MEETING REPORT

Team Name: OfCourses   Date of Meeting: 20/04/2022

Start Time: 11:00   End Time: 11:45   Meeting Location: Epoka Campus

Moderator: Edison Ponari   Recorder: Dhimitri Sinjari

Other Members Present: Frenki Ruçaj, Megi Dëma, Klea Kota, Zenel Hila

Members Absent: None

Topics Discussed:
        - Progress on the tasks for this week.
        - Setup Deadlines for the tasks.
        - Discuss about tasks to be given next week.
        - Setting an approximate date to start coding the product.

Decisions Made:
        - Two of our frontend team, Klea Kota and Frenki Ruçaj, are going to finish the prototype of our product this week.
        - Our client representative and the team leader, Megi Dëma and Edison Ponari, will finish the requirements document and the deadline for this task has been decided to be the end of this week.
        - Two members of our backend team, Dhimitri Sinjari and Zenel Hila, have been working on the User Scenarios, Use Case diagrams and Use Case tables this week. The deadline has been decided to be the end of this week for each of these tasks.
        - An estimation has been made about the start week of coding the product. Our team believes that the UML diagrams necessary for coding the solution will be done by the end of week after midterms, 16th of May.

Tasks Assigned:
        - Klea Kota and Dhimitri Sinjari will work with the Swimlane Diagrams.
        - Zenel Hila and Edison Ponari will working with the State Diagrams.
        - Megi Dëma and Frenki Ruçaj will work with the DF diagrams.

Time, Place, and Agenda for Next Meeting:
        - Time: Wednesday 27/04/2022
        - Place: Epoka Campus
        - Agenda: Discuss about the deadlines set for the tasks of this week and matters of concern for the group.