRIES

600 Men of Epiphany

Join men of all ages for outreach and support. Answer God's call by focusing on your spirituality, service, outreach, fellowship, and social interaction.

Time Commitment: One-three hours/month or as needed

Contact: R. Brayton Bowen (502) 558-2154 or

Ron Hagedorn (502) 445-6597

601 Sages

Gather with us on the third Sunday of the month for a speaker and a light luncheon. A core leadership team meets the Wednesday before the monthly gathering to discuss the agenda and ways to serve the group and parish.

Time Commitment: One-three hours/month

Contact: Joan Hagedorn (502) 759-2766

602 Singles Explore Life

Join a social and fellowship group of singles for off-site meals and social outings. May participate in the book and movie club.

Time Commitment: Monthly meeting, time & location varies

Contact: Lynne Webb via the parish office (502) 780-1099



604 Wednesdays for Women

Meet with other women of all ages to discuss and reflect on topics and readings related to our Catholic faith.

Time Commitment: 10:00 a.m. - 11:30 a.m., second & fourth Wednesdays, September-May

Contact: Nancy Langan (502) 744-4777

609 OctoberFest Planning Team

Plan and organize a multigenerational event for our parishioners in the Fall 2023. Event may include include trunk-or-treat, a meal to bring our community together, and a costume contest.

Time Commitment: August-October meetings and event date

Contact: Pastoral Associate of Parish Life (502) 780-1323

611 Bereavement Reception

Assist by serving on a bereavement team to bring a dish, setup, serve, and/or clean up after a funeral reception. Assist Community Life with planning the Memorial Mass reception in early November. Great opportunity for our homebound parishioners to stay involved by making phone calls.

Time Commitment: Rotation for receptions

Contact: Pastoral Associate of Parish Life (502) 780-1323

SOCIAL RESPONSIBILITY MINISTRIES

700 Advocates for the Common Good

Help shape Epiphany's legislative advocacy efforts. Assist with engaging parishioners into action on legislative issues pertinent to Catholic Social teaching. The team works in conjunction with the Catholic Conference of Kentucky and national Catholic organizations.

Time Commitment: No regular on-site meetings, email correspondence, may meet if needed

Contact: Mike Fitzgerald (502) 456-1472

701 CLOUT

Bring greater awareness and advocacy in our community through this justice ministry, Citizens of Louisville Organized and United Together, especially as it affects poor and marginalized people.

Time Commitment: Monthly meetings and opportunities to attend community-wide events

Contact: Joyce Voss (502) 254-7334

703 Eyeglass Ministry

Meet regularly to read and record eyeglass prescriptions for Kendall Optometry Ministry, which sends glasses to people in developing countries.

Time Commitment: Two-three hours/month, as available

Contact: Karen Cronin (502) 267-4344

704 Habitat for Humanity – Epiphany Build Team

Join a team of volunteers to collaborate with other area parishes to build a house bi-annually and work year-round building and rehabbing homes at other sites.

Time Commitment: As available

Contact: Chuck Sgro (502) 314-7657 or Bob Clickner (502) 741-8048

705 Hunger and Poverty Committee

Respond to hunger and poverty in the metro area, sponsor parish-wide collections at Lent and Thanksgiving, and coordinate other relevant programming.

Time Commitment: Monthly meeting, event participation as available

Contact: Anne Pfeiffer (502) 639-3266

706 Prison Ministry

Provide Catholic ministry to incarcerated people at Luther Luckett Correctional Complex.

Time Commitment: Weekly or as available

Contact: Martha Stuber (502) 326-8977

707 St. Vincent De Paul – Epiphany Conference

Provide emergency funding to those needing rent or utility assistance. Work closely with Eastern Area Community Ministries and other local ministries and SVDP conferences to serve the needs of low-income people.

Time Commitment: Monthly meeting, serve in SVDP office twice/week on a rotation schedule

Contact: Beth Boehm, Conference President (502) 445-4553

709 Twinning Committee: Chiapas

Gather to discuss ways to continue growing our sister parish relationship with San Lorenzo Mártir parish in Amatán, Mexico.

Time Commitment: Monthly meeting, two hours

Contact: Rosemary Smith (502) 767-5368



The Church's social teaching on stewardship of the earth is focused on the goods of the earth as gifts from God and how God intends them for the benefit of everyone. The Church teaches that we have a responsibility to protect these goods as stewards and trustees, not as mere consumers and users.

710 Environmental Concerns Committee

Plan and lead Epiphany's response to the environmental crisis and related global poverty issues, as inspired by Pope Francis' 2015 call to action, *Laudato Si*.

Time Commitment: 90 minutes/month and events

Contact: Mark Reilly (502) 654-5523

712 Epiphany Legislative Network

Receive email with "action alerts" asking you to contact your legislator(s) about issues pertinent to Catholic Social Teaching.

Time Commitment: No meetings. Opportunity for the homebound

Contact: Pastoral Associate of Social Responsibility (502) 780-0394

FAITH FORMATION MINISTRIES

800 Children's Formation Catechists (PreK-8th)

Help pass on our Catholic faith to children using a family faith formation model in a well-rounded, age-appropriate manner on Sunday mornings twice a month. Background check and Safe Environment Training required. Ongoing support and formation provided.

Time Commitment: Eight hours/month

Contact: Sheila Murphy, Director of Faith Formation (502) 780-1654

802 Gather the Children

Serve as a prayer leader, with one or two other adults, for children (ages 4-8) during Sunday Mass. Background check and Safe Environment required. Ongoing support and formation provided.

Time Commitment: One hour/week, every four-five weeks

Contact: Sheila Murphy, Director of Faith Formation (502) 780-1654

805 Monday Adult Bible Study

Grow closer in your relationship with Christ and the Church through the shared study of Scripture, engagement with formation materials, and communal prayer.

Time Commitment: Monday 9:00 a.m. & 6:30 p.m., Spring & Fall

Contact: Bill Carlisle (502) 299-4815

807 Catechumenate/Initiation Team

Accompany those in the process of becoming fully initiated in the Catholic Church through experiences of prayer/worship, reflection, catechesis, discernment, and service.

Time Commitment: Two-four hours/week, Wednesdays 6:30 p.m. – 8:00 p.m.

Contact: Sheila Murphy, Director of Faith Formation (502) 780-1654



Annual Stewardship Renewal Guide for 2023

Stewardship is a way of life. It is living each day in gratitude for all the blessings God has given to us. We are called to worship, serve our parish and community, share our financial resources, and protect our earth. Please use this ministry guide as you prayerfully consider your Stewardship Commitment for 2023.

In August, we introduced the Spiritual Gifts Assessment tool to help identify your gifts in order to serve with purpose and passion. The tool is available on our website.

Instructions: Please complete a separate Stewardship Commitment Card for each household member who wishes to make a commitment to the church. Please indicate ministries in which you are currently participating and those of interest to you. If you are unable to participate in time, talent, and/or treasure at this time, please mark the appropriate option for our records.

You may also submit your commitment online. If there is an email on file with the parish office, but you have not received your online renewal, please check your spam/junk folder. If it is not there, contact angie@epiphanycatholicchurch.org.



Celebrating the Eucharist. Living the Gospel.
Loving God and Loving Neighbor.

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