MEETING REPORT

Team Name: OfCourses   Date of Meeting: 13/04/2022

Start Time: 11:00   End Time: 11:45   Meeting Location: Epoka Campus

Moderator: Edison Ponari   Recorder: Dhimitri Sinjari

Other Members Present: Frenki Ruçaj, Megi Dëma, Klea Kota, Zenel Hila

Members Absent: None

Topics Discussed:
        - Progress on the tasks for this week.
        - Setup Deadlines for the tasks.
        - Discuss about tasks to be given next week.
        - In what cases will the documents need refinement and how this refinement will be handled.

Decisions Made:
        - Two of our frontend team, Klea Kota and Frenki Ruçaj, are working on the prototype of our product and the deadline for this task has been decided to be the end of the next week.
        - Our client representative, Megi Dëma has been working on the requirements document and the deadline for this task has been decided to be the end of this week.
        - Three members of our backend team, Dhimitri Sinjari, Edison Ponari and Zenel Hila, have been working on the diagrams for this project, respectively the ERD, Activity Diagrams and Use Case Diagram. The deadline has been decided to be the end of this week for each of these tasks.
        - Every task/document will have iterative refinements over the next weeks on case the requirements change or as form of peer review.
        - The tasks for the next week are going to be finishing the prototype, continuing to work on the requirements document with the new requirements we received from one of our client group, the Swimlane Diagrams and UML classes diagrams.

Tasks Assigned:
        - Frenki Ruçaj and Klea Kota will continue working with their task.
        - Megi Dëma and Edison Ponari will working with non-functional requirments.
        - Dhimitri Sinjari and Zenel Hila will work on the Use Case Tables.

Time, Place, and Agenda for Next Meeting:
        - Time: Wednesday 20/04/2022
        - Place: Epoka Campus
        - Agenda: Discuss about the deadlines set for the tasks of this week and matters of concern for the group.