



Position: Sr. Recruiter, Contract
Company: Creative Alignments, LLC

Creative Alignments, a recruiting and HR professional services agency, is seeking a contractor with a deep recruiting background to join the team on a per-project basis. Based in Boulder, Creative Alignments is a go-to resource for fully managing the placement of new hires and providing ongoing human resources support and insight. We enjoy working with clients from all industries and we have a particular depth of experience with clients in the creative/design industry.

About You

You have cross-disciplined experience successfully managing the full life-cycle of placements including: job descriptions and postings, screening and interviews, offer letters, hiring and on-boarding. Ideally, you have worked in a professional services environment as an outside or independent recruiter and understand the differences (and nuances) between hiring for outside clients vs. in-house recruiting. You are highly personable while also being an exceptionally clear thinker who produces senior quality work and ideas. You are ethical, positive, and able to have fun and work hard. Ideally you are based in Boulder or the surrounding area.

About the Position

You will collaborate directly with the Principal of Creative Alignments to fill specific client placements, as assigned. Responsibilities will vary depending on the needs of the assigned project. Long-term possibilities exist for proven team members. Telecommuting is acceptable so long as in-person meetings are possible when needed.

What You Need to Send Us

Please send us your cover letter and resume in either pdf or word form to align@creativealignments.com.

Please put "Experienced Recruiter – YOUR NAME" in the subject line.