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July 22, 2025

Hiring Manager
Company Name
Company Address

Dear Hiring Manager,

I am writing to express my strong interest in the [Position Title] role at [Company Name]. As a Computer Science and Statistics student at the University of Toronto with experience in both academic and real-world technical environments, I am excited about the opportunity to bring my skills to your team.

During my time at U of T, I have developed a solid foundation in software development through coursework in data structures, systems programming, and probability. Beyond academics, I've applied these skills by building projects such as a Bash-like terminal in C and an interactive personal portfolio using React.js. These experiences honed my problem-solving abilities and reinforced my passion for building meaningful, scalable tools.

My work experience has also equipped me with strong communication and collaboration skills. As a notetaker for over 30 students with disabilities, I ensured clarity and consistency under time pressure. Additionally, my leadership in DECA competitions and as an executive in the Canadian Asian Student Society reflects my ability to take initiative and thrive in team environments.

I am particularly drawn to [Company Name]'s focus on [mention something about the company's mission, product, or values]. I would welcome the chance to contribute to your innovative work while continuing to grow as a developer.

Thank you for considering my application. I have attached my resume for your review and would be happy to further discuss how I can contribute to your team.

Sincerely,
Eric Ni