

TEAM CONTRACT

ericadu - connieh - kahuang

- **How will you use the in class time?**

We will use our class time to get any questions that we have answered by the teaching staff. Otherwise, we have the choice to work on other things or rest.

- **Where will you record who is responsible for which tasks?**

We will keep track of our tasks and progress in our Google Drive folder, making sure that the team meets its goals and the individual tasks are distributed and completed on time.

- **What are the goals of the team?**

- Build a robust real-time collaborative editing application.
- To learn and develop strong interpersonal skills with team members
- Learn how to overcome technical challenges as a group

- **What are your personal goals for this assignment?**

Erica: First and foremost, I hope to complete the project in a timely manner. Second, I struggled a lot with the third pset, so I hope to gain a deeper understanding about how multiple connections interact with each other on a server. Lastly, I hope to get an A on the project.

Andrew: Get a better understanding for building end-to-end systems. Finish early so we have time to implement as many features as we can.

Connie

- learn more about the class material (especially about dealing with concurrency issues) and the design process from my teammates
- learn an efficient way to work in a team, making the most of all of our strengths and making sure everyone is confident and happy with the design process and the final product
- make our interface gorgeous
- get an A and bring honor to my family

- **How often do you think the team will need to meet outside of class? How long do you anticipate meetings will be?**

We anticipate a longer meeting in the very beginning to make design decisions and to plan the basic layout. Upon completion of the basic functionalities, we plan to have another group meeting to talk about further features. Near crunch time, we anticipate meeting more frequently. Meetings will not necessarily have to be face-to-face, but will be more preferred as the deadline approaches.

- **How will work be distributed?**

Work will be distributed as evenly as possible and play to each team member's specific strengths.

- **How will deadlines be set?**

Deadlines will mostly follow the in class deadlines, but we will make sure to touch base as frequently as possible to make sure that progress is being made and help is provided if something isn't working.

- **How will you decide who should do which tasks?**

Volunteer basis -- based on what people prefer, like, and are good at. The entire team must be in consensus.

- **Do you need consensus (100% approval of all team members) before making a decision?**

Definitely.