Universal Protocol (UP) Safety Checklist for Surgical and Non-Surgical Invasive Procedures
Suspend all activities. All team members must participate.

SIGN IN / SIGN OUT

ANESTHESIA SIGN IN/REGIONAL BLOCK TIME OUT

- PRIOR TO START IF ANESTHESIA
- ANESTHESIA-LED WITH RN
- INVOLVE PATIENT WHEN POSSIBLE

If anesthesia not involved, no sign in required

Patient I.D. (2 identifiers)

Procedure verified:
- Side and site with patient consent
- Surgeon/proceduralist initials on patient or body diagram

Allergies/sensitivities

Anesthesia verbalizes anesthesia plan

For blocks, anesthesia:
- States block being performed and purpose
- Visualizes Ⓑ where anesthesia block will be placed, if laterality involved
- For multiple blocks: Verbalizes all blocks to be performed at the same time

TIME OUT

PROCEDURAL TIME OUT

- IMMEDIATELY PRIOR TO START OF PROCEDURE
- SURGEON/PROCEDURALIST-LED WITH RN/ PROCEDURAL TEAM

Verification of consent aloud to verify:
- Patient I.D. (2 identifiers)
- Confirm procedure
- Confirm side and site

Visualize site initials on patient or body diagram

Verbally confirm the following:
- Correct position
- Allergies/sensitivities
- Antibiotics administered, as ordered

Verbally confirm the following as applicable to case:
- Relevant labs/blood products available
- Images displayed and I.D. verified
- Required implant(s), special equipment, unique patient needs
- VTE prophylaxis, as indicated
- Specimen instructions
- Potential fire hazard(s)

All Team Members:
- Confirm agreement with time out

SIGN

POST-PROCEDURE SIGN OUT

- PRIOR TO SURGEON/PROCEDURALIST AND PATIENT LEAVING PROCEDURAL ROOM
- RN-LED WITH SURGEON/PROCEDURALIST, ANESTHESIA AND SCRUB TECH

Instrument/sponge/sharp counts reconciled

Specimen(s) verified, labeled correctly and specimen instructions provided

Procedure performed and wound class confirmed

Post-procedure disposition/ recovery concerns

Sutter Health