

Eric Traccitto

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SUMMARY

A self-motivated and determined third year IT student with a strong technical proficiency. Highly organized, proactive and hard working. Desiring to gain experience in IT and System Management fields.

HIGHLIGHT OF QUALIFICATIONS

- 3rd year Information Technology student with knowledge of database structures, designing database systems, and data analytics tools and techniques.
- Proficient in Microsoft Office and Google Drive, for the purpose of completing tasks.
- Ability to communicate results to various audiences developed through working in recreational services for 4 years.
- Strong leader with the ability to work well in charge of staff and be successful as a team as demonstrated in my experience as full time Summer Camp Director.

EDUCATION AND TRAINING

Bachelor of Arts

Information Technology, York University, Toronto, ON Expected in April 2025

| GPA: 7.54 | Currently enrolled in

- Web Technologies
- Systems Architecture
- Applied Data Communications and Networks
- Designing User Interfaces
- Systems Analysis and Design

High School Diploma

Holy Cross Catholic Academy, Toronto, ON June 2021

SKILLS

- Problem-Solving
- User Support
- Good Work Ethic
- Quick Learner
- Computer Skills
- Technical Troubleshooting
- Application Configuration
- Hardware Installation
- Experience in Java
- Experience in HTML/CSS
- Experience with Git
- Experience with MySQL and MariaDB
- Experience with Jira
- Experience with the Microsoft 365 suite

EXPERIENCE

Aquatic Deck Supervisor, 09/2022, Present, City of Vaughan, Woodbridge, ON

- Lead and oversaw a team of swim instructors to guide them on proper instruction of swimming lessons by marking skills, critiquing techniques and offering advice.
- Provided orientations of the facility to newer staff and showed staff how to access their computer login credentials to gain access to their electronic pay-stubs and to their work email (outlook account).

Aquatic Camp Director, 05/2023, 09/2023, City of Vaughan, Woodbridge, ON

- Completed and delivered safety presentations with 5 other camp directors/coordinators to approximately 3 community centers by using microsoft suite 365
- Used quick thinking and problem solving skills to issues (especially during transition)
- delivered detailed program blueprints in Microsoft applications ahead of schedule
- planned multiple camps digitally.
- Upheld strong communication with the camp staff and parent community, while having week long programs run smoothly.
- Aided in trouble-shooting printer issues in the office to the other front-desk staff
- Responsible for printing any copies of crafts and other administrative duties

Aquatic Lifeguard, 07/2019, Present, City of Vaughan, Woodbridge, ON

- Utilizing an active system account(vaughan.ca) and application account (PerfectMind) to contain access to the computer, paystubs, emails on outlook, and bookings for patrons who are registered for each swim.

- Gained and improved my customer service skills by communicating with the patrons during the recreational swims when they had questions or insight which gave me compliments to my supervisors.

Aquatic Lifesaving Instructor, 07/2019, 09/2022, City of Vaughan, Woodbridge, ON

- Taught swimming skills up to a certain standard necessary in order to achieve steady progression and educated participants on water safety which aided in the decrease of water preventable accidents.
- Maintained records of student progress by preparing report cards for each student and adhered to safety guidelines.

OTHER RELEVANT EXPERIENCE

SoloLearn Certifications: Coding Foundations, Introduction to SQL, SQL Intermediate, Introduction to HTML, Introduction to CSS

Online Certifications: SQL Certification | [LearnSQL.com](https://www.learnsql.com/)