

**Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
DENR Cmpd. Visayas Ave.,
Diliman, Quezon City**

November 30, 2021

CERTIFICATE OF ACCEPTANCE

This is to certify that **Mr. Josh Kyle Clemente** had functioned as **Application Development** of the **Environmental Management Bureau** as per Contract of Agreement herewith attached.

That the performance of his services for the **period of November 16-30 ,2021** is hereby:

- ☐ Accepted in accordance with the terms of reference
☐ Not accepted for following reasons:

CONSOLACION P. CRISOSTOMO
Chief, PPPDD

TERMS OF REFERENCE

- Review existing information system internal (source codes and backends) and confer with end-users to validate system requirements.
- Develop programs in adherence to standard and best coding practices and conduct unit testing on modules developed and provide fixes and resolutions on bugs and system level issues reported.
- Conduct and review the result of unit testing on modules developed/updated and consolidate comments from end-users.
- Draft/Update the user and technical reference manuals prior to the operationalization of the new system or upgraded version of the system.
- Update programs and integrate code snippets and provide problem resolutions to basic bugs encountered by the users.
- Assist during the conduct of users hands-on training and technical assistance to internal users of the newly developed or enhanced version of the systems.
- Submit performance and other periodic reports in line with the assigned tasks.
- Perform other functions may be assigned by the supervisor.



DECEMBER 01, 2021

EMPLOYEE ACCOMPLISHMENT REPORT

NOVEMBER 16, 2021 TO NOVEMBER 30, 2021

In compliance with EMB Central Office Memorandum dated August 16, 2021, directing all EMB Central Office personnel to lodge daily accomplishment at the EMB Central Office IIS Daily Accomplishment Report System, the undersigned was able to perform the following activities for the period of **November 16, 2021 - November 30, 2021**:

Date Undertaken	Activities Undertaken	Remarks/Status
November 16, 2021 <i>ref. no.: D-R026276</i>	hwms notification form change dropdown and file import to input field for (I) Designation & chemical composition of the waste and (II) Special handling requirements	<u>A</u> ccomplished
November 16, 2021 <i>ref. no.: D-ER3699274</i>	Processed the transaction no.: CO-2021-042402 : ACCOMPLISHMENT REPORTS	<u>A</u> ccomplished
November 17, 2021 <i>ref. no.: D-R026279</i>	hwms notification packaging types add other specify option with input field	<u>A</u> ccomplished
November 18, 2021 <i>ref. no.: D-R026286</i>	hwms notification Physical characteristics dropdown with other specify answer input field	<u>A</u> ccomplished
November 18, 2021 <i>ref. no.: D-R026280</i>	support internet connection	<u>A</u> ccomplished
November 19, 2021 <i>ref. no.: D-R026317</i>	hwms notification wastes code dropdown in country export	<u>A</u> ccomplished
November 22, 2021 <i>ref. no.: D-R026294</i>	hwms api change url and test if binding is working	<u>A</u> ccomplished
November 23, 2021 <i>ref. no.: D-R026318</i>	hwms notification wastes code dropdown in country import	<u>A</u> ccomplished
November 24, 2021 <i>ref. no.: D-R027127</i>	Hwms notification form Y number option	<u>A</u> ccomplished
November 25, 2021 <i>ref. no.: D-R027128</i>	Support to crs from call	<u>A</u> ccomplished
November 26, 2021 <i>ref. no.: D-R027129</i>	Hwms notification hazwaste waste generator dropdowns can add multiple	<u>O</u> ngoing
November 29, 2021 <i>ref. no.: D-R027130</i>	Hazwaste wastes dropdowns can insert multiple for notification form export clearance	<u>A</u> ccomplished
November 29, 2021 <i>ref. no.: D-R027131</i>	Notification hazwaste H-number code dropdowns ui	<u>A</u> ccomplished

For information and record.

Submitted by:

JOSH KYLE A. CLEMENTE
Web Developer

Conforme:

CONSOLACION P. CRISOSTOMO
PPPD Division Chief



DAILY TIME RECORD
(Environmental Management Bureau CO)

DAILY TIME RECORD
(Environmental Management Bureau CO)

JOS H KYL E A. CLEMENTE

JOS H KYL E A. CLEMENTE

Name

Name

For the month of: Nov . 16 , 202 1 - Nov . 30 , 2021

For the month of: Nov . 16 , 202 1 - Nov . 30 , 2021

Office Hours (regular days):

Arrival and Departure:

Saturdays:

AM			PM		UNDERTIME	
DAY	IN	OUT	IN	OUT	HRS	MINS
1						
2						
3						
4						
5						
6	Saturday					
7	Sunday					
8						
9						
10						
11						
12						
13	Saturday					
14	Sunday					
15						
16	07:49 AM	12:21 PM	12:22 PM	05:00 PM		
17	07:01 AM	12:37 PM	12:37 PM	05:19 PM		
18						
19						
20	Saturday					
21	Sunday					
22						
23	08:06 AM	12:06 PM	12:08 PM	06:07 PM		
24	07:43 PM	12:44 PM	12:44 PM	05:05 PM		
25						
26						
27	Saturday					
28	Sunday					
29						
30						
31						

TOTAL

I hereby certify on my honor that the above is a true and correct report of work performed, record of which was made daily at the time and departure from office.

Signature

Employee Signature

Verified as to the prescribed office hours:

CONSOLACION P. CRISOSTOMO

In-charge

AM			PM		UNDERTIME	
DAY	IN	OUT	IN	OUT	HRS	MINS
1						
2						
3						
4						
5						
6	Saturday					
7	Sunday					
8						
9						
10						
11						
12						
13	Saturday					
14	Sunday					
15						
16	07:49 AM	12:21 PM	12:22 PM	05:00 PM		
17	07:01 AM	12:37 PM	12:37 PM	05:19 PM		
18						
19						
20	Saturday					
21	Sunday					
22						
23	08:06 AM	12:06 PM	12:08 PM	06:07 PM		
24	07:43 PM	12:44 PM	12:44 PM	05:05 PM		
25						
26						
27	Saturday					
28	Sunday					
29						
30						
31						

TOTAL

I hereby certify on my honor that the above is a true and correct report of work performed, record of which was made daily at the time and departure from office.

Signature

Employee Signature

Verified as to the prescribed office hours:

CONSOLACION P. CRISOSTOMO

In-charge



DAILY TIME RECORD

Name :

JOSH KYLE A. CLEMENTE

Position :

APPLICATION DEVELOPER

Pay Ending :

11/16/2021 - 11/30/2021

Department :

SISMS

Core Time :

8:00 - 5:00

Days	MORNING		AFTERNOON		OVERTIME		REMARKS
	IN	OUT	IN	OUT	IN	OUT	
11/16	07:49 AM	12:21 PM	12:22 PM	05:00 PM			WFH
17	07:01 AM	12:37 PM	12:37 PM	05:19 PM			WFH
18	06:43	12:17	12:18	4:24			SKELETAL
19	7:23	12:04	12:05	5:01			SKELETAL
20							SATURDAY
21							SUNDAY
22	7:00	12:19	12:53	04:36			SKELETAL
23	08:06 AM	12:06 PM	12:08 PM	06:07 PM			WFH
24	07:43 PM	12:44 PM	12:44 PM	05:05 PM			WFH
25	09:22	12:02	12:04	05:26			SKELETAL
26	07:06	12:03	12:04	04:18			SKELETAL
27							SATURDAY
28							SUNDAY
29	07:07	12:06	12:07	04:12			SKELETAL
30							HOLIDAY

I hereby certify on my honor that the above is a true and correct

CONSOLACION P. CRISOSTOMO

AUTHORIZED SIGNATORY



(Employee Signature)