



# **Parent/Student Handbook 2015-2016**

*Learning for Life*

479 Oro Dam Blvd. E, Oroville, CA 95965  
**Phone:** (530) 534-1633      **Fax:** (530) 534-1747  
[streamcharteroroville@gmail.com](mailto:streamcharteroroville@gmail.com)      [www.streamcharter.org](http://www.streamcharter.org)

## **STREAM Charter School on Facebook**

### **Faculty**

<b>Melissa Frasier</b>	Kindergarten
<b>Gwen Friberg</b>	First Grade
<b>Shelby Meyer</b>	Second Grade
<b>Chia Yang</b>	Third Grade
<b>Leanne Erickson</b>	Fourth Grade
<b>Jason Williams</b>	Fifth Grade
<b>Toby Erickson</b>	Sixth Grade
<b>Krissy Mellum</b>	Seventh Grade
<b>Tom Hammonds</b>	Eighth Grade
<b>Matt Manera</b>	Music
<b>Tim Harles</b>	P.E.

### **Staff**

<b>Don Phillips</b>	Director
<b>Linda Green</b>	Office Manager
<b>Shannan Miller</b>	Registrar/Records
<b>Teng Yang</b>	Learning Center Director
<b>Teri Miller</b>	Instructional Aide
<b>Diana Clark</b>	Instructional Aide
<b>Carly Worley</b>	Instructional Aide
<b>Denise Roe</b>	Playground Aide
<b>Cathi Daly</b>	Playground Aide

### **Governing Board**

<b>Lili Phung</b>	President
<b>Airan Scruby-Miller</b>	Vice-President
<b>Ze Yang</b>	Treasurer
<b>Mac McPherson</b>	Clerk
<b>Tim Huber</b>	Member
<b>Lena Nichols</b>	Parent Representative
<b>Anthony Alexander</b>	Parent Representative

**STREAM** is Science, Technology, Reading, Engineering, Arts, and Mathematics. **STREAM** believes that a strong foundation in science and mathematics provides a critical component to a successful 21<sup>st</sup> century life and career. **STREAM** believes in the integration of technology, literacy, and the arts throughout the curriculum. This integrated learning provides support that meets the varied needs of all students.

# Beliefs, Mission, Vision

## Statement of Beliefs

- Every student can learn and learns uniquely at his/her own pace.
- Parents are the first and primary teachers. They are responsible for their children's basic needs and values.
- Teachers should come alongside students to model a positive, face to face, long term relationship and effectively lead students through an inquisitive, guided discovery of learning objectives.
- Cultural diversity enriches our learning community.
- Students excel academically when schools provide a safe, positive, organized setting with clearly defined academic and behavior expectations.
- Accelerated learning increases and negative behavior decreases when students are engaged in a dynamic, highly challenging educational environment.
- Effective character education enhances the academic program.
- Students should engage in effective, real world problem and project based learning experiences.
- Knowledge, application, and integration of today's technology helps prepare students for tomorrow's world.
- Paper and pencil, books, lectures, computers, collaboration, songs and chants, Legos, scissors, teachers and parents, test tubes, robots, watercolors, music, P.E. and learning centers are just some examples of the many important components in our learning environment.
- Achievement goals must be set for individual students, teachers, and the learning community.

## Mission Statement

The mission of **STREAM** is to prepare students to be confident, equipped, intentional, and collaborative 21<sup>st</sup> Century thinkers who are motivated and skilled to meet the challenges of their rapidly changing world. **STREAM** develops future leaders by encouraging academic excellence, building critical and creative thinking skills, heightening curiosity, supporting collaboration, providing rich access to technology, and enriching social development in a nurturing environment. **STREAM** will equip students to succeed intellectually and socially through collaborative problem and project-based inquiry learning and service learning projects with a **STREAM** focus.

## Vision Statement

**STREAM's** vision is to provide a model for student learning and educational delivery of 21<sup>st</sup> Century knowledge and skills. Students will leave **STREAM** engaged in continuous learning, confident in their knowledge and abilities, able to make responsible choices, and committed to making a positive impact on the community and the wider world. **STREAM** will collaborate and share what we learn about successfully integrating **STREAM** (Science, Technology, Reading, Engineering, Arts, and Mathematics) into a rigorous academic program that serves a diverse student body. By providing another educational option for Oroville families, **STREAM** will complement the learning programs and activities of OCESD and enhance the greater community.

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## *Calendar/Schedules*

### **Progress Reports**

Progress reports are provided to inform parents of their student's academic progress at the mid-trimester mark. We will provide an email reminder the day before we send progress reports home with students. Grades close and progress reports will be sent home within a few days of the following dates: **September 25, December 18, and April 22.**

### **Report Cards**

Report Cards are provided to inform parents of their student's academic progress. We will provide an email reminder the day before we send report cards home with students. Grades close and report cards will be sent home within a few days of the following dates: **November 6, March 4, and June 9** (Final report cards will be mailed).

### **School Holidays/Release Days** (students do not attend school on these days)

<b>Monday, September 7</b>	Labor Day
<b>Monday, October 12</b>	Teacher Professional Development Day
<b>Wednesday, November 11</b>	Veteran's Day
<b>November 23 through 27</b>	Thanksgiving (no school all week)
<b>December 21 through January 1</b>	Christmas Vacation (no school for two weeks)
<b>Monday, January 18</b>	Martin Luther King, Jr. Day
<b>February 8 through 15</b>	Mid-Year Break (includes President's birthdays)
<b>March 21 through 28</b>	Easter (no school all week, plus Monday, April 6)
<b>Monday, April 25</b>	Teacher Professional Development Day
<b>Monday, May 30</b>	Memorial Day

### **Minimum Days** (students attend school for a shorter time on these days)

<b>November 16 through 19</b>	Fall Conferences – students are released at noon each day
<b>Thursday, June 9</b>	Last Day of School – students are released at noon.

### **School Hours** (*School hours on Friday are 8:00am to noon*)

**Kindergarten:** 8am to 2pm on Monday – Thursday; 8am to Noon on Friday.

**First and Second Grade:** 8am to 3pm on Monday – Thursday; 8am to Noon on Friday.

**Third through Eighth Grade:** 8am to 4pm on Monday – Thursday; 8am to Noon on Friday.

### **Closed Campus**

Students are not to leave campus during the school day without written permission from their parent/guardian – beginning when a student arrives on campus. Students should not arrive before 7:30am (unless they are in a school program). **STREAM does not provide supervision earlier than 7:30am.** Students should be picked up when school is dismissed (unless they are in an after school program). STREAM does not have after-school supervision after 4:15pm unless a student is involved in an after school program. Students are not released to anyone not on their contact list in the office.

*Teachers may walk students to lunch at a restaurant as a field trip, with written parent permission.*

## **Special Events at STREAM**

### ***Student of the Month Assemblies***

Aug. 28, Sept. 25, Oct. 30, Dec. 18, Jan. 29, Feb. 26, Mar. 18, Apr. 29, May 27, and June 9. Students are celebrated by teachers, parents, and peers for the character traits they exhibit.

**Times:** Grades K-1 at 8:05am, 2-3 at 8:15am, 4-5 at 8:30am, and 6-8 at 8:45am.

### ***Picture Day***

**Thursday and Friday, September 3 and 4**

School pictures are taken and available for purchase. Make-up will be announced.

### ***School Orientation***

**Monday, August 17 at 6:30pm**

Parents will meet in the classroom to hear about curriculum and procedures. Teachers will provide three 20 minute periods between 6:30 and 7:30pm (so families can go to all classrooms).

### ***Fall Conferences***

**Monday through Thursday, November 16-19**

Students and parent(s)/guardian(s) schedule to meet with their teacher to discuss their learning, share examples of their work, and discuss their progress. Students are released at noon each day.

### ***Fall Showcase***

**Thursday, December 17 at 6:30pm**

A student demonstration of their learning and a celebration of their achievement.

### ***Spring Showcase***

**Thursday, June 2 at 6:30pm**

A student demonstration of their learning and a celebration of their achievement.

### ***Eighth Grade Graduation***

**Wednesday, June 8 at 6:30pm**

This is our culminating event for 8<sup>th</sup> graders who have met the requirements for graduation.

## ***Parent/Family Involvement***

### **Parent Involvement**

Parents/guardians are children's first and most influential teachers. **STREAM** recognizes the reciprocal responsibility between the home and the school in the education of children.

Parents/guardians can directly affect academic success by reinforcing student motivation and commitment to education. Parents/guardians are strongly encouraged to communicate with school so we are reinforcing the same goals and values the parents have set for their children.

### **Parent Club**

The Parent Club is the bridge to link the home and school to encourage knowledgeable, responsible, productive citizens who are motivated to continue learning. Although officers will be elected, all parents and teachers are members of the Parent Club and help with many of the functions that occur throughout the year, including fundraising efforts toward field trips and equipment purchases. The Parent Club meets monthly and dates and times will be announced.

### **School Site Council**

One hope of **STREAM** is that those individuals closest to the students should be more involved in making decisions that drive the instructional program of the school. The School Site Council (SSC) is a vehicle by which the school community can help to chart the school's path. The SSC is uniquely suited to carry out these functions since it is representative of all segments of the school community and composed of the principal, teachers, staff, parents, and students to provide a voice to identify common goals and established a plan to achieve these goals.

## ***General Information***

**All school rules apply whenever a student is on campus.**

### **Absent/Tardy**

Students returning to school following an absence of one or more days must bring a note from their parent/guardian indicating the reason for and the dates of the absence. Any absence not cleared within 48 hours after the student returns to school will be considered unexcused.

Absences are generally categorized in three ways:

- ***Unavoidable Absence*** (Excused): These are due to illness, bereavement, or medical, dental, or legal appointments. Students must see the teacher to make up missed work.
- ***Allowed Absence*** (Unexcused): These are absences for valid reasons other than those listed above such as family travel, etc. with parent knowledge and permission. Students must notify the teacher in advance to obtain missed work (for credit).
- ***Truancy Absence*** (Unexcused): This is an absence without the knowledge and/or consent of either the parent or the school. Truancy may result in disciplinary action. Missed work may not be made up. Habitual truants will be referred to the School Attendance Review Board (SARB) for intervention.

### ***Tardy***

Three times tardy to school of more than 30 minutes become one unexcused absence.

### ***School Attendance Review Board (SARB)***

The SARB may include, but is not limited to: the Director, the County Probation Department, The County Welfare Department, BCOE, Oroville Police Department, community-based youth service centers, and Child Welfare and Attendance personnel.

### ***Short-Term Independent Study***

If a family is traveling out of town or a student is otherwise unable to attend school, parents should come to the school office and complete a short-term independent study agreement. A short-term agreement can be for as little as one day. The teacher will provide work for the day(s) of the short-term agreement and, if a student turns in all work, credit is given for attendance.

### **Activities**

Students are encouraged to get involved in the activities available on campus. Band, leadership, robotics, yearbook, sports, and clubs are some of the activities offered. A variety of activities occur throughout the year including assemblies, concerts, dress-up days, rallies, showcase events, special events, and graduation.

### **After-School Program**

**STREAM** is partnering with Butte County Office of Education to offer a variety of after-school programs (ASP). ASP provides academic help and enrichment activities as a creative outlet for students. Information and permission forms are available in the school office.

### **Cell Phones**

**STREAM** recognizes the need for occasional contact during the day or programs. Students may have a cell phone on campus during the day as long as the power is turned off and the phone is put away while they are in class, unless the teacher gives them permission to use it. No student



should take a photo of another student or staff member without permission. If a student needs to use a phone to call their parent during the school day, they may ask permission of an adult and stand next to the adult while they are using the phone. If a staff member observes a student using a cell phone or camera during school hours, the student will be asked to surrender the phone or camera for the remainder of the day. If the habit persists, a parent/guardian must come to the school to pick it up from the office within 30 days. Items left over 30 days will be donated to a charitable cause. All items will be donated after 4pm on the last day of school.

## **Closed Campus**

Students are not to leave campus during the school day without written permission from their parent/guardian – beginning when a student arrives on campus. Students should not arrive before 7:30am (unless they are in a school program). **STREAM does not provide supervision earlier than 7:30am.** Students should be picked up when school is dismissed (unless they are in an after school program). **STREAM** does not have after-school supervision after 4:15pm unless a student is involved in an after school program.

**Students are not released to anyone not on their contact list in the office.**

*Teachers may walk students to lunch at a restaurant, as a field trip, with written parent permission.*

## **Dress Code**

**STREAM** Charter School desires to create a positive environment that is conducive to learning. The purpose of our dress code is to:

- Foster a unified school environment that is conducive to learning and free of unnecessary distractions and comparisons;
- Ensure an orderly and safe learning environment;
- Promote neatness and modesty and avoid pitfalls of “cool” fads or styles.

*Students are expected to be well-groomed, dressed in a manner reflecting respect for themselves and those around them, and use good judgment in the choices they make.*

Clothing should be clean, well-fitted, and age-appropriate – not too tight, baggy, ripped, or torn.

### **Shirts**

- Shirts must display the official **STREAM** logo on left chest or across the chest.
- Short or long sleeve. Tank-tops must not have large arm holes, straps must be at least 1”.
- Undershirts may be worn under the logo shirt.
- Shirts worn on a “No Logo” day should not display any underwear or bare midriffs.

### **Pants, shorts, and skirts**

- Pants, shorts, and skirts should be clean and free of tears/holes.
- Pants, shorts, and skirts should be worn as designed at or about the waist.
- Shorts and skirts should be at least mid-thigh and not display underwear or bare midriffs.
- Students are encouraged to wear shorts underneath skirts during PE.

### **Sweaters and Sweatshirts**

- Plain sweatshirts, hoodies, jackets, or sweaters may be worn over a **STREAM** Logo shirt (no non-**STREAM** logo, graphics, etc.).
- A sweatshirt, hoodie, or sweater with the **STREAM** Logo may be worn.

### **Shoes/Footwear**

- Shoes may be any color and must have an ankle strap (no Crocs, flip-flops, sandals, etc. without an ankle strap).

- Heels higher than 1 inch are not necessary.
- For safety reasons, laces must be tied, straps and buckles secured.
- Shoes for PE: Socks and Athletic style shoe (running shoe, basketball shoe, volleyball shoe, etc.). Shoes must be laced and tied for safety and support.

### **Hair and Headwear**

- Hats, visors, hoods, bandanas, sunglasses, etc. must be removed indoors.
- Hair should be clean and neat.

### **Jewelry & Adornments**

- An object that has a purpose other than jewelry cannot be worn as jewelry (i.e. animal chains or collars).
- No unsafe jewelry (i.e. chains connecting various parts of the body)

### **Outerwear**

- Coats should be removed when indoors.
- If rain boots are worn, students must bring compliant footwear to change into once they are inside the building.
- Beanies, knit caps, gloves, mittens, and ear warmers must be removed when indoors.

### **Other Guidelines**

Items containing negative or age inappropriate images or messages are unacceptable, including, but not limited to:

- Vulgarity, profanity, inappropriate language, or gang related symbols or references.
- Reference to tobacco or substances such as drugs or alcohol.
- Sexually suggestive or pornographic images or sayings and violent or death images.
- Advocacy of racial, ethnic, political, or religious prejudice.

If the medical needs of a student render her/him unable to comply with the dress code, a written note from a physician is required and a conference with the student and parent/guardian may be required in order to allow a student to honor the dress code and remain comfortable and healthy.

Parents and students are expected to follow the spirit of the dress code and not try to find loopholes. Following the dress code both in its description and spirit demonstrates the type of character we want to help instill in our students. While a student may be technically in compliance with the uniform and dress code, they may be in violation of the spirit or purpose of the dress code. School staff has the authority to determine if appearance is in violation.

If, in the opinion of any staff member, a student is in violation of the policies or purposes of the dress code, the expectation is that they come into immediate compliance. Continual and/or willful violation of the dress code will result in disciplinary action.

If you have a question about an item, please call the school before purchasing. The school is not responsible for school clothing purchases that do not comply with dress code. The dress code will be reviewed on a regular basis.

### **Parent and Volunteer Dress**

Adults who work or volunteer at **STREAM** are also expected to dress in a way that does not distract students from learning. Adults are expected to adhere to the student dress code. Please, no tank tops, short shorts/skirts, bare midriffs, or revealing/extremely tight clothing.

## **Entering and Exiting the Campus**

Parents must follow the directions of campus supervisors when entering and exiting campus, using caution while dropping off or picking up students from a vehicle - please do not block the driveway while doing so. Please drop and pick up students along the orange cones between the

buildings or by the gate near the kindergarten classroom. Please make sure students are not exiting vehicles into traffic.

If you would like to park and walk your child(ren) to class, please park on the east side of the multipurpose building (behind Blueberry Twist) or to the west of the kindergarten room (behind Pizza Hut). Make sure to wait for a signal from the crossing guard and use the crosswalk when crossing the parking lot between buildings.

## **Food**

Students have a 30 minute lunch and a morning and afternoon break. **STREAM** does not provide food, so students should bring lunch and a healthy snack to eat in the picnic area (inside on rainy days). Students clean up after eating, before going to the playground. **STREAM** Student Council or Parent Club may provide snack options (at a minimal cost) on special days as a fund raiser and/or convenience for families. **Students are not allowed to have energy drinks, gum, or sunflower seeds in any area.**

## **Hall Passes**

Students must wait for an adult to help them across the parking lot. Every classroom at **STREAM** has a restroom, so there is no need to leave the classroom to use a restroom.

## **Health Services**

Students who become ill at school should report to their teacher. If an ill student will be sent home, the office will notify the parent/guardian and will only release the student to a designee on the emergency form. A student requiring medication must have a parent/guardian bring the medication to the school office. No medication will be dispensed at school without a permission slip signed by the physician and parent. **STREAM** will use the services of a nurse to consult on medical plans and provide various state required exams.

## **Homework**

Due to our extended day, **STREAM** students do not have a nightly homework regiment which most traditional schools require. There are, however, occasional activities that may come home with a student on any given night.

## **iPads – Learning Tools**

An iPad will be issued to each student to use as a learning tool. Included is a series of lessons on safety, digital citizenship, the care of an iPad, and the appropriate use of the Internet and apps. Students will use the iPad during class and will eventually carry iPads between home and school after successful completion the series of lessons. The iPads are **STREAM** school property.

## **Late Arrivals/Early Dismissals**

Students who arrive late must come to the office to sign in. If a student needs to be checked out early, the parent/guardian or someone on the student's contact list must come into the office to pick up the student and sign him/her out.

## **Lost and Found**

Any article, when found, should be turned in to the office. Lost items will be held for a reasonable length of time until the rightful owner can be found and claims the lost articles. Found clothing will be sent to a charity at the end of December and June.

## **Lunch Periods**

Students have a 30 minute lunch and a morning and afternoon break. **STREAM** does not provide food, so students should bring lunch and a healthy snack to eat in the picnic area (inside on rainy days). Students clean up after eating, before going to the playground. **STREAM** Student Council or Parent Club may provide snack options (at a minimal cost) on special days as a fund raiser and/or convenience for families. **Students are not allowed to have energy drinks, gum, or sunflower seeds in any area.**

## **Make-up Work**

Make-up work is the student's responsibility. Students should get missed assignments from their teacher. Make-up work from suspension or extended illnesses will be available in the office.

## **P.E. Clothing**

Students will participate in PE wearing the clothes they wear to school or something they bring to change into, particularly at middle school. Each room has a restroom in which to change.

## **Projects**

Long term science, math, or reading projects require some time at home to complete. Some projects require resources and supervision which can only happen at home. Teachers will try to provide at least 30 days of warning with these kind of projects to help you budget your time.

## **Reading**

Students should read each day and parents are encouraged to read with their student. A student may be asked to read a chapter or article, or practice some letters and sounds on a semi-regular basis. Writing a summary or keeping a reading log is important for accountability.

## **School Property**

A clean school is a great place to learn. Please keep **STREAM** clean by throwing away trash. Marking on any school property is vandalism – please don't vandalize our school. Students must use care and be responsible with their school issued iPad, laptops, tech equipment, and books.

## **Student of the Month**

Each teacher honors selected students on the last Friday of each month. Parents of selected students are invited to join the celebration at the Student of the Month assembly. Students are nominated based on their positive contributions to class, attitude, and behavior – all of which contribute to the quality of education students receive at **STREAM**.

## **Student Government**

Students from the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade classes are elected as officers and the other grade levels send a representative to meetings. The Student Council meets monthly as a governing body designing activities to enhance the school experience. The Student Council is comprised of:

- **President** presides over meetings and leads the flag salute at assemblies and graduation.
- **Vice-President** assists the President and assumes those responsibilities if s/he is absent.
- **Secretary** records minutes of meetings and keeps records of meetings.
- **Treasurer** signs requisition forms and keeps track of income and expenditures.
- **Activities Directors** plan and publicize activities, theme days, and competitions.
- **Class Representatives** help plan activities, theme days, and competitions.

## **Student Possessions**

Any article that might cause damage, injury, embarrassment, or disruption of school, or anything of a nuisance value should be left home. Cameras, lasers, trading cards, permanent markers, and any dangerous item are not allowed on campus. These items will be confiscated and a parent/guardian must pick them up within 30 days. Items left over 30 days will be discarded.

## **Supplies**

**All Students:** A backpack/book bag, a lunch bag and a plastic drinking bottle or cup with cover (with name - we will have a water dispenser in each room), 2 boxes of pencils (a dozen each), a set of colored pencils, a pencil sharpener with shaving case, a pencil box, a small pack of glue sticks, a student (safety) scissor, a personal bottle of hand sanitizer, a box of tissue (to share) and a package of cleaning wipes (to share).

### **Additionally:**

#### **Kindergarten**

2 boxes of crayons (24 each box)  
1 pack pencil grips  
1 glue bottle

#### **First Grade**

A composition book  
A 1-inch white 3-ring binder  
A crayon box of 24  
1 set of water color paints  
1 set of markers

#### **Second and Third Grades**

A 1-inch 3-ring binder  
Dividers for binder  
A pack of lined paper  
5 spiral notebooks 100 pages each  
A crayon box of 24  
1 set of markers (box of 10 or 12)  
A glue bottle  
A large eraser  
A ruler

#### **Fourth Grade**

A 2-3 inch white 3-ring binder  
A pack of 5 binder dividers  
A pack of lined paper  
A pack of graph paper  
5 spiral notebooks (3-hole punched)  
Highlighters (yellow, green, pink)  
A ruler

#### **Fifth Grade**

5 spiral notebooks 100 pages each  
A glue bottle  
A crayon box of 24  
A large (pink) eraser  
A ruler

#### **Sixth Grade**

5 spiral notebooks 100 pages each  
A 1-inch 3-ring binder  
A pack of graph paper  
Mechanical pencils (preferred)  
A ruler (with metric - centimeters)  
A crayon box of 24  
A glue bottle

#### **Seventh Grade**

5 spiral notebooks 100 pages each  
A 1-inch 3-ring binder  
A pack of graph paper  
Mechanical pencils (preferred)  
A ruler (with metric - centimeters)  
A crayon box of 24  
A glue bottle  
Highlighters (pink, yellow, green)

#### **Eighth Grade**

5 spiral notebooks 100 pages each  
A 1-inch 3-ring binder  
A pack of graph paper  
Mechanical pencils (preferred)  
A ruler (with metric - centimeters)  
A crayon box of 24  
A glue bottle  
Highlighters (pink, yellow, green)

## **Transferring to Another School**

Please notify the school office as soon as you know you are going to transfer to another school by bringing a note from home with the new address and information on it. **Before beginning classes on the day of withdrawal**, pick up the necessary papers from the school office in order to receive grades and return iPad and other school materials.

## **Transportation**

**STREAM** does not provide transportation to or from school. Several parents are willing to carpool. Carpool information is available at the office.

*Skateboards, rollerblades, bicycles, and/or scooters are not to be ridden on campus, but may be ridden to school and stored on the appropriate place during school hours.*

## **Unfinished Work**

If an assignment is incomplete, or needs to be reworked, the best option is to send it home so the student will be caught up and ready to continue with their class on the following day.

## **Visitors on Campus**

**Any person visiting the school must report to the office and wear a visitor's badge while on campus.** Parents/guardians are encouraged to visit classrooms. Room visits are arranged by contacting the teacher or the office. Forgotten lunches, logo shirts and after-school needs should be dropped at the office where your student can pick it up during a break. We are attempting to minimize classroom disruptions.

*Students may not bring any non-STREAM students to spend time with them at school.*

## ***Behavior Expectations***

### **Expected Behavior**

**STREAM** is dedicated to promoting a positive environment that is conducive to learning and utilize a behavior intervention system to clarify our expectations.

*Students are expected to make good choices while on campus or while representing **STREAM** during extracurricular activities or events.*

The **STREAM** discipline plan complies with the State Board of Education rulings and the California Education Code.

### **Appropriate Behavior**

The following guide provides a very general outline of appropriate behavior choices:

- Arrive on time

- Be prepared to learn

- Consider the feelings of others

- Demonstrate helpfulness to others

- Exhibit self-control

- Focus on learning

- Gain knowledge

## **Classroom Intervention Plan**

Teachers and other staff will work with students and parents to correct inappropriate behaviors that negatively impact instruction or safety in the classroom.

*If a student's inappropriate behavior choices continue, the student will be referred to an administrator for subsequent inappropriate behavior choices.*

## **Administration Intervention Plan** (repeated or severe behaviors)

Teachers and other staff members will have worked with students and parents to correct behaviors that negatively impact instruction or safety in the classroom prior to office referral. When a student's inappropriate behavior choices continue despite the intervention of staff, or due to severe or dangerous behaviors, students will be referred to the administrator. The administrator will work with students and parents to correct inappropriate behaviors.

## **Inappropriate Behaviors**

The following behaviors might occur in a classroom or other setting. These behaviors do not typically require an administrator, but are managed by teachers through the classroom plan:

### **Behaviors include, but are not limited to:**

- Interrupting instruction/learning
- Defiance
- Inappropriate language
- Harassing/Bullying
- Violation of academic integrity policy
- Running in building or hallway
- Out of appropriate area
- Gum/Candy/inappropriate items\*
- Inappropriate behavior
- Damage to school or personal property of others

### **Consequences include, but are not limited to:**

- Verbal reprimand
- Move on Behavior Chart
- Phone call/note to parent
- Seat change/Room change

\*Inappropriate items will be removed from the student and held until a parent comes to the school to retrieve it. We will dispose of items not retrieved by 4pm on the last day of school.

## **Unacceptable Behaviors**

The following unacceptable behaviors might occur in the classroom or other settings under staff supervision and are managed by teachers, but may be referred to an administrator, if necessary:

### **Behaviors include, but are not limited to:**

- Deliberately interrupting instruction\*
- Arguing with staff
- Threat\*
- Throwing objects at others
- Harassing/Bullying (2<sup>nd</sup>)
- Failing to follow building evacuation protocol\*
- Abusing school or personal property of others\*
- Repeated inappropriate behaviors despite interventions\*
- Inappropriate display of affection
- Profanity, Obscenity, Obscene gestures
- Leaving area without permission
- Refusing to cooperate/comply with staff
- Violation of academic integrity policy (2<sup>nd</sup>)

### **Consequences include, but are not limited to:**

- Phone call to parent
- Loss of recess/activity
- Loss of extracurricular activity
- \*Severe behaviors may result in suspension from school
- Time-out from classroom
- Loss of incentive activity
- Financial restitution (replacement of property)

## **Extreme Behaviors**

These behaviors are considered extreme and move directly to intervention by the administrator:

**Behaviors include, but are not limited to:**

- Threat (2<sup>nd</sup>)
- Harassing/Bullying (3<sup>rd</sup>)
- Sexual harassment
- Gang activity
- Theft
- Refusal to leave an area
- Inappropriate language or gestures directed at others
- Repeated unacceptable behaviors despite interventions
- Fighting (causing/attempting to cause harm)
- Destroying school or personal property
- Defiant refusal to comply with staff
- Behavior that causes injury to someone else
- Throwing objects with intent to hurt
- False alarm/reporting

**Consequences include, but are not limited to:** Suspension, restitution, and/or loss of activities.

## **Severe Behaviors**

These behaviors are severe and require intervention by an administrator and will result in suspension and may result in dismissal or expulsion. These behaviors severe, or have continued despite attempts to improve student behavior, and require removal from campus:

**Behaviors include, but are not limited to:**

- Severe or continued disrespect/defiance/disruption
- Severe or continued use of sexually explicit language, profanity, or vulgarity
- Committing an obscene act or sexual assault
- Possession of a firearm (or imitation), knife, explosive, or dangerous object
- Fighting or causing, attempting to cause, or threatening to cause physical injury to another
- Possession, selling, furnishing or use of alcohol, tobacco, drugs or drug paraphernalia
- Possession or use of non-prescription drugs
- Robbery, extortion, vandalism or theft of school or private property
- Other offenses as determined by California Education Code

**Consequences include, but are not limited to:** Suspension, restitution, loss of activities, and/or referral for expulsion hearing.

## **Bullying/Harassment**

We expect all students, staff, volunteers, and parents to treat one another with respect and kindness. Everyone the right to a safe and non-threatening school environment.

### ***Bully Response and Prevention Policy***

*This policy is part of the School Safety Plan.*

**STREAM is committed to encouraging and recognizing mutual respect among students, staff, volunteers, and parents while on campus or a STREAM sponsored activity. Behavior that is intimidating and/or disrespectful and interferes with anyone's rights to an education or safe environment is not acceptable and will be responded to accordingly.**

**Definition** – Bullying is the severe or repeated use by one or more individuals of unwanted and purposeful written, verbal, or physical behavior that has the potential of creating an intimidating, hostile, or offensive environment.

**Types of Bullying** – Bullying behavior may include, but is not necessarily limited to:



Teasing: Name-calling, insulting, or other behavior that would hurt others' feelings or make them feel bad about themselves.

Exclusion: Starting rumors, telling others not to be friends with someone, or other actions that would cause someone to be without friends, including cyberbullying and texting.

Damage to Personal Property: Stealing, deliberately breaking or destroying personal property.

Physical Bullying: Pushing, slapping, grabbing, flicking, poking, pinching, tripping, or other violations of personal space.

Cyberbullying: Use of the Internet, cell phones or other electronic devices to threaten, intimidate, or otherwise harass another person.

Harassment: Racial, ethnic, or sexual name-calling or other severe harassment.

Severe Physical Bullying: Punching, kicking, and similar behavior that could result in injury to others. Such occurrences should be immediately reported to police.

Threats of Serious Violence: Threats of using a weapon, or other conduct which should be immediately reported to the police.

### **Reporting**

- Students and/or parents may report bullying at any time to any school staff member. Students and parents may also report bullying by placing a written report in school bully boxes. Bully Boxes are located in the office and classroom. All reports are anonymous.
- Students and/or staff should immediately report incidents of bullying to the principal or designee. Staff is expected to immediately intervene when they see a bullying incident occur. Each complaint of bullying will be promptly investigated. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during lunch or recess, whether on or off campus, and during a school-sponsored activity.

### **Consequences**

Consequences for bullying behavior will be specific to the nature of the threat and the severity of behavior/abuse. However, a consequence outline provides a general view of consequences and interventions. Severe threats and/or behaviors can be a means for suspension and/or expulsion regardless of prior offenses.

### **Consequence Outline**

- 1<sup>st</sup> offense- Individual discussion with staff member and warning of follow-up consequence(s). Incident will be documented and referred to principal or designee. Parent will be contacted as appropriate. Student will sign an agreement stating that next documented incident of bully behavior may result in suspension(s).
- 2<sup>nd</sup> offense- Incident will be documented and referred to principal or designee. Mandatory parent meeting will be scheduled to address incident and behavior. Suspension will be issued specific to severity of behavior.
- Continued offenses will include ongoing individual interventions with principal, including contact with parent. Bullying incidents will also be reported to law enforcement, if appropriate.

### **Additional Policy Measures**

Teachers will discuss this policy with their students to assure them that they need not endure any form of bullying. **STREAM** staff will meet to build the school's capacity for maintaining a safe and healthy learning environment.

## **Academic Integrity**

Integrity is expected of every student in all academic endeavors. Students must in no way misrepresent their work or unfairly advance their academic status or be a party to another student's failure to maintain academic integrity. Students assume responsibility for the content and integrity of the work they submit, such as classwork, tests, projects, reports, and papers.

**Students will be considered cheating if they:**

- **knowingly represent the work of another as their own** (examples include, but are not limited to: the copying of someone else's work, essay or project, and paying for papers or reports);
- **use or obtain unauthorized assistance in any academic work** (examples include, but are not limited to: using "crib" notes or an electronic device capable of storing information, copying another's test answers, obtaining exam materials, questions or answers prior to the exam, and excessive contribution from others);
- **give unauthorized assistance to another student** (examples include, but are not limited to: passing "crib" notes, allowing another student to copy work or tests, and providing others with exam materials, questions, or answers before an exam);
- **alter grades or answers on any written schoolwork or other school document** (examples include, but are not limited to: giving unearned points to another student, changing answers after work has been graded, and changing points after work has been returned);
- **commit plagiarism. Plagiarism is defined as using someone else's words and/or ideas without giving proper credit** (examples include, but are not limited to: copying and/or paraphrasing encyclopedia entries, copying or paraphrasing ideas in Cliff's or other "notes" or the copying or paraphrasing of critical sources as if they were one's own words or idea).

### ***Consequences of Cheating:***

**1<sup>st</sup> offense:** Student will receive a zero on the assignment and the teacher will contact the parent. Student may receive detention.

**2<sup>nd</sup> offense:** Student will receive a zero on the assignment, a 10% grade drop will occur at the end of the trimester, and a conference will be scheduled with the student, parent, teacher, and administrator. Student may receive detention and loss of incentive and extra-curricular activities.

**3<sup>rd</sup> offense:** Student will receive a zero on the assignment, a 20% grade drop will occur at the end of the trimester, and a conference will be scheduled with the student, parent, teacher, and administrator. Student will receive detention and loss of incentive and extra-curricular activities and will be ineligible for any school-wide honors, awards, recognition, or activities.

## **Definition of Consequences**

***Detention:*** The student will spend 30 minutes after school, with staff supervision, the day after the detention is assigned. The teacher and student may choose to have the student bring their lunch to a detention room during lunch recess instead.

***Loss of Incentive Activity:*** The student will be ineligible to participate in any citizenship incentive/reward activities.

***Loss of Extracurricular Activity:*** The student will be ineligible to participate in an upcoming school sponsored activity (i.e. field trip, sports team, ASB, graduation ceremony, etc.).

***Restitution:*** The student will pay for or replace damaged property.

***Suspension and Expulsion (Education Code 48900):*** A student is removed from school for one to five days. Teachers may suspend a student from the class. The student may be suspended from school at the discretion of the principal or designee. These external suspension periods do not exceed ten school days, unless the severity of the student's behavior, as determined by the superintendent and principal, warrants a longer stay out of school (such as pending expulsion hearing). A student may be expelled for one or two semesters for serious offenses through legal action taken by the Board of Directors.

***Expulsion:*** The student may be expelled from the school for a period of up to one year at the discretion of the school board following a hearing. The student would complete the expulsion period in an alternative school placement.



# ***STREAM Charter School Compact***

## **Staff Pledge**

**I agree to carry out the following responsibilities to the best of my ability:**

- Provide high-quality curriculum and instruction;
- Communicate high expectations for each student;
- Motivate students to learn through interesting and challenging learning experiences;
- Enforce rules equitably and involve students in creating an effective learning environment in the class and around the school;
- Communicate regularly with families about student progress through conferences, parent-teacher meetings, progress reports, and other available means;
- Provide opportunities for parents to volunteer and participate in class and activities;
- Provide assistance to families on how to support their child's learning;
- Participate in shared decision making with staff and families for the benefit of students;
- Respect the school community.

## **Family Pledge**

We commit to **STREAM** in the following ways:

- We will help our child prepare for college, career, and life by supporting and encouraging her/his academic achievement and meeting her/his Individual Learning Plan (ILP) goals.
- We will encourage our child to be a good citizen as reflected in his/her behavior, discipline, and school/community service.
- We will ensure our child arrives on time and remains until the end of the school day.
- We will make arrangements for our child to be picked up from school or the after-school program on time each day.
- We will follow all arrival and dismissal regulations and parking procedures.
- We will make sure our child follows the **STREAM** dress code.
- We will ensure that our child is reading or being read to every night.
- We will be sure to provide a healthy lunch and snack for our child each day.
- We will read carefully and sign (if requested) all the papers the school sends home to us.
- We will meet regularly with teachers to discuss our child's progress, including ILP meetings and parent/teacher conferences, and support **STREAM**'s efforts to help our child excel.
- We will participate in school activities (to the best of our abilities) including Showcase events, Student of the Month assemblies, community meetings, open house, field trips, school work days, etc.

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Student's Name

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Student Signature/Date

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Parent/Guardian Name

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Parent/Guardian Signature/Date

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Parent/Guardian Name

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Parent/Guardian Signature/Date

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Teacher Name

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Teacher Signature/Date