

MEETING REPORT

Team Name: OfCourses **Date of Meeting:** 05/05/2022

Start Time: 11:00 **End Time:** 11:45 **Meeting Location:** Epoka Campus

Moderator: Edison Ponari **Recorder:** Dhimitri Sinjari

Other Members Present: Frenki Ruçaj, Megi Dëma, Klea Kota, Zenel Hila

Members Absent: None

Topics Discussed:

- Progress on the tasks for this week.
- Setup Deadlines for the tasks.
- Discuss about the progress in the midterms week.

Decisions Made:

- Megi Dëma, Frenki Ruçaj and Dhimitri Sinjari will continue deal with the DFD level 0, level 1 and level 2 of our project. The deadline will be the end of this week.
- Edison Ponari, Klea Kota and Zenel Hila will create the Sequence Diagrams and the deadline for them will be the end of this week.
- Since the next week we are going to have the midterms week, tasks will be suspended for that time.

Tasks Assigned:

- Suspended all tasks since the midterms are going to take a lot of our time.

Time, Place, and Agenda for Next Meeting:

- Time: Wednesday 18/05/2022
- Place: Epoka Campus
- Agenda: Discuss about the deadlines set for the tasks of this week and matters of concern for the group.