



DECEMBER 15, 2021

EMPLOYEE ACCOMPLISHMENT REPORT

DECEMBER 01, 2021 TO DECEMBER 15, 2021

In compliance with EMB Central Office Memorandum dated August 16, 2021, directing all EMB Central Office personnel to lodge daily accomplishment at the EMB Central Office IIS Daily Accomplishment Report System, the undersigned was able to perform the following activities for the period of **December 01, 2021 - December 15, 2021**:

Date Undertaken	Activities Undertaken	Remarks/Status
December 01, 2021 <i>ref. no.: D-R027813</i>	- Fix MySQL local server - Bug exists after I update win10 to win11 - Reinstall Mysql	<u>Accomplished</u>
December 02, 2021 <i>ref. no.: D-R029315</i>	Continue... - Fix MySQL local server - Bug exists after I update win10 to win11 - Reinstall Mysql	<u>Accomplished</u>
December 06, 2021 <i>ref. no.: D-R029316</i>	- Get Details in modal for Application requirements *Required checkbox *Remarks *Passed the screening/evaluation/review checkbox	<u>Accomplished</u>
December 07, 2021 <i>ref. no.: D-R029317</i>	- Click description -> modal for information -> Add remarks/check if pass the screening/evaluation/review -> save - Add button * after click add -> confirm message -> append in the table	<u>Accomplished</u>
December 09, 2021 <i>ref. no.: D-R029318</i>	Endorse Application: 2. Routing - Fill the destination (User Office and User list) -> Action Required -> Remarks -> Endorse/Save 1. Attach required documents upload file - Choose in the dropdown-> add files -> upload	<u>Accomplished</u>
December 10, 2021 <i>ref. no.: D-R029320</i>	Continue... 1. Attach required documents upload file - Choose in the dropdown-> add files -> upload *save endorsement application into database *endorse application into designated office and person	<u>Accomplished</u>
December 13, 2021 <i>ref. no.: D-R030365</i>	- Create Project Application page for Applicant side - Return application tab: * Attach the required documents: create upload function	<u>Accomplished</u>
December 14, 2021 <i>ref. no.: D-R030366</i>	- Check/monitor internet access, speed and concern for lab and research office - continue: Attach the required documents: create upload function	<u>Accomplished</u>
December 15, 2021 <i>ref. no.: D-R030368</i>	- continue: Attach the required documents: create upload function -> create list after uploading - Add Remarks' text area	<u>Ongoing</u>