

CSC106

Group Norms and Team Contract

Group Member Names: Eric Sadowski & Stanley Hanci

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Unanimous Decision

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

I have sports sports team might miss some days due to events-stanley

I will not be able to attend class between April 8th - 11th due to a mandatory Marine Corps training weekend. - Eric

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

We will utilize Khan Academy for programming, Google Sheets for Scrum, Github, and Google docs for collaborating ideas. We will work together to ensure assignments are completed.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will share information via email and cell phone. We will both stay committed to ensure there is equal participation.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will meet using zoom due to the Covid19 pandemic. We will work out meeting times to suit both schedules.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will both take meeting notes on SCRUM using google sheets.

Promptness (What do you expect and how will you handle lateness?)

We hold each other accountable by always being on time.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will maintain respectful dialogue, and appropriate airtime accordingly.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

Feedback will be given both written and verbally. Feedback will be constructive to ensure productivity.

You may add additional norms here.