ERIN CHOI

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OBJECTIVE

- A curious and open-minded student pursuing a B.A. in Data Science at New York University.
- Eager to apply and extend my knowledge of analyzing data and algorithmic fairness in Python.
- Seeking to discover my passion by gaining experience in processing various consumer data and in decision-making based on the conclusions of data analysis.
- Interested in participating in a dynamic work environment while exploring different cultures' organizational climates.

EDUCATION

New York University
Aug. 2019 - Present
Expected graduation May 2023

B.A. in Data Science
College of Arts and Science
GPA: 4.0
Dean's List 2019-2020

Relevant Coursework:
- Introduction to Data Science
- Responsible Data Science
- Introduction to Computer Science (with Java)
- Data Structures (in Java)

WORK AND LEADERSHIP EXPERIENCE

Zoom Monitor | NYU IT
Aug. 2020 - Present, Remote

- Assist faculty with Zoom functions, including breakout rooms, recording, screen sharing, as a meeting host or alternative host
- Troubleshoot and resolve video and audio issues by providing instructions to participants through the chat, communicating with my team about unresolved problems and bugs
- Suggest features for efficient teaching in remote/hybrid courses

Office Assistant | NYU Department of Chemistry
Dec. 2019 - June 2020, New York, NY

- Processed major/minor applications and registration forms, referring students with questions to the appropriate resources
- Fulfilled administrative duties for faculty, including recording of sensitive information such as exam scores and course grades
- Maintained constant communication with supervisors and colleagues about task progress and completion

Class Officer, Technology Editor | Irvington High School Key Club
Nov. 2017 - June 2019, Fremont, CA

- Organized local service events with fellow officers by coordinating venue and club schedules and facilitating registration and transportation arrangements
- Developed and executed publicity plans with officers, utilizing club's media platforms (Facebook, Instagram) to promote events to peers
- Created Powerpoint presentations for club meetings
- Regularly updated club website with announcements and photos

Cashier and Barista | Tous les Jours
July 2018 - Dec. 2018, Fremont, CA

- Operated POS system and patiently fulfilled customers' requests
- Answered customer questions about products, speaking in Korean when needed
- Took cake orders in person and over the phone, noting details for decorations and scheduling pick-ups
- Quickly made beverages and shaved ice desserts

SKILLS AND ABILITIES

Languages:
English, Korean (bilingual)

Microsoft Office Suite, Google Suite

Coding languages:
- Python, with knowledge of numpy, pandas, matplotlib libraries and IBM's AI Fairness 360 toolkit
- Java