

Notice to Tenants

Social Security Number Requirements

Please be advised that if a resident or any member of the resident's household has not provided our management office with his/her Social Security Number, or has been assigned a new SSN, you MUST submit it now, at the next interim or scheduled recertification.

The age restriction (6 years of age or older) has been eliminated as has the provision allowing household members to certify that no SSN has ever been assigned. Therefore, if you have not done so, **ALL** household members, add-ons and applicants on the waiting list will have to provide the following:

- (a) The complete and accurate Social Security Number assigned to the participant and to each member of the participant's household; and
- (b) A Valid Social Security card issued by the Social Security Administration or other acceptable evidence of the SSN such as:
 - Driver's license with SSN
 - Identification card issued by federal, State, or local agency, a medical insurance provider, or an employer or trade union.
 - Earnings statements on payroll stubs
 - Bank statement
 - Form 1099
 - Benefit award letter
 - Retirement benefit letter
 - Life insurance policy
 - Court records

All applicants/residents are required to provide a signed affidavit, specifying that the Social Security Number is accurate if anything other than the original Social Security card is used to verify accuracy of the Social Security Number provided.

Please do not hesitate to call the management office with any questions.