

Erie DJ Company – Wedding Planning Guide

General Information

WE REQUIRE A FOLDING TABLE FOR OUR DJ EQUIPMENT!

Bride's Name: _____ Phone: _____ Email: _____

Bride's Mother & Father's names: _____ Phone: _____

Groom's Name: _____ Phone: _____ Email: _____

Groom's Mother & Father's names: _____ Phone: _____

Event Date: ____/____/____ Event Location: _____

Venue Address: _____

Contact Person at Venue: _____ Phone: _____

Banquet room name: _____ Time DJ Can Set Up: _____

Time guests will arrive: _____ Reception Start Time: _____ Reception End Time: _____

Estimated Number of Guests: _____ (Guests under 16: ____ Guests 16-21: ____ Guests over 21: ____)

Time Bride & Groom Arrive: _____

DJ Attire: Shirt & Tie - Company Polo? Wedding Colors: _____

To Help Us Choose Music.....How Old is the Bride? _____ **How Old is the Groom?** _____

Bride's Favorite Song of All Time (as of today): _____

Groom's Favorite Song of All Time (as of today): _____

How Interactive Do You Want Your DJ? Just Play Music - Basic Announcements - Super Outgoing on Mic

How Often Will the Bride & Groom Be on the Dancefloor? Barely - Slow Songs Only - Little Bit - All Night

Do Your Guests Like to Dance? Not At All - Some What - Packed Dance Floor All Night

What Age Range of Your Guests Do You Expect to Be Dancing the Most?

Do you want your DJ to take music requests? Yes No

Will the DJ have a dinner provided? Yes No **Will the DJ have access to soft drinks & water?** Yes No

Notes / Ideas

Ceremony Planning Guide

(Please only complete this page if Erie DJ Company is providing sound for your wedding ceremony).

Time Guests Will Arrive: _____ **Start Time:** _____ **End Time:** _____

Ceremony Location: _____ **Speakers at 2nd Location?** (Y or N)

Officiant Name: _____

Guest Arrival / Exit Music:

_____ Classical (Piano, Orchestra, Instrumentals, etc.)

_____ Easy Listening (Bruno Mars, John Legend, Jack Johnson, Jason Mraz, Michael Bublé, etc.)

_____ Today's Hits Acoustic Love Songs (Ariana Grande, Ed Sheeran, Justin Bieber, Maroon 5, etc.)

Bridal Party / Parents Song: _____

Bride Processional Song: _____

Recessional Song: _____

Other Notes/Ideas: _____

Bridal Party Information – For Grand Introduction

Grandparents of the Groom: _____

Grandparents of the Bride: _____

Parents of the Groom: _____

Parents of the Bride: _____

Usher(s): _____

Ringbearer: _____

Flower Girl(s): _____

Bridesmaid 6: _____ Escorted By: _____

Groomsman 6: _____

Bridesmaid 5: _____ Escorted By: _____

Groomsman 5: _____

Bridesmaid 4: _____ Escorted By: _____

Groomsman 4: _____

Bridesmaid 3: _____ Escorted By: _____

Groomsman 3: _____

Bridesmaid 2: _____ Escorted By: _____

Groomsman 2: _____

Bridesmaid 1: _____ Escorted By: _____

Groomsman 1: _____

Maid / Matron of Honor: _____ Escorted By: _____

Best Man: _____

Bride & Groom: _____

(write down the way you want to be introduced as a wedded couple)

Reception Information

Cocktail Music: (Select all that apply.)

- _____ Classic Rock Hits (Tom Petty, AC/DC, Van Morrison, Phil Collins, Creedence Clearwater Revival, etc.)
- _____ Country Hits (Dan + Shay, Florida Georgia Line, Kenney Chesney, Morgan Wallen, Rascal Flatts, etc.)
- _____ Oldies / Disco / Funk (Earth Wind & Fire, Hall & Oates, Michael Jackson, Prince, Stevie Wonder, etc.)
- _____ Today's Hits / Chill EDM (Ed Sheeran, Calvin Harris, Chainsmokers, Marshmello, Post Malone, etc.)

Dinner Music: (Select all that apply.)

- _____ Same as Above
- _____ Easy Listening Love Songs (Bruno Mars, John Legend, Jack Johnson, Jason Mraz, Michael Bublé, etc.)
- _____ Instrumental Jazz
- _____ Sinatra / Bublé (Bobby Darin, Dean Martin, Ella Fitzgerald, Louis Armstrong, Nat King Cole, etc.)

Additional Information

Order

- Bridal Party Entrance: (Y or N) Artist / Song: _____
- Bride & Groom Entrance: (Y or N) Artist / Song: _____
- Toast 1: Need Microphone: (Y or N) Toast by: _____
- Toast 2: Need Microphone: (Y or N) Toast by: _____
- Blessing: Need Microphone: (Y or N) Blessing by: _____
- Announce When Dinner is Ready: (Y or N) Time: _____ Style: _____ Bar Open? _____
- Cake Cutting: (Y or N) Song: _____ Time: _____ Before / After Dinner? _____
- Bride & Groom Dance: (Y or N) Song: _____
- Bride & Father Dance: (Y or N) Song: _____
- Groom & Mother Dance: (Y or N) Song: _____
- First Dance Song of the Night: (Y or N) Song: _____
- Bouquet Toss: (Y or N) Song: _____
- Garter Removal (Y or N) Song: _____ Garter Toss Song: _____
- Garter Placement? (Y or N) Song: _____
- Last Dance of the Evening: (Y or N) Song: _____

Music Selection

Select from the following categories what type of music you would like to hear at your reception. Please keep in mind that the music you like may not be the music that will get everyone dancing at your reception. If you would rather have us select what works, please check "We'll let the DJ decide."

____ We'll let the DJ decide ____ Motown ____ 70's ____ 80's ____ 90's ____ 2000's ____ Disco
____ Electronic / Dance ____ Top 40 Country ____ Older Country ____ Rock n Roll ____ Top 40
____ Top 40 Rap / Hip Hop ____ Classic Rap / Hip Hop ____ Dance / Pop ____ Hip Hop ____ Rap

Specialty / Novelty Dances:

Dollar Dance: (Y or N) Fast or Slow Songs?: _____

Anniversary Dance: (Y or N) Song: _____

Names & Years of Longest Married Couple: _____ Years

Circle the Songs You Want Played: Chicken Dance - Hokey Pokey - Cupid Shuffle - Wobble
Electric Slide - Macarena - YMCA - Dougie - Juju - Polka - Shout - Nae Nae - Ethnic Songs?
Sweet Caroline - C'mon and Ride the Train - Cotton Eye Joe - Cha Cha Slide - Meatloaf (Guys v Girls)

Notes:

Please list below all **MUST PLAY** songs for your reception. Feel free to list your favorite Artists/Groups too!

Please list below all music or types of music you **DO NOT** want to hear at your reception.

Other Information

Do you have any special announcements such as Anniversaries, Birthdays, Special Thanks, Distant Travelers, etc.?

Photographer: _____ Phone: _____

Videographer: _____ Phone: _____

Transportation: _____ Phone: _____

Caterer: _____ Phone: _____

Other: _____ Phone: _____

Additional Notes / Thoughts or Ideas

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