

JOSHUA JOHNISEE
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Objective

To obtain a position in my field of study that builds upon and utilizes my collegiate, internships and community experiences and activities.

Education

University of South Carolina Columbia, South Carolina August 2009 – December 2013
Bachelor of Arts in Hotel, Retail, Tourism Management

Work Experience

Village Inns of Blowing Rock

Front Desk Manager

August 2015 - Present

- Started a food Inventory system that greatly cut cost do the food order
- make schedules for employees
- handle all complaints brought up by guest
- balance discrepancies between our credit card read outs and operating program

Hampton Inn & Suites Charleston (West Ashley)

July 2014 – October 2014

Assistant Sales & Guest Services

Assisted sales manager in STS Reports, created and maintained Group Masters, and followed up on potential sales; while working front desk.

- Worked closely with Sales Manager creating and updating files pertaining to groups making reservations
- Performed all duties related to guest services efficiently
- Created room list for all arriving groups
- Employee of the Month for October Hampton Inn and Suites (Based on my Customer Service and sales)

Silver Bay Seafood Company

Clinton, South Carolina

September 2013 – May 2014

Waiter

Serve restaurant guests. Train, schedule, and supervise staff.

- Designed and implemented in-store marketing promotions.
- Designed employee shirts.
- Earned several "Employee of the Month" awards.

Carolina Print Consultants

Laurens, South Carolina

August 2013 – December 2013

Assistant Marketing Manager Intern

Assisted the marketing manager and the marketing team with all marketing activities.

- Developed product descriptions.
- Handled production of marketing materials and literature.
- Provided support for marketing events and exhibition displays.
- Participated in weekly team meeting and other key meeting to gain exposure to the business.
- Processed customer orders and shipped.

Hampton Inn and Suites

Clinton, South Carolina

May 2011 – August 2011

Frontdesk Customer Service Representative Intern

Front Desk Agent utilizing exceptional customer care skills, strong work ethics and related experience to contribute effectively in a highly stimulating work environment.

- Welcomed guests on arrival and provided information regarding availability, room types and room rates.
- Computed bills and collected payments.
- Assisted with breakfast preparation.

Collegiate and Community Experience

Epworth Children's Home Fund Raiser

Participated and raised \$4,000.00 with a barbeque.

Information and Customer Support for Walterboro Farmer's Market summer 2010