

Erika-Joelle Martin Roncal

Full Stack Software Engineer

Specializing in Human Resources, Front-End Development,

Solutions Engineering, and QA Analysis

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(571) 331-6756 | Chantilly, VA 20152

SKILLS

Coding Languages: JavaScript, HTML, CSS, Python, SQL, Java, Mongo / Mongoose, JSON, EJS, Handlebars

Libraries and Frameworks: React, React Native, Express.js, Node.js, SpringBoot, Django, Bootstrap

Database: PostgreSQL, MongoDB

Other: RESTful Routing, JSON API, MERN stack, Postman, Alteryx, Tableau, Git / GitHub, Trello, Slack, Zoom, Microsoft Office

Human Resources Expertise: Taleo, iCIMS, Lever, Greenhouse, CareerArc, JazzHR, Workable, G-Suite, BambooHR, ADP, Workday, Paylocity, Namely, Montrose, Concur, Deltek Costpoint, E-Verify, HireRight, confidentiality, compliance, investigations, auditing, onboarding, benefits, recruitment

Languages: English (fluent), Filipino (conversational), Spanish (conversational), and Russian (beginner)

SOFTWARE ENGINEERING EXPERIENCE

Software Engineering Immersive | *General Assembly* | *Remote*

June 2023 - September 2023

[The Foodie Files](#) | *Full MERN-Stack Developer*

- Crafted a user-friendly User Interface, optimizing performance and ensuring seamless data flow.
- Leveraged automation tools to enhance testing efficiency and conducted comprehensive tests to identify and resolve bugs in the system.
- Tackled complex technical challenges, including database optimization, real-time updates, and authentication using MongoDB, Express, Node.js, and React.

[Outings and Occurrences](#) | *Full-Stack Django Team Project*

- Identified and resolved issues to optimize application reliability and user satisfaction.
- Maintained comprehensive project documentation, encompassing design rationale, user guides, and technical documentation through Python, JavaScript, CSS, HTML, and PostgreSQL.
- Documented seamless integration of Google Maps API for event location visualization, enhancing user experience and functionality.

[Collection of Confections](#) | *Full-Stack Developer*

- Enhanced security features using OAuth authentication.
- Developed a polished user interface with EJS templates and CSS.
- Ensured seamless CRUD operations through Node.js, Express, and MongoDB.

[Spaceman](#) | *Front-End Developer*

- Created a thematic game with visually appealing aspects using HTML, CSS, and JavaScript.
- Ensured code quality through frequent Git commits, focusing on maintaining project consistency and quality.

PROFESSIONAL EXPERIENCE

HR Compliance Coordinator GS-0201-09

Akima, LLC, Herndon, VA

\$58,240/year | *40 Hours/Week*

June 2021 - December 2022

- Managed I-9 and E-Verify processes for over 10,000 employees, ensuring compliance with federal regulations.
- Supported audits using Deltek Costpoint and maintained electronic employee records.
- Provided tier-one HR support to staff and management, ensuring compliance with HR policies.

Recruitment Coordinator GS-0201-07

TechFlow, Inc., San Diego, CA | *Remote*

\$54,080/year | *40 Hours/Week*

August 2020 - June 2021

- Managed full-cycle recruitment using ATS (Taleo, CareerArc, JazzHR, Lever, Workable), reducing time-to-hire by 20%.
- Coordinated employee referrals and facilitated internal transfers between business units.
- Assisted in pre-screening candidates and supported recruiters in verifying qualifications and certifications.

Recruitment Coordinator GS-0201-07**\$54,080/year | 40 Hours/Week****SAIC, Chantilly, VA**
March 2020 - July 2020

- Provided administrative support to Talent Acquisition partners, ensuring smooth operations in posting open positions to approved job boards and company careers through Taleo.
- Improved the candidate experience by facilitating seamless travel arrangements through Montrose and coordinated day-of interview logistics for candidates with a basic breakdown of the hiring teams and hiring managers of resumes highlighting qualifications.
- Identified opportunities to enhance scheduling efficiency through ATS metrics.

Recruiting Coordinator GS-0201-07**\$45,760/year | 40 Hours/Week****Chenega MIOS Corporation, Lorton, VA**
July 2019 - March 2020

- Optimized internal processes for staff transfers between companies, enhancing efficiency and ensuring compliance for 5000+ employees annually.
- Led data analysis and research efforts for senior leadership, producing custom reports and metrics to support informed decision-making regarding the Employee Referral Program (ERP), hosting job fairs for roles in popular areas, and more.

Recruiting Administrator GS-0201-05**\$37,440/year | 40 Hours/Week****Chenega MIOS Corporation, Lorton, VA**
March 2019 - July 2019

- Efficiently managed ATS, including Taleo and iCIMS, ensuring accurate job postings and streamlined application processes.
- Contributed to maintaining accurate employee information systems and upholding data integrity accessibility within the company database in Costpoint.

Contract HR Coordinator GS-0201-04**\$33,280/year | 40 Hours/Week****ScienceLogic, Inc., Reston, VA**
January 2019 - March 2019

- Optimized data handling processes by organizing and maintaining employee electronic records using Namely and Greenhouse, ensuring data security and accessibility.
- Ensured strict compliance with I9 procedures through HireRight, safeguarding sensitive information to ensure data security.
- Efficiently addressed tier-one employee inquiries concerning Corporate Social Responsibility (CSR) events, benefits, onboarding, travel with Concur, and redirection within their respective departments.

Contract Assistant HR Recruiter | Consultant GS-0201-04**\$41,600/year | 40 Hours/Week****REED, Inc., Leesburg, VA**
October 2018 - December 2018

- Spearheaded the implementation of streamlined recruitment workflows, reducing the time-to-fill positions by 20%
- Collaborated effectively with hiring managers, bridging technical requirements and candidate qualifications, leading to a 15% improvement in candidate quality.
- Identified trends in applicant qualifications, providing insights for more informed hiring decisions and enhancing selection accuracy by 10%.

EDUCATION**General Assembly, Remote****Certificate of Completion, Software Engineering Immersive (SEI)****June 2023 - September 2023****Virginia Commonwealth University, Richmond, VA****Bachelor of Science, Psychology****August 2014 - December 2016****Northern Virginia Community College, Annandale, VA****Associate of Science, General Studies****August 2012 - December 2016**

- Dean's List, June 2013