

Goal	Reduce Donors Affected by Leaks to Less than 1,000/Year								Goal
	Prevent Access to Sensitive Information of Donors				Prevent Exploitation of Employee Privileges through Phishing Scams				Subgoals
Behaviors	Keep track of where donor data is stored	Restrict access to donor data	Identify legitimate reasons to access data		Do not provide credentials to untrusted sources	Do not run programs from untrusted sources	Report suspicious emails for analysis	Confirm unexpected email requests by phone	Behaviors
Practice	Find everywhere donor names are stored	Prevent access to donor data from everyone for 24 hours	State whether given purpose is legitimate and why		Do not provide credentials in a page opened from email link	Do not open an executable file attached to an email		Call by phone the colleague who requested donor details by email	Practice
	Find everywhere donor emails are stored	Allow specific employees to access donor data	Propose an alternative to access less sensitive data		State whether a URL is hosted on the Intranet or on the Web	Deny request to run an unexpected program		Call by phone the manager who requested a wire transfer by email	
	Find everywhere payment info is stored				Compare the URL in an email with the URL of the target page	Do not follow instructions from email to alter settings			
Information	WHERE donor data is stored with all copies	WHO needs access to donor data	WHAT is donor data regularly used for			WHICH kind of files may run on a computer	WHERE to forward emails for analysis		Information