

Eric Chow

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EDUCATION

California Polytechnic State University | San Luis Obispo

Expected Graduation: June 2023

Major: Bachelor of Science in **Business Administration**

Intended Concentration: **Information Systems**

CUSTOMER SERVICE EXPERIENCE

Central Service Volunteer | Methodist Hospital of Southern California, Arcadia, California

November 2016 – October 2018

- Facilitated hospital deliveries and operations
- Communicated with 100+ nurses, on special access floors, to dispatch various medical devices
- Managed inventory for entire Methodist Hospital of Southern California

Homeless Shelter Volunteer | Union Rescue Mission, Los Angeles, California

November 2017– April 2018

- Provided assistance in cooking and serving food to 200+ homeless individuals
- Aided the operation of hosting food drives and the distribution of necessities

CLUB INVOLVEMENT

CAL POLY FINTECH

AUGUST 2019 – PRESENT

- Senior Member
 - Attended 75% or more weekly meetings
- Participated in student-run organization aimed to educate students about the future through technology, focusing on Artificial Intelligence, Blockchain, Cloud, and Big Data

CAL POLY INFORMATION SYSTEMS ASSOCIATION

JANUARUY 2020 – PRESENT

- Participated in student-run association focusing on the career opportunities in information systems

CERTIFICATIONS

INTRODUCTION TO DATA ANALYSIS USING EXCEL, Microsoft

- Created flexible data aggregations using pivot tables
- Calculated margins and other common ratios using calculation on pivot tables
- Generated aggregate reports using formula-based techniques

HIGHLIGHTED SKILLS

Software: Microsoft Excel, Word, PowerPoint, Basic Python, iMovie

Languages: Conversational Cantonese and Limited Working Proficiency Mandarin