

**Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
DENR Cmpd. Visayas Ave., Diliman,
Quezon City**

November 16, 2021

CERTIFICATE OF ACCEPTANCE

This is to certify that **Mr. John Lorence M. Lawigan** had functioned as **Application Developer** of the **Environmental Management Bureau** as per Contract of Agreement herewith attached.

That the performance of his services for the **period of November 1-15, 2021** is hereby:

- ☐ Accepted in accordance with the terms of reference
☐ Not accepted for following reasons:

**CONSOLACION P. CRISOSTOMO
Chief, PPPDD**

TERMS OF REFERENCE

Review existing information system internal (source codes and backends) and confer with end- users to validate system requirements;

Develop programs in adherence to standard and best coding practices and conduct unit testing on modules developed, and provide fixes and resolutions on bugs and system level issues reported;

Conduct and review the result of unit testing on modules developed/updated, and consolidate comments from end-users;

Draft/Update the user and technical reference manuals prior to the operationalization of the new system or upgraded version of the system;

Update programs and integrate code snippets and provide problem resolutions to basic bugs encountered by the users;

Assist during the conduct of users hands-on training and technical assistance to internal users of the newly developed or enhanced version of the systems;

Submit performance and other periodic reports in line with the assigned tasks; Perform other functions maybe assigned by the supervisor.

DAILY TIME RECORD
(Environmental Management Bureau CO)

JOHN LORENCE M. LAWIGAN

Name

For the month of: Nov. 01, 2021 - Nov. 15, 2021

Office Hours (regular days): _____

Arrival and Departure: _____

Saturdays: _____

AM			PM		UNDERTIME	
DAY	IN	OUT	IN	OUT	HRS	MINS
1						
2	07:56 AM	12:02 PM	12:20 PM	05:00 PM		
3	07:41 AM	12:05 PM	12:25 PM	05:11 PM	WFH	
4	07:53 AM	12:04 PM	12:15 PM	05:30 PM	WFH	
5	07:50 AM	12:12 PM	12:47 PM	05:02 PM	WFH	
6	Saturday					
7	Sunday					
8	07:05 AM	12:13 PM	12:14 PM	04:55 PM		
9	07:52 AM	12:03 PM	12:22 PM	05:05 PM	WFH	
10	07:43 AM	12:00 PM	12:42 PM	05:03 PM	WFH	
11	07:05 AM	12:18 PM	12:27 PM	04:05 PM		
12	06:56 AM	12:03 PM	12:04 PM	04:33 PM		
13	Saturday					
14	Sunday					
15	08:24 AM	12:04 PM	12:15 PM	05:24 PM		
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20	Saturday					
21	Sunday					
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27	Saturday					
28	Sunday					
29						
30						
31						

TOTAL _____

I hereby certify on my honor that the above is a true and correct report of work performed, record of which was made daily at the time and departure from office.


Employee Signature

Verified as to the prescribed office hours:

In-charge

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31						

TOTAL _____

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In-charge





NOVEMBER 16, 2021

EMPLOYEE ACCOMPLISHMENT REPORT


NOVEMBER 01, 2021 TO NOVEMBER 15, 2021

In compliance with EMB Central Office Memorandum dated August 16, 2021, directing all EMB Central Office personnel to lodge daily accomplishment at the EMB Central Office IIS Daily Accomplishment Report System, the undersigned was able to perform the following activities for the period of **November 01, 2021 - November 15, 2021**:

Date Undertaken	Activities Undertaken	Remarks/Status
November 02, 2021 <i>ref. no.: D-R021274</i>	Planned the flowchart of the waste monitoring system	<u>Accomplished</u>
November 03, 2021 <i>ref. no.: D-R021277</i>	Started designing for Compliance Inspection Checklist Form	<u>Accomplished</u>
November 04, 2021 <i>ref. no.: D-R021621</i>	Actual coding for initial compliance checklist UI	<u>Accomplished</u>
November 05, 2021 <i>ref. no.: D-R022888</i>	Continuation of development for initial design	<u>Accomplished</u>
November 08, 2021 <i>ref. no.: D-R022889</i>	Planning for the final tools to be used for development	<u>Accomplished</u>
November 09, 2021 <i>ref. no.: D-R022890</i>	Finalized the login user interface	<u>Accomplished</u>
November 10, 2021 <i>ref. no.: D-R022891</i>	Started coding for the homepage of the system	<u>Accomplished</u>
November 11, 2021 <i>ref. no.: D-R024036</i>	Retouches for the initial user interface before presenting	<u>Accomplished</u>
November 12, 2021 <i>ref. no.: D-R024038</i>	Present initial UI and planned for the team meeting systems coordination	<u>Accomplished</u>
November 15, 2021 <i>ref. no.: D-R024040</i>	Studied codeigniter 4 and pre-requisite tools	<u>Accomplished</u>

For information and record.

Submitted by:


JOHN LORENCE M. LAWIGAN
Application Developer

Conforme:

CONSOLACION P. CRISOSTOMO
PPPDD Division Chief

