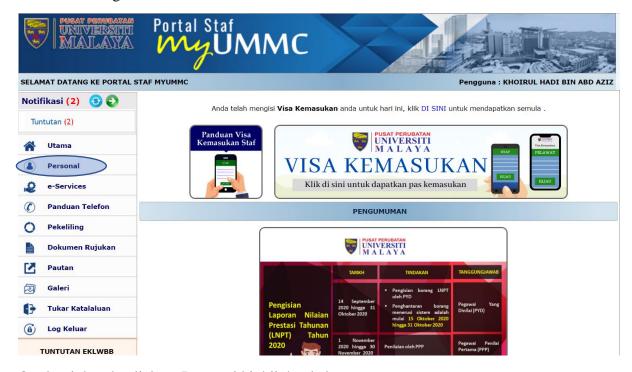Go to http://my.ummc.edu.my/ and enter your PPUM SSO login information.
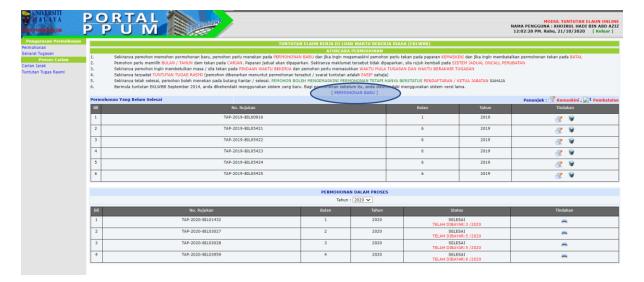


Click on the login button



On the right tab, click on Personal highlighted above.

Click on Tuntutan Elaun as highlighted above



Click on Tuntutan EKLWBB as highlighted above

Click on Permohonan Baru as highlighted above



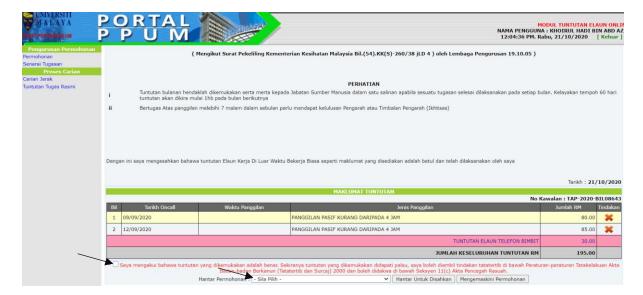Select the month and year for the related claim and click on carian.

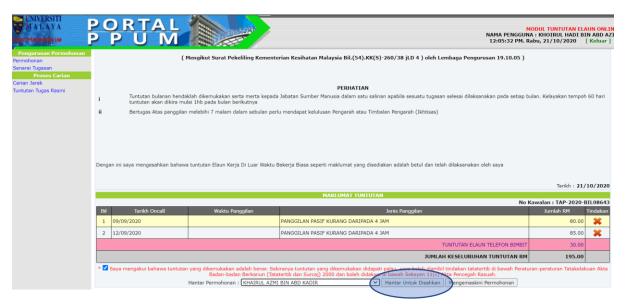Click on the box for tututan atas pangilan(arrow).



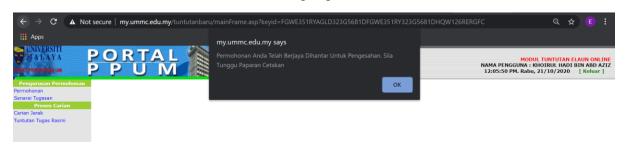Click simpan as highlighted above.



Click selesai as highlighted above.

Click on the box and select the current head of department(arrows) so it looks the picture below.



After that click on Hantar untuk Disahkan(highlighted)



You are done!