

Jessica Schell



817 Roswell Rd. NW Carrollton, OH 44615

T: (330) 206-7349

E: jls6462@psu.edu

Education:

Pennsylvania State University

December 2015

Bachelor of Science in Agribusiness Management

Major Specific GPA: 3.95

Minor in Supply Chain Management and Information Sciences and Technology

Professional Experience:

General Dynamics Mission Systems: Program Quality Engineering Internship Summer 2015

- Designed automated tools through Visual Basic (Excel) to improve operations
 - Common Budget Status Tool: Detailed dashboard that allows user to select and analyze actual and forecasted data pulled from three sources. Will save 700+ hours per year
 - Audit and Findings Tracking Tool: Extracts data from database and tracks number of times dates are changed and for what reasons. Will enable Quality team to identify historical patterns and problems based on seasonality and sector
 - Supplier Directory Tool: Enables user to add, edit, and delete supplier information
- Trained Quality Engineers how to utilize new tools
- Assisted with updating T90001B Requirements (government requirements)

Halogen Lighting Products Corporation: Distribution Internship

Summer 2014

- Trained in all aspects of wholesale distribution: warehousing, inventory audits, distribution, marketing, finance, and accounting
- Discovered and recommended numerous operational improvements to increase time and cost efficiency
- Coordinated a team of eight members responsible for research and development of a presentation to become a supplier for W.W. Grainger Inc. The contract has potential to triple sales for Halogen Lighting Products within a five-year period

Ruff Cuts: Entrepreneur Dog Grooming and Handling

2008-Present

- Established a grooming and handling business at age 15, that has grown over the past six years to serve more than 65 loyal clients
- Organized and maintained clientele through schedules and records of medical needs and coat conditions
- Awarded American Kennel Club #1 Newfoundland and #5 Working Junior Handler nationwide in 2011

Special Skills:

Technical Skills:

Microsoft Excel
QuickBooks Pro.
Visual Basic
HTML
SQL
PHP

Experience in:

Warehouse Management: Inventory, Shipping and Receiving
Accounting & Financing
Accounts Payable & Accounts Receivable
Customer Service
Quality Assurance

Organizations:

American Kennel Club
PSU move-in parking crew

National Agri-Marketing Association (NAMA)
Volunteer Work for the Handicapped 200+ hours (yearly)

Accomplishments:

Dean's List

2013-2015

Janet and Thomas C. Doyle Scholarship

2014-2015

1st Place Engineering Design Class Competition and
Participated in University Competition

2012