Reduce Donors Affected by Leaks to Less than 1,000/Year

Prevent Access to								
Sensitive Information of Donors								

Prevent Exploitation of Employee Privileges through Phishing Scams

Keep track of where donor data is stored	Restrict access to donor data	Identify legitimate reasons to access data	Do not provide credentials to untrusted sources	Do not run programs from untrusted sources	Report suspicious emails for analysis	Confirm unexpected email requests by phone
Find everywhere donor names are stored	Prevent access to donor data from everyone for 24 hours	State whether given purpose is legitimate and why	Do not provide credentials in a page opened from email link	Do not open an executable file attachmed to an email		Call by phone the colleague who requested donor details by email
Find everywhere donor emails are stored	Allow specific employees to access donor data	Propose an alternative to access less sensitive data	State whether a URL is hosted on the Intranet or on the Web	Deny request to run an unexpected program		Call by phone the manager who requested a wire transfer by email
Find everywhere payment info			Compare the URL in an email with the URL of	Do not follow instructions from email to		

WHERE donor data is stored with all copies

is stored

Who needs access to donor data

What is donor data regularly used for

Which kind of files may run on a computer

the target page alter settings

WHERE to forward emails for analysis