

BOARD OF DIRECTORS WORKSHOP MEETING

Friday, September 16, 2022

MINUTES

1. CALL TO ORDER AND ROLL CALL

The Workshop Meeting of the Santa Clara Valley Transportation Authority's (VTA) Board of Directors (Board) was called to order by Chairperson Jones at 9:00 a.m. via video and teleconference.

Attendee Name	Title	Status
Margaret Abe-Koga	Ex-Officio Member	Present
Marie Blankley	Alternate Board Member (Gilroy)	Present
Pat Burt	Board Member (Palo Alto)	Present
Magdalena Carrasco	Board Member (San Jose)	Present
Cindy Chavez	Board Member (Santa Clara County)	Present
Rich Constantine	Vice Chairperson (Morgan Hill)	Present
Dev Davis	Alternate Board Member (San Jose)	Absent
Glenn Hendricks	Board Member (Sunnyvale)	Present
Sudhanshu "Suds" Jain	Board Member (Santa Clara)	Present
Sergio Jimenez	Board Member (San Jose)	Present
Chappie Jones	Chairperson (San Jose)	Present
Otto Lee	Board Member (Santa Clara County)	Present
Lynette Lee Eng	Alternate Board Member (City of Los Altos)	Present
Sam Liccardo	Board Member (San Jose)	Absent
Carmen Montano	Alternate Board Member (Milpitas)	Present
Darcy Paul	Board Member (Cupertino)	Present
Raul Peralez	Board Member (San Jose)	Present
Rob Rennie	Alternate Board Member (Los Gatos)	Present

* Alternates do not serve unless participating as a Member.

A quorum was present.

2. WORKSHOP ITEMS

2.1. **VTA's BART Silicon Valley Phase II Project Collaboration Updates: Station Design Refinement and Peer Review**

Carolyn M. Gonot, General Manager/CEO, provided opening remarks and noted the two elements of the presentation: 1) Station Refinement Update; and 2) Peer Review/Exchange Update.

Bernice Alaniz, Director of SVRT Business Operations; Peter Sokoloff, Consultant; provided a presentation on VTA's BART Silicon Valley Phase II Project Collaboration Updates: Station Design Refinement. They indicated this work has been done in partnership with BART, the City of San Jose, and SPUR.

Brandi Childress, Chief of Staff to the General Manager, provided an update on the Peer Review effort. She indicated that the team is conducting a technical review of the existing design and documents as well as the tunnel innovation and design enhancements. A written report and a presentation on the findings will be provided at a future meeting. Ms. Childress noted the Peer Review recommendations and refinement efforts will be evaluated and considered for incorporation for the project design and delivery. Any staff recommendation will be forwarded to the Board for discussion and direction.

Ms. Gonot noted the Stations Design Refinement process and goals are geared toward improving future customer experience while balancing the project's cost and schedule. She added the Board would receive periodic updates on project cost and schedule.

Board Member Peralez joined the video and teleconference workshop meeting
at 9:02 a.m.

Board Member Carrasco joined the video and teleconference workshop meeting
at 9:04 a.m.

Members of the Board and staff discussed the following: 1) strategic placements of entrances; 2) structural enhancements; 3) back up elevators; 4) ventilation; 5) timing for cost and construction stability analysis; 6) schedule and project cost estimates for the refinements; 7) expected time for presentation to the Board; and 8) transit oriented development and retail opportunities.

On order of Chairperson Jones and there being no objection, the Board reviewed and discussed VTA's BART Silicon Valley Phase II Project's Collaboration Efforts to Date - Station Refinement Update and Peer Review/Exchange Update.

Board Member Chavez left the video and teleconference workshop meeting
at 10:11 a.m.

Ex-Officio Board Member Abe-Koga joined the video and teleconference workshop meeting at 10:15 a.m.

2.2. Review and Discuss the Proposed Fiscal Year 2023 Budget Augmentation and Amendment

Greg Richardson, Chief Financial Officer, provided a presentation entitled “Budget Amendment - Fiscal Year 2023.”

Alternate Board Member Montano joined the video and teleconference workshop meeting at 10:38 a.m.

Members of the Board and staff discussed the following: 1) farebox, sales tax, and revenue growth projections; 2) strategies for ridership growth in conjunction with providing safety, timeliness, reliable service, cleanliness, and efficient operation, 3) zero farebox recovery; 4) strategy to improve farebox recovery rate; 5) encourage youth to take public transit; 6) identify cause of no bus service to certain schools and universities; and 7) incentives and promotional programs to take public transit.

James Lawson, Chief External Affairs Officer, provided a brief overview on the farebox recovery policy adopted by the Board. He noted that staff’s goal was to provide the Board with the best possible information on the risks and benefits of this approach that will comply with the Board’s decision on how to proceed.

Public Comment

Doug Muirhead, Interested Citizen, commented on fixed bus route reliability, on-demand service, and “first mile/last mile” trip.

Board Member Paul left the video and teleconference workshop meeting at 11:12 a.m.

Mr. Richardson continued his presentation on VTA Transit Operations – Cash and Reserves.

On order of Chairperson Jones and there being no objection, the Board reviewed and discussed the proposed Fiscal Year 2023 Budget Augmentation and Amendment.

3. OTHER ITEMS

3.1. ANNOUNCEMENTS

There were no Announcements.

4. ADJOURNMENT

On order of Chairperson Jones and there being no objection, the workshop meeting was adjourned at 11:23 a.m.

Respectfully submitted,

Reyne Jimeno, Board Assistant
VTA Office of the Board Secretary