



Mission Bernal Campus

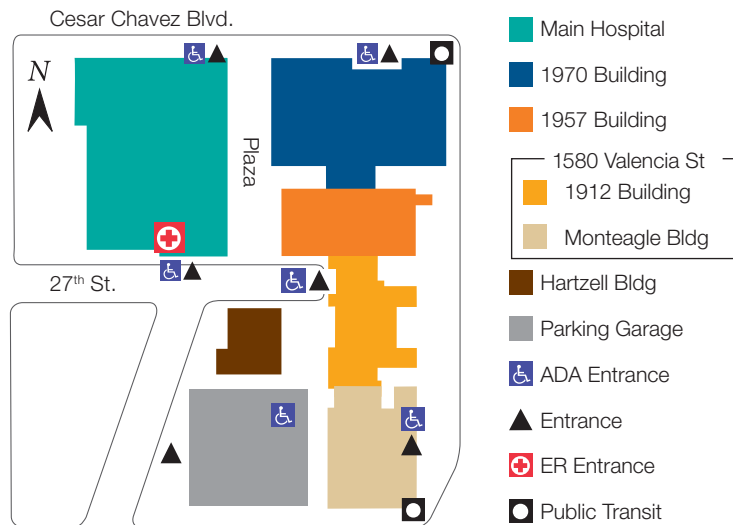
3555 Cesar Chavez St, SF 94110

(415) 600-6000

Hours of Operation

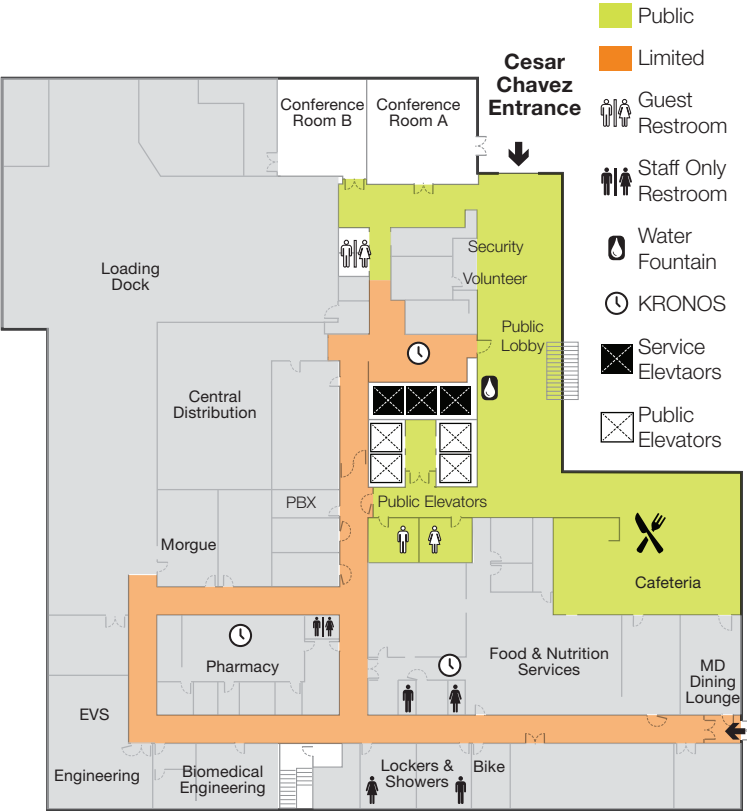
[\(link to digital pdf\)](#)

Cesar Chavez Entrance	7am–7pm Everyday	Badge after hours
27th St. Plaza Entrance	5am–8pm M–F 6am–8pm Sat, Sun	Badge after hours
Emergency Entrance	24 hours a day	Open Everyday
Peet's Coffee Cart (Monteagle Building)	7:30am–3pm M–F	Closed on weekends
Cafeteria 1st Floor	6:30am–6:30pm M–F	Closed on weekends Closed after hours
Walgreens Pharmacy (Monteagle Building)	9am–6pm M–F	Closed on weekends
Newborn Connections (Monteagle Building)	9am - 6pm M–Thurs 9am - 4pm Friday	Closed on weekends
Loading Dock/ Delivery Hours	5am–8pm M–F	Other hours by appointment only



First Floor Main Areas

- Bicycle Storage
 - Biomed
 - Cafeteria
 - Cesar Chavez Entrance
 - Central Distribution
 - Conference Rooms A & B
- EVS
 - Loading Dock
 - Locker Rooms & Showers
 - Pharmacy
 - Physicians Dining/Lounge



Second Floor Main Areas

- Admitting/Cashier/Request of Information
- 27th/ER/Ambulance Entrance
- Imaging
- Information Desk
- Meditation
- Vending Machines



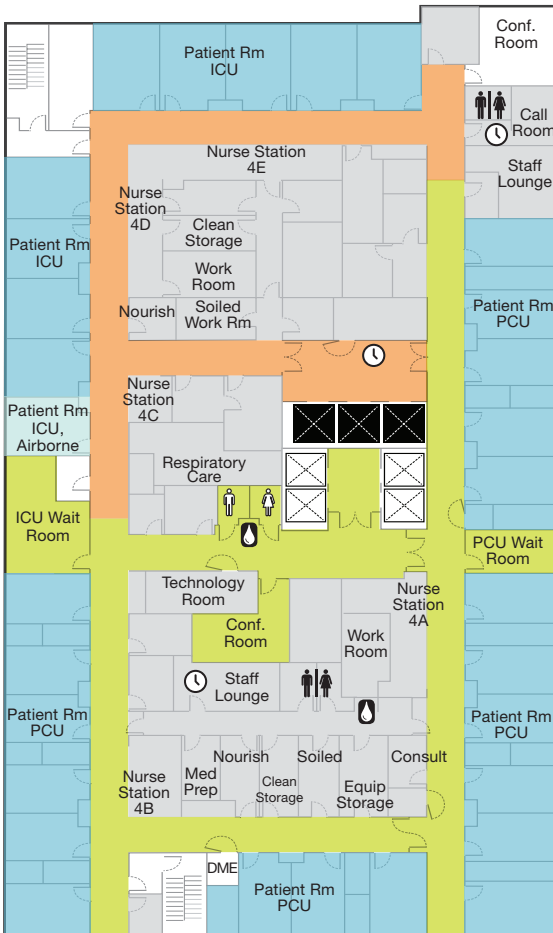
Third Floor Main Areas

- Ambulatory Care Unit (ACU)
- Operating Rooms
- PACU
- Sterile Processing
- Nursing Administration
- Ambassador Services
- Clinical Lab/Blood Bank



Fourth Floor Main Areas

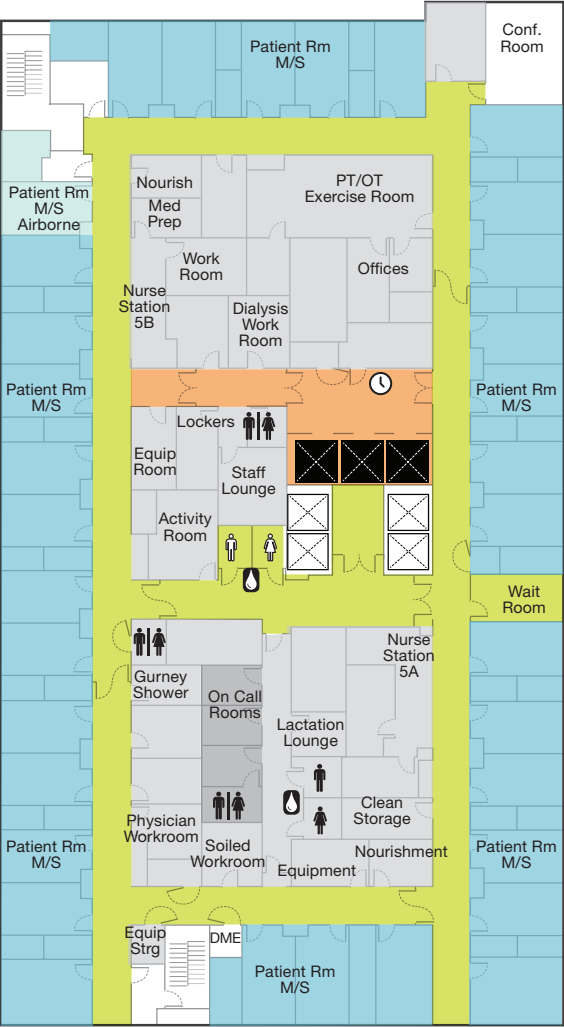
- ICU (10 Beds)
- Progressive Care Unit (20 Beds)
- Respiratory Care



- Public
- Limited
- Guest Restroom
- Staff Only Restroom
- Water Fountain
- KRONOS
- Service Elevators
- Public Elevators

Fifth Floor Main Areas

- Med/Surg (34 Beds)
- PT/OT Exercise Room
- Dialysis Workroom



- Public
- Limited
- Guest Restroom
- Staff Only Restroom
- Water Fountain
- KRONOS
- Service Elevators
- Public Elevators

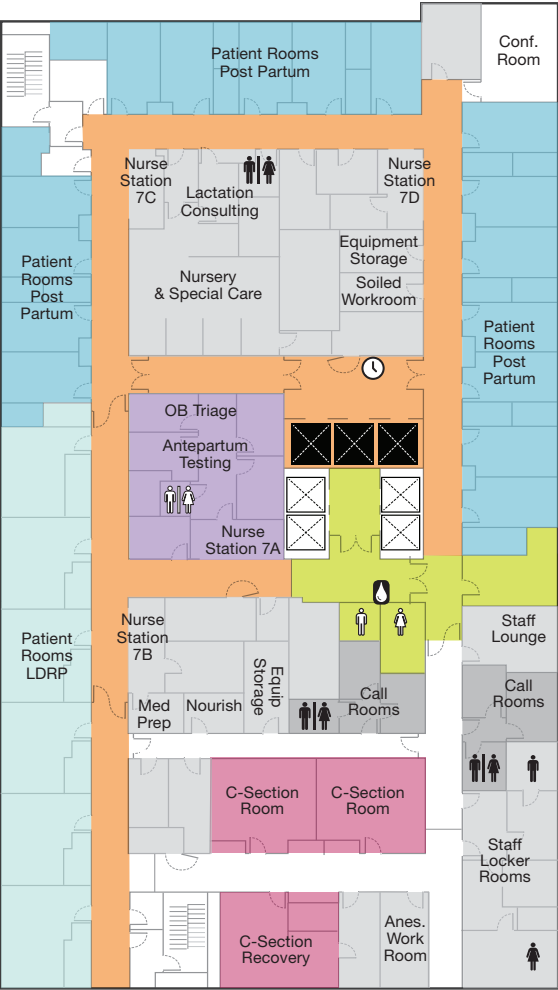
Sixth Floor Main Areas

- Med/Surg (34 Beds)
- Non-Invasive Cardiology (Inpatient)



Seventh Floor Main Areas

- Antepartum/Postpartum (16 Beds)
- C-Section
- Labor and Delivery (6 Beds)
- Special Care (4 Beds)
- Well Baby Nursery (4 Beds)



- Public
- Limited
- Guest Restroom
- Staff Only Restroom
- Water Fountain
- KRONOS
- Service Elevators
- Public Elevators

Staff Locker Usage

- Department manager is responsible for handling locker buddy assignments and distribution.
- All lockers will be day use only, unless directed otherwise by management.

Bicycles & Locker Space

- All bicycles can be stored on the 1st Floor (badge reader access) – First Come, First Serve – 11 spots
- Storage room is accessible via 27th St. Plaza or Cesar Chavez front entrance.
- Employees are encouraged to submit registration form in advance (to parking office) to secure space and program badge.
- No locker available - employees will required to store personal belongings in lockers on their floors.
- Bicyclists can use 1st Floor showers, however items cannot remain stored for day use.
- Additional bicycle racks at 27th St. and Cesar Chavez entrances.

Service Elevators

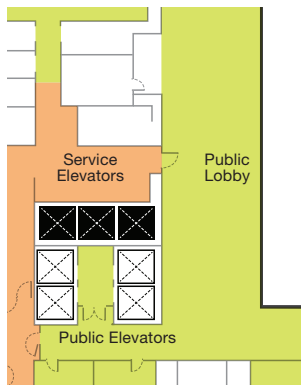
- Quantity: 3
- Patients being transported will be prioritized and elevators should be made available
- Employees, Physicians, Patient Transport

Public Elevators

- Quantity: 4
- Patients and Visitors

Lost & Found

- 1912 Building on the 3rd Floor
Room Number
- Contact Security
(415) 600-0837 (x60837)



Basic Access

- All exterior doors with card readers
- All back of house space (hallways, etc.)
- Multidisciplinary/Conference Rooms
- Consult Rooms
- Bicycle Storage
- Locker Rooms
- Emergency Department
- Imaging Entrance
- M/S, L&D and M/S Patient Floors (unless otherwise specified)

Restricted Access

- Medrooms
- Clean/Soiled Utility Room
- Medical Equipment Rooms
- Nourishment Rooms
- Food & Nutrition Area
- Biomedical Engineering
- Pharmacy
- Materials Mgmt/Supply Chain
- Security
- Admitting
- Clinical Lab
- SPD, OR, PACU/ACU
- Nursery/SCN
- PT/OT Area
- Administrative Suite
- Telephone Operators
- Morgue

Badges Employees & Volunteers

- Badge must be worn at all times. Many doors and stairwells will require badge for entry.
- Registry staff will be required to show registry ID before being issued a badge. These need to be returned to charge nurse at end of shift.
- Please pay attention to your surroundings and ensure that no one enters behind you when badging in.
- If you **forgot your badge**, please go to the Security Desk for a temporary badge.

Important Phone Numbers

Emergency 415-641-6625

Main Hospital 415-600-6000

Abuse Hotline (Adult) . . . **800-814-0009**

Abuse Hotline (Child) . . . **800-856-5553**

Admitting **415-641-6951**

Administration **415-641-6536**

Ambassador Suite . . . **415-600-2600**

Bed Control **415-850-7123**

Breast Health **415-641-6545**

Cashier **415-641-3333**

Cardiac Cath Lab . . . **415-600-5990**

Cardiology (Non-Invasive) **415-537-8600**

Case Management . . . **415-641-6534**

Central Distribution . . . **???-???-????**

Chaplain **415-641-6527**

Clinical Lab **415-641-6533**

CT **415-641-6545**

Diabetes Center **415-600-0506**

Dialysis (in-patient) . . . **415-641-3427**

Emergency **415-641-6625**

ER Registration **415-641-6698**

Food & Nutrition **???-???-????**

Hospitalists **415-912-8469**

Imaging **415-641-6545**

Information/Lobby . . . **415-641-6510**

Information Services . . **888-888-6044**

Interpreter Services . . . **415-600-1077**

Main Hospital **415-600-6000**

Medical Staff Office . . . **415-600-6285**

Medical Records **415-641-6515**

MRI **415-641-6545**

Newborn Connections **415-600-2229**

Nursing Admin **415-641-6536**

Nursing Supervisor . . . **415-716-0757**

Occupational Therapy **415-641-6560**

Outpatient Surgery . . . **415-641-6889**

Patient Relations **415-600-6634**

Pharmacy **415-641-6505**

PT/OT/ST **415-641-6560**

Respiratory Therapy . . . **415-641-6565**

Security **415-600-0837**

Support Services **415-600-7900**

Volunteer Services . . . **415-641-6490**

Nursing Stations

3rd Floor ACU **???-???-????**

3rd Floor OR **415-641-6635**

3rd Floor PACU **???-???-????**

4th Floor ICU **415-641-6612**

4th Floor PCU **415-641-6610**

5th Floor Med Surg . . . **???-???-????**

6th Floor Med Surg . . . **???-???-????**

7th Floor LND **???-???-????**

7th Floor Nursery **???-???-????**

Need to dial an extension?

641 numbers use **8** plus last four digits

600 numbers use **6** plus last four digits

ie. Security 415-600-0837 = x60837

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Loading Dock/Unloading

- Hours of Operation: 5:00am-8:00pm
- Delivery Hours Include: Monday – Friday 7:00am to 3:00pm. Other hours by appointment only.
- Length Restrictions: 35'
- Noise Restrictions
- Dock entrance is not to be used as a general employee entrance and is not to be used by employees unless operating one of the authorized hospital vehicles.
- Dock locations are for the loading and unloading process and are not to be used for parking.

Deliveries

- Unless specifically authorized in advance, deliveries are not allowed through the front entrance of the hospital.
- Vendors arriving after regular hours will **contact the Security Department at (415) 600-0837.**
- *Florist, Patient Gifts, etc.:* Deliver during business hours only, will come through Cesar Chavez entrance and deliver to front desk lobby for volunteers to bring up.
- *Morgue:* Mortician is escorted to Nursing Admin by Security and then to Morgue.
- *All Others:* Short term parking spaces are reserved for vendors in nearby garage for loading and unloading.

Badges Visitors

- Visitor badges are required and can be obtained on Level 1 or Level 2 Security Desk.
- Badges will become VOID after 6-8 hours and will need to be re-issued.
- Photo identification will be required for those 18 years and older. Children who are coming with their parents can have their photos taken at the security desk for badge issue.