

Muir Medical Group - Controller

Muir Medical Group (MMG) IPA, Inc, the largest independent physician association (IPA) serving Contra Costa and parts of Alameda and Solano counties, is looking to add an experienced Controller to its tight-knit team. With a network of nearly 800 physicians serving over 85,000 commercial equivalent managed care lives, MMG strives to provide its members with unmatched service and innovative technologies that allow independent physicians to automate their practices and have more time to focus on providing the best care for their patients.

About You

You have at least 5 years of hands-on experience as a Controller or similar position in a health care organization. You have a deep knowledge of finance, accounting, budgeting, and cost control principles, including Generally Accepted Accounting Principles, and specifically understand accounting related to healthcare. You have experience working with automated financial and accounting reporting systems, particularly QuickBooks or other related systems. You have a deep understanding of federal and state financial regulations and have specifically created required reports. Your ability to analyze financial data and prepare financial reports, statements, and projections is deep and you have strong written and verbal communication and interpersonal skills. You have at least 5 years of experience managing direct reports and are a natural leader with the ability to motivate staff to produce quality work within tight timeframes. You are a CPA and/or hold an MBA or equivalent degree.

About the Position

Reporting to the CFO, you will be responsible for assisting with all financial and fiscal management aspects of company operations. You will provide leadership and coordination in the business planning, accounting and budgeting efforts, safeguarding assets of the company. You will use Generally Accepted Accounting Principles to perform financial analysis and reporting for tax and other regulatory compliance, annual audits, monthly financial statements and project cost accounting. You will be hands on, generating complete work products, directing other accounting staff, and communicating financial results to audiences with varying levels of financial knowledge.

What You Need to Send Us

Please send us your cover letter, resume and work samples/a link to an online portfolio. Only PDF and Word documents will be accepted.

All emails must have "Controller – YOUR NAME" in the subject line.