

Eric L Bella

17 East Regent Street
Indianapolis, IN 46225
(463) 224-2415
ericlbella@gmail.com

EDUCATION

Eleven Fifty Academy

Software Development Boot Camp

Purdue University West Lafayette, IN

Graduated 2001 G.P.A. 3.14

B.S. in Computer Information Systems

EXPERIENCE

Arkansas Department of Environmental Quality – Waste Programs | Administrative Specialist III

5301 Northshore Drive - North Little Rock, AR 72118
2006 - 2016

- Maintained all data for the State of Arkansas in the EPA RCRA Info Database
- Communicated regularly with facilities generating hazardous waste
Maintained Hazardous Waste Annual Reports in the web-based Easitrak System and Microsoft Access Databases
- Corresponded with companies concerning various fees relating to hazardous waste
- Updated and corrected the internal Invoice Microsoft Access Database

Wal-Mart Stores Inc. | Front Line Cashier

9053 AR-107 – Sherwood, AR 72120
2015-2016

- Informed and assisted customers regarding various products and purchases
- Motivated and directed other associates with handling cash register functions and organizing aisles

Wal-Mart Stores Inc. | Front Line Cashier

400 Bryant, Ave – Bryant, AR 72022

2011 - 2012

- Informed and assisted customers regarding various products and purchases
- Motivated and directed other associates with handling cash register functions and organizing aisles

Cracker Barrel Old Country Store | Server

318 Commerce Street - Benton, AR 72015

2008 - 2010

- Provided great service and assist guests with food choices
- Helped fellow co-workers with maintaining the appeal of the restaurant
- Kept knowledgeable about all food items and special meals

Nuvell Financial Services | Customer Service Specialist

17500 Chenal Parkway - Little Rock, AR 72223

2005 - 2006

- Handled customer complaints and inquiries regarding assessed motor vehicle tax on leased vehicles
- Oversaw and completed transactions with various taxing jurisdictions in regards to obtaining refunds on motor vehicle excise tax
- Utilized brainstorming skills to help improve standards for collection purposes

Wal-Mart Stores Inc. | Cashier/Sales Floor Associate

19301 Cantrell Road - Little Rock, AR 72223

2004 - 2007

- Informed and assisted customers regarding various products and purchases
- Consulted with upper management on continuous improvement of department layout
- Motivated and direct edother associates with handling cash register functions and organizing aisles

SKILLS

- Information Technology – C#, HTML, CSS, VB6, SQL, MS Access
- EPA RCRA, Easitrack System
- Report Control – Annual reports, special report programs, etc.
- Problem solving – conflict resolution for employees and customers, motivation building and customer service