

Personality Notes with Professor Dool

June 8, 2021

Phone interview (screening):

- Their goal is to verify credentials and get first impression of me
- They will likely ask a few questions, usually not much
 - Keep it mind that this could knock me out or keep going through the process
- They may dive into technical knowledge, my experience at Stevens, and any relevant job experience
- Prepping for the phone interview:
 - Go over my resume, have it in front of me, keep track of what's on my resume this way there are no surprise questions
 - Find any info on the role I applied for
 - * See what technical skills are needed for the position, and try to match it up to me and my resume
 - * If I do match a technical skill, have it handy and show that I have it
 - Give an example as to how I have knowledge with that technical skill
 - Find similar person's resume and size up my own resume
 - * This will also help to see what technical skills they might be looking for
 - **Think about 2 or 3 questions ahead of time**
 - * I might be given the opportunity to ask questions
 - * EX:
 - "I noticed during the interview there was a focus on ____ (DP) ____, how might this be used on the job?"
 - * **DO HW AND ASK QUESTIONS WITH WHAT THEY DO**
 - * Be enthusiastic, upbeat, positive, and courteous (i.e. "thank for time and interview", "I'm looking forward to hearing from you/continuing with the application process")
 - Play the role of the interviewee

Zoom interview:

- If I get to next round, call him back!
- EX:
 1. One person was in casual clothes, living room, sitting relaxed in a lounge chair, nothing in the background
 2. Other has shirt and tie, Rutgers's background, better impression
 - Treat both this and the phone interview as if I'm going into the office
- Other variables make this less straight forward: one-on-one, it depends!