Frederick Pasana

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PROJECT COORDINATOR
DATA ANALYST

CAREER OBJECTIVE

Highly motivated project coordinator and data analyst with over 5 years of experience in managing projects and conducting data analysis. Seeking a challenging role in a dynamic organization where I can leverage my skills and experience to drive project success and contribute to the growth of the organization.

ADDITIONAL SKILLS

- Documentation
- Time management
- Project Management
- Microsoft 365,
- Organizational skills
- Data Analysis w/ Power BI

EDUCATION

Engineering
University of San Carlos • Cebu City, Cebu, Philippines, 03/1988
BACHELOR OF SCIENCE IN ELECTRONICS AND COMMUNICATIONS ENGINEERING

WORK EXPERIENCE

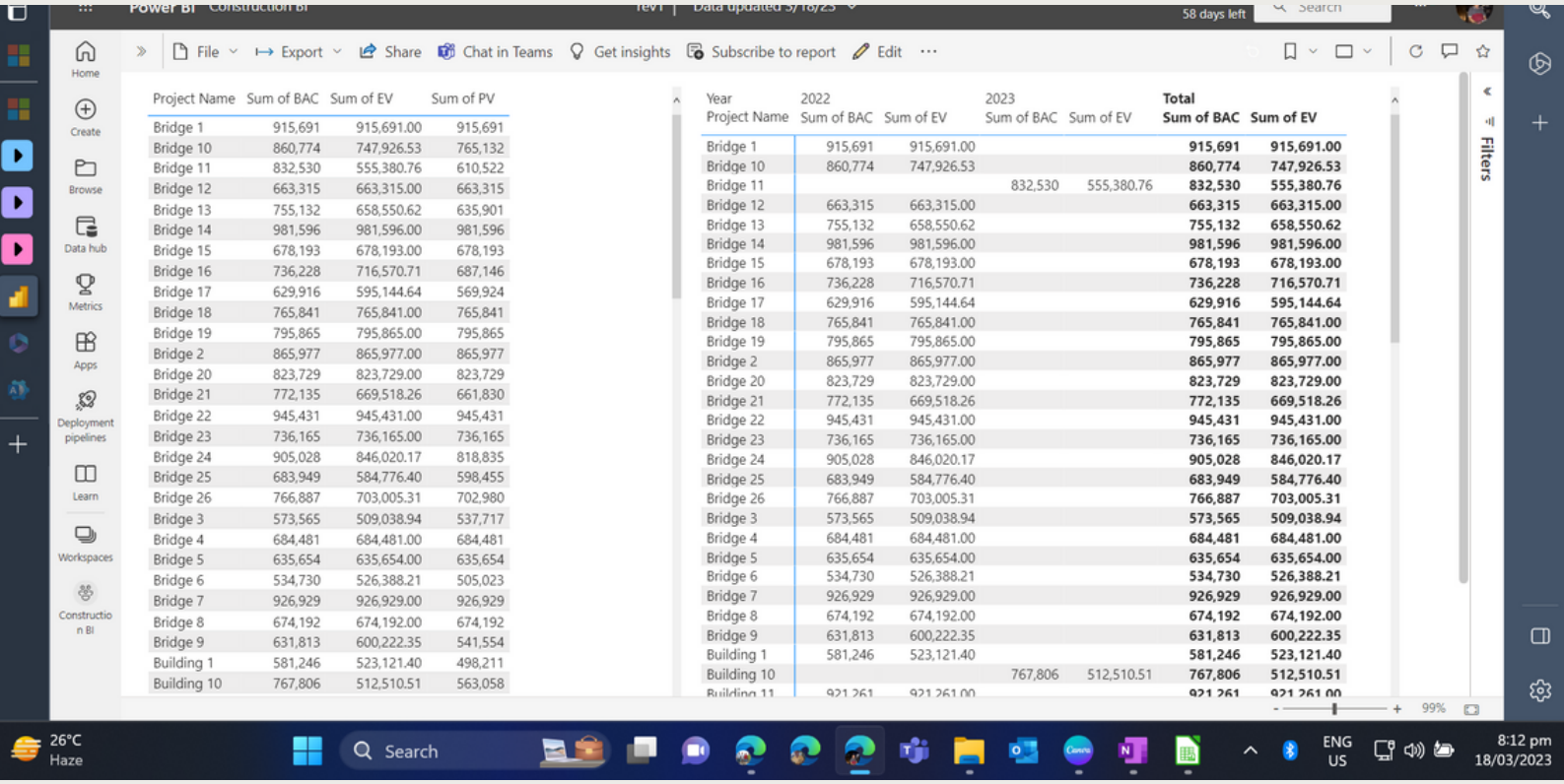
Project Coordinator
Freelance • Talisay, Cebu 01/2010 - 12/2022
Managed and monitored the implementation of projects ensuring they were completed on time, within scope, and budget.

- Conducted regular project status meetings with the project manager and provided progress reports to stakeholders.
- Project Documentation
- Conducted project data analysis and provided recommendations for project improvement.
- Monitors procurement/purchasing/delivery of materials/tools/equipment/services

SUMMARY OF PROJECTS

- TOWER FOUNDATION FOR TRANSMISSION LINE 1997-1999
- MINING AND DELIVERY OF FILLING MATERIALS TO RECLAMATION PROJECT 1999-2003
- MANAGING LOGISTICS OF VARIOUS CONSTRUCTION AGGREGATES 2003-2007
- CONSTRUCTION OF ROAD NETWORK, LAND DEVELOPMENT 2007-2010
- CONSTRUCTION OF COMMERCIAL COMPLEX 2010-2014
- HOUSING PROJECT FOR SUPER STORM HAIAN/YOLANDA VICTIMS 2014-2016
- CONSTRUCTION OF COMMERCIAL COMPLEX 2016-2019
- FABRICATION/INSTALLATION/CONSTRUCTION OF FUEL TANKS FOR FUEL DEPOTS & FUEL STATIONS 2017-2019
- CONSTRUCTION OF DIALYSIS CENTER 2018-2019
- BUSINESS PROCESS DEVELOPMENT UTILIZING MICROSOFT SUITE 2016-2022

Project Documents & Photos



Project Name	Sum of BAC	Sum of EV	Sum of PV
Bridge 1	915,691	915,691.00	915,691
Bridge 10	860,774	747,926.53	765,132
Bridge 11	832,530	555,380.76	610,522
Bridge 12	663,315	663,315.00	663,315
Bridge 13	755,132	658,550.62	635,901
Bridge 14	981,596	981,596.00	981,596
Bridge 15	678,193	678,193.00	678,193
Bridge 16	736,228	716,570.71	687,146
Bridge 17	629,916	595,144.64	569,924
Bridge 18	765,841	765,841.00	765,841
Bridge 19	795,865	795,865.00	795,865
Bridge 2	865,977	865,977.00	865,977
Bridge 20	823,729	823,729.00	823,729
Bridge 21	772,135	669,518.26	661,830
Bridge 22	945,431	945,431.00	945,431
Bridge 23	736,165	736,165.00	736,165
Bridge 24	905,028	846,020.17	818,835
Bridge 25	683,949	584,776.40	598,455
Bridge 26	766,887	703,005.31	702,980
Bridge 3	573,565	509,038.94	537,717
Bridge 4	684,481	684,481.00	684,481
Bridge 5	635,654	635,654.00	635,654
Bridge 6	534,730	526,388.21	505,023
Bridge 7	926,929	926,929.00	926,929
Bridge 8	674,192	674,192.00	674,192
Bridge 9	631,813	600,222.35	541,554
Building 1	581,246	523,121.40	498,211
Building 10	767,806	512,510.51	563,058

Year	2022		2023		Total	
Project Name	Sum of BAC	Sum of EV	Sum of BAC	Sum of EV	Sum of BAC	Sum of EV
Bridge 1	915,691	915,691.00			915,691	915,691.00
Bridge 10	860,774	747,926.53			860,774	747,926.53
Bridge 11			832,530	555,380.76	832,530	555,380.76
Bridge 12	663,315	663,315.00			663,315	663,315.00
Bridge 13	755,132	658,550.62			755,132	658,550.62
Bridge 14	981,596	981,596.00			981,596	981,596.00
Bridge 15	678,193	678,193.00			678,193	678,193.00
Bridge 16	736,228	716,570.71			736,228	716,570.71
Bridge 17	629,916	595,144.64			629,916	595,144.64
Bridge 18	765,841	765,841.00			765,841	765,841.00
Bridge 19	795,865	795,865.00			795,865	795,865.00
Bridge 2	865,977	865,977.00			865,977	865,977.00
Bridge 20	823,729	823,729.00			823,729	823,729.00
Bridge 21	772,135	669,518.26			772,135	669,518.26
Bridge 22	945,431	945,431.00			945,431	945,431.00
Bridge 23	736,165	736,165.00			736,165	736,165.00
Bridge 24	905,028	846,020.17			905,028	846,020.17
Bridge 25	683,949	584,776.40			683,949	584,776.40
Bridge 26	766,887	703,005.31			766,887	703,005.31
Bridge 3	573,565	509,038.94			573,565	509,038.94
Bridge 4	684,481	684,481.00			684,481	684,481.00
Bridge 5	635,654	635,654.00			635,654	635,654.00
Bridge 6	534,730	526,388.21			534,730	526,388.21
Bridge 7	926,929	926,929.00			926,929	926,929.00
Bridge 8	674,192	674,192.00			674,192	674,192.00
Bridge 9	631,813	600,222.35			631,813	600,222.35
Building 1	581,246	523,121.40			581,246	523,121.40
Building 10			767,806	512,510.51	767,806	512,510.51
Building 11	921,261	921,261.00			921,261	921,261.00

FUEL OIL STATION
HYDROSTATIC TEST

Water Filling Rate

Bottom Course Thickness	Tank Portion	Maximum Filling Rate
Less than 22 mm ($^{7}/_{8}$ in.)	– Top course – Below top course	300 mm (12 in.)/hr 460 mm (18 in.)/hr
22 mm ($^{7}/_{8}$ in.) and thicker	– Top third of tank – Middle third of tank – Bottom third of tank	230 mm (9 in.)/hr 300 (12 in.)/hr 460 (18 in.)/hr

Contractor:	
Liquid: Fresh Water	
Maintaining Pressure: N/A	
Total Hours of Maintaining Pressure: 24 Hours	
Date:	

Procedure:

* Proper Piping Connection shall be installed for the preparation of the Water Filling.
* Filling Rate will then be followed.
* Water Filling shall be carried out in four stages (25%, 50%, 75% and 100%) of the max liquid level of the tank. 1 hour will be given out each stage to check for any leaking.
* If applicable tank settle ment will be measured every 1000mm level of the tank.
* After completion of the water filling the water load shall be maintained for 24 hours. After 24 hours the final settlement reading shall be recorded jointly with engineer-In-Charge.
* Tank will then be emptied.
* Cleaning of the Tank.

Safety:

* All Safety Precautions will be followed during the hydrotesting process.
* Reports must be made of any potential hazards and accidents.

At 25% of Maximum Tank Filling

Time Leaks	Checked		Confirmed
15m ins			
30m ins			
45m ins			
1 hour			

At 50% of Maximum Tank Filling

Time Leaks	Checked		Confirmed
15m ins			
30m ins			
45m ins			
1 hour			

		Task Name	Start	Finish
1		**Preliminaries**	**11/13**	**11/17**
2		Mob/Demob.	11/13	11/15
3	✓	TEMFACIL	11/13	11/17
4		**Civil Works**	**11/27**	**3/31**
5	✓	Benching	12/11	12/29
6	✓	Layout	12/27	12/28
7	✓	Excavation	1/2	1/12
8	✓	Footing/Column	1/5	1/19
9		Tie Beam	1/12	1/31
10	✓	Rebars	11/27	2/16
11	✓	Backfilling/Compa	1/12	1/26
12	✓	Piping	2/19	2/23
13		Slab	2/27	2/28
14		Slab Extension	2/27	3/1
15		2nd Flr Slab	3/26	3/31
16	✓	Grease Vault	2/19	3/3
17		Septic Tank	2/19	3/21
18		**Metal Works**	**3/5**	**4/11**
19		Columns	3/5	3/19
20		Beams	3/8	3/27
21		Roof Framing	3/26	4/11