

iMbobo App NCP**Reg No.:** 2021/539541/08

Unit A1, A2, A3 Halfway Gardens Office Park

Cnr Fred Verseput & Asparagus Road, Halfway House, Midrand

Gauteng, South Africa

Tel: +27.87 791 5984 / info@imbobo.org.za**31st January 2023, 11h30 - 12h30**OVH EV (Electric Vehicle) Company Head Office,
Halfway Gardens Office Park, Midrand**MONTHLY GENERAL MEETING - JANUARY 2023****1. Opening**

The first monthly general meeting of the year was called to order by council members to officially kick-start a new year and to ensure that all members are apprised of the organizational plan and all programs that are said to be pursued throughout the remainder of the year of 2023.

2. Members Present

Johannes Mabela (Vice President), Lebohang Skhosana (Vice Secretary) Netshiaba Ndivhuwo (Secretary), Nhlamulo Chauke (Head of Communications), Tshilidzi Phuravhathu (Director of Road Quality Control), Eric Mulovhedzi (Head of Legal), Lwazi Zwane (Spider Black, Mobile App Division, Representative), Mpho Mulovhedzi (Secretariat Oversight External)

3. Members Absent

Azwihangwisi Netshikulwe (President), Thabiso Puwane (Director of Smart AARTO Systems), Sibitiwe Pereira (Treasurer)

4. Apologies

The president, treasurer and director of Smart AARTO apologized for their absence which were primarily due to issues related to load shedding and connectivity.

Imbobo App NPC:

Council Members: Azwihangwisi Netshikulwe (President), Johannes Mabela (Vice President), Sibitiwe Pereira (Treasurer)
Netshiaba Ndivhuwo (Secretary), Lebohang Skhosana (Vice Secretary)
Eric Mulovhedzi (CEO: OVH EV, Electric Vehicle, Company)



5. Guests

N/A

6. Motion / Review of Previous Minutes

N/A

7. Reading and Approval of Minutes

Minutes have been read aloud during the meeting and they have also been distributed electronically to all members.

(Date): 31st January 2023

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AGENDA ITEMS

8.1 Financial Reporting:

Discussion: The bank balance of both current and investment accounts were mentioned as well as the review of all organization income-generation streams.

Action (s): To remind all members who have not paid for their annual subscription fees to settle their outstanding balances.

8.2 Mobile App Status Report:

Discussion: The Chief Technology Officer (CTO) together with Spide Black, Mobile App Division, representative reported on the status of the mobile pothole reporting app which was reported to be completed and working as beta but, for just few metro municipalities for now.

Action (s): Awaiting report from Imbobo's master data division on database-mapping of both City of Ekurhuleni Metropolitan Municipality and City of Tshwane Metropolitan Municipality.

Commencement of real-time notification functionality to notify the following stakeholders each time a pothole gets reported: South African Police Service (SAPS), designated local municipality and designated ward councillor.

The following records are set to be automated: (a) 4IR Pothole Accident Report Form, (b) 4IR Pothole Claim Form, (c) 4IR Pothole Repair Cost Estimate, (d) 4IR Litigation Complaint Form.

Compliance with government's ICT policy standards, particularly the one pertaining emails. Further compression of the above-mentioned four record sizes to remain below a total of 3M (three megabytes) which is a standard government email attachment policy.

Further testing to be conducted during the month of February 2023 on road users' Digital IDs (Digital Identity) and e-Signature functionalities.

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8.3 Master Data Management Status Report:

Discussion: Imbobo's MDM Data Steward and Records Manager reported on the state of digital transformation readiness as well as records management.

Action (s): Imbobo's Master Data Management (MDM) division to liaise with both City of Ekurhuleni Metropolitan Municipality and City of Tshwane Metropolitan Municipality to acquire physical geo-political records.

Physical geo-political records for Mbombela Local Municipality were found on City of Mbombela website of which will then be captured into municipalities and ward councillors databases before the end of the month of February 2023.

Engagements with Spider Black management team are underway to discuss the implementation of Imbobo's Digital Transformation Readiness certificate.

8.4 Pothole of the Month (P.O.M):

Discussion: Discussion on the criteria to qualify a pothole of the month as well as the pothole repair fundraising methodology.

Number of databases of data sets where also reported and future databases that still require design of digital IDs and data capturing.

Action (s): Council to pass a resolution on the criteria of choosing a particular pothole to qualify as the Pothole of the Month (P.O.M).

Council to pass another resolution on a pothole repair fundraising methodology.

NB: Note that members are also allowed to send their views and suggestions regarding the criteria and methodology of the P.O.M to the following email address: info@imbobo.org.za.

Imbobo's Road Quality Control team to register with the Construction Industry Development Board (CIDB) in preparation of the actual repair of potholes.

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**9. Announcements:**

-:- Monthly general meetings are set to be held on Tuesdays of the second week of every other month for a duration of one hour.

Meetings are to be held at 18:30 in order to allow maximum participation.

10. Future Agenda Items:

No. 1: N/A

No. 2: N/A

11. Adjournment:

Time: 12:30

By: Mpho Mulovhedzi (Secretariat Oversight External)

The Secretariat Oversight External thanked everyone for their attendance and their unwavering contribution on the organization as a whole and declared the meeting closed.

Next Meeting: Next meeting will be a hybrid held at OVH EV's Midrand offices and online via Microsoft Teams next month on Tuesday the 7th of February 2023 at 18:30.

12. Minutes Approval:

Submitted By: Netshiaba Ndivhuwo (Secretary)

Approved By: Johannes Mabela (Vice President)

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