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## Elizabeth Garcia-Quilinquin

1369 NE 105th Way Apt #3 Beaverton, OR 97006

(808)-649-0048

equilinquin@gmail.com

### Objective

Outgoing and dependable team-player. Certificate for Full Stack Developer from the University of Oregon. Looking to change career in the IT field as a FOH or BOH developer.

### Skills

- Great communication with people
- Organization
- Hard working at any job
- Restaurant knowledge in both FOH and BOH
- Managerial skills
- Prep Kitchen knowledge and Cook
- POS (Point of Sales) experience
- Customer service skills
- Basic Software knowledge (IRAF) on various OS (Linux & Windows)
- Basic Software knowledge of Digital Sky (Sky-Scan) in a Planetarium
- Basic Software knowledge of Digistar 3 in a Planetarium
- Knowledge of analog board using Laser light system in a Planetarium
- Full-Stack knowledge on Windows
  - HTML/ CSS
  - Javascript/ jQuery
  - Knowledge in Web API's
  - NodeJS
  - ES6

### Education

#### University of Oregon-Trilogy Education Services

October 2019-Present

- Bootcamp Certificate in Computer Programing

#### University of Hawai'i – Hilo

August 2007-December 2011

- Bachelors in Science-Astronomy
  - Mathematics minor
  - Physics interest

### **Lana`i High and Elementary School**

June 2007

- Diploma
- Coaches Award for sports leadership (Cross Country)
- Scholar Athlete Award

## **Experience**

### **Whole Foods Market**

#### **Supervisor, Hotbar, Cook**

May 2017-Present

- Run and prep for Hotbar station in Department
- Oversee operations of department and supervise Team Members in their tasks
- Cook and prep for different food items that is displayed in our deli, hotbar, and prepack stations
- Write production lists for scheduled cooks in the kitchen
- Collect and file logs of entire department
- Cover call out venues for operations to run smoothly
- Work on side projects to better the department

### **Space Science Educator**

#### **Oregon Museum of Science and Industry**

October 2012-October 2013, August 2017-October 2019

- Present scheduled shows
- Operate planetarium computers
- Run full length star shows
- Answer questions regarding the museum
- Educate guests on accurate information of astronomy
- Run live star parties at designated locations.
- Run Laser shows using Digistar 3 and an analog board

### **Roxy's Island Grill**

#### **Cook, Manager, Prep Cook**

March 2014-May 2017

- POS and taking food orders
- Customer Service
- Plating food orders for customers
- Cook
- Prep Cook

- Hub Lead (Meat prep cook)
- Delivery of meat product and grocery
- Manage restaurant site
- Fill daily orders accurately and send to vendors

**DirecTV Sales Associate**

**Olympus Advertising**

October 2013-January 2014

- Sell DirecTV in selected stores
- Customer Service
- Educate customers on product.
- Accurately fill out paperwork for new customers
- Call in new/current orders for customers

**Sales Associate**

**Salvation Army Family Store, Hillsboro, OR**

March 2012-October 2013

- Sorting donation
- Displaying products on the sales floor
- Providing customer service
- Advertising store sales
- Point of Sales

**`Imiloa Planetarium Operator (Student Assistant)**

**`Imiloa Astronomy Center of Hawaii, Hilo, HI**

June 2011-December 2011

- Run shows appropriately for weekdays and weekends
- Present star tours at the end of the shows
- Run a full length star tour lecture with the special topic of the month
- Provide information about upcoming events and ongoing events in the center
- Answering questions regarding the center and of astronomy
- Running special shows for tour groups and school groups

**VIS Interpretive Guide**

**Mauna Kea Visitors Information Station, Hilo, HI**

June 2011-November 2011

- Point of Sales
- Upkeep of the center and store
- Refill store inventory
- Deploy, operate and store telescopes for visitors
- Providing information about the mountain and the programs available
- Presenting a star tour to the public
- Training new volunteers on their duties

### **VIS Volunteer Program**

#### **Mauna Kea Visitors Information Station, Hilo, HI**

Spring of 2009-December 2011

- Deploy, operate and store telescopes for visitors
- Relief Point of Sales
- Providing information about the mountain and the programs available
- Presenting a star tour to the public
- Answering questions regarding telescopes and astronomy

### **President of the UAC (University Astrophysics Club)**

#### **University of Hawaii at Hilo: RISO, Hilo, HI**

May 2011-December 2011

- Responsible for holding meetings
- Recruiting new members
- Organizing trips to Mauna Kea (VIS, summit, etc.)
- Organizing events for the club
- Responsible for sending out important information (meeting times, upcoming events, volunteer opportunities, internships, etc.)
- Creating a friendly environment for members

### **Secretary of the UAC (University Astrophysics Club)**

#### **University of Hawaii at Hilo: RISO, Hilo, HI**

Spring of 2011-May 2011

- Responsible for Meeting Minutes
- Event organizer (e.g. The Flow)
- Prepare Reports of activities

### **Planetarium Internship**

#### **`Imiloa Astronomy Center of Hawaii, Hilo, HI**

April 2009-July 2009

- Learned and operate the Software: Digital Sky-Scan (DSS)
- Learned to present star tours after daily shows using DSS
- Strengthened presentation skills
- Gave a final presentation consisting of two star tours

**Community Coordinator (CC)**

**University of Hawaii at Hilo Student Housing, Hilo, HI**

January 2011-May 2011

- Community Building for assigned section in housing
- Nightly working hours to do rounds around an assigned hall.
- Create events with other CC in the same hall.
- Create educational bulletin boards for residents.
- Crisis Management (responding to fire alarms, roommate conflicts, etc).
- Safety awareness of residents

**Alternative Community Coordinator (ACC)**

**University of Hawaii at Hilo Student Housing, Hilo, HI**

August 2010-January 2011

- Assisting Community Coordinators in events and organization
- Create educational bulletin boards for residents
- Safety awareness of residents
- Responsible for Hall office upkeep
- Assisting residents (lock outs, questions, work orders, etc.)
- Recording all aspects of the shift for managers
- Reporting the restock of supplies
- Renting out equipment

**Room Assistant (Housekeeping)**

**Four Seasons Resorts at Manele Bay, Lana'i City, HI**

Summer of 2008- Winter of 2008

- Cleaning and organizing the guests' personal items according to Four Seasons standards
- Providing information about the hotel or of the island in general for guests
- Greeting guests and helping them with problems that may come up with their stay

- Communicating frequently with managers
- Improving housekeeping environment within the hotel

### **Grocery Retail**

#### **Pine Isle Market Ltd. Lana'i City, HI**

Winter of 2006– Summer of 2007, Winter of 2007

- Stocking groceries of all categories (freezer, chill, regular shelves)
- Optimizing product placement
- Point of sales & transactions
- Packing all fresh produce
- Product inventory
- Receiving meat orders
- Providing information to visitors or shoppers

### **Inventory Recorder**

#### **Richards Market, Lanai City, HI**

Autumn of 2006-Winter of 2006

- Recorded the inventory of the stores products
- Provide information for customers

## **Hobbies**

- Amateur Astronomy
- Reading
- Writing
- Arts and Crafts

## **References:**

1. Jim Todd

Planetarium Manager: Oregon Museum of Science and Industry

Phone: (503) 797-4551

Email: [jtodd@omsi.edu](mailto:jtodd@omsi.edu)

2. Joe McDonough

Visitors Information Station Manager: Mauna Kea VIS

Phone: (808)961-2180

Email: [jjm9@hawaii.edu](mailto:jjm9@hawaii.edu)

3. Shayna Kim

Restaurant Manager: Roxy's Island Grill

Phone:(808)-206-0492

4. Dorothy Keel

ATL (Alternate Team Leader) :Whole Foods Market

Phone: (503)-312-1465