

Antonio Allen
216 Chickamauga Lane Simpsonville, SC
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Job Objection

Seeking a position with an well established organization where my experience can be used for the advantage of the company. Desire a career with growth potential.

Personal Profile

- Consistently creating an inviting environment for clients; while focusing on driving in top line sales. Meets personal goals, while maintaining a strong floor presence.
- Possess the ability to motivate, inspire, and influence others through actions and examples.
- Highly skilled in greeting visitors, and directing them to the right place or person.
- Able to keep a clean well organized work space.
- Computer: Email, Internet browser, Microsoft Word, Excel, PowerPoint

Work Experience

- Belk, Retail Associate August 2012-January 2014

Assist customers with hard-to-find items, greet customers, direct customers to merchandise, open new Belk credit accounts. Multiple priorities handling, answered queries and concerns regarding pricing and availability. Maintained sales goals.

- McDonald's, Cashier/Crew Trainer August 2011-November 2012

Provided timely and welcoming service. Issue receipts, change, and refunds due to customers. And, I also maintained a clean and orderly checkout area. Maintained a friendly and customer focused approach.

- Direct Outbound, Sales Agent March 2014-Present

Served customers by selling products, meeting the needs of the client, meeting sales goals, recommend products that meet the needs of the customer.

- Banking Specialist, TD Bank October 2014-April 2015

Proven to meet sales goals, follow all company procedures, promote bank's products and services to existing and new clients, addressing customers needs, sells to a wide variety of customers.

Personal Skills

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- Able to work under pressure
- Enjoy a competitive environment
- Confidence
- Positive Body Language
- Punctual and well Presented

Education

Provost Academy 2008-2011- Online Charter High School

Greenville Technical College 2013

Health Unit Coordinator/Unit Secretary Certificate

I had the opportunity to learn how to greet clients, organize and file information, operate office machines. Maintaining office supplies by checking inventory, contribute to team effort by accomplishing goals.

National Career Readiness Certificate – Level Bronze