### **Branch Workflow Guidelines**

Our workflow uses two main branches: main and dev. Here's how they work:

#### • main Branch

- Changes to the main branch need approval from all team members before merging.
- This ensures that only thoroughly reviewed and agreed-upon changes are added to the final project.

#### dev Branch

- Changes to the dev branch do not need approval.
- You are responsible for reviewing your own work before submitting changes here.

### How to Contribute

Follow these steps to contribute to the project:

### 1. Get the Project

Download the project by cloning the repository:

```
git clone https://github.com/erdenezaya/gc_2_app.git
```

o Move into the project folder:

```
cd gc_2_app
```

### 2. Start Your Work

• Create a new branch for your task:

```
git checkout -b my-task
```

## 3. Make Changes

- o Edit or add files as needed.
- Save your changes and prepare them for submission:

```
git add .
git commit -m "Briefly describe what you changed"
```

#### 4. Push Your Work

Upload your branch to GitHub:

```
git push origin my-task
```

#### 5. Submit Your Work

### Navigate to the Repository:

 Open your web browser and go to the GitHub repository: https://github.com/erdenezaya/gc\_2\_app.

### Create a Pull Request (PR):

- Click on the "Pull requests" tab in the repository.
- Click the "New pull request" button.
- Select your branch as the source branch (e.g., my-task) and the target branch (dev or main).

#### • Provide Details for the PR:

- Add a descriptive title for your pull request.
- Write a detailed description of the changes you made, including the purpose and any relevant context.

#### Submit the PR:

Click the "Create pull request" button to submit your PR.

### • Follow the Approval Process:

- If targeting the dev branch, ensure your changes are self-reviewed and ready for integration.
- If targeting the main branch, wait for all team members to review and approve your PR before merging.

#### • Address Feedback:

- If reviewers leave comments or request changes, make the necessary updates to your branch.
- Push the updated changes to your branch:

```
git add .
git commit -m "Addressed review feedback"
git push origin my-task
```

■ The PR will automatically update with your new changes.

### • Merge the PR:

- Once all approvals are received (if required), merge the PR into the target branch.
- If you do not have permission to merge, request a team member with the necessary access to do so.

## **Helpful Tips**

• **Stay Updated**: Regularly update your branch with the latest changes from dev or main to avoid conflicts:

git pull origin <branch-name>

- Write Clear Commit Messages: Use short and meaningful messages to explain your changes.
- Communicate: Keep in touch with your team to ensure smooth collaboration.
- Clean Up: After your branch is merged, delete it to keep the repository organized.

#### Create an Issue After One Iteration

After completing an iteration, follow these steps to create an issue for the next task:

### 1. Navigate to the Repository

 Open your web browser and go to the GitHub repository: https://github.com/erdenezaya/gc\_2\_app.

#### 2. Open the Issues Tab

• Click on the "Issues" tab in the repository.

#### 3. Create a New Issue

o Click the "New issue" button.

#### 4. Provide Details for the Issue

- Add a clear and descriptive title for the issue.
- Write a detailed description, including:
  - The purpose of the task.
  - Any relevant context or background information.
  - Specific steps or requirements for completing the task.

## 5. Assign and Label the Issue

- Assign the issue to the appropriate team member(s).
- Add relevant labels (e.g., enhancement, bug, documentation) to categorize the issue.

# 6. Submit the Issue

• Click the "Submit new issue" button to create the issue.

By creating issues for each task, you can ensure better tracking and organization of the project's progress.