

Group Meeting Minutes #2

Team Name: Scrrr

Date: February 2, 2022

Start Time: 5:30pm

End Time: 7:00pm

Present: Adam, Erin, Branden

Absent: None

Initial Reports:

- Group- Read the assignment.
- Branden- Prepared Overleaf account.
- Erin- Created and shared a Github folder.

Meeting Summary:

- Learned how to operate Github.
- Reviewed actors and the information they need access to.
- Prepared an outline for IEEE format.
- Downloaded database programs.
- Determined inheritance of Physician > Nurse > Registration Staff > Billing Department.
- Split the SRS outline into 3 different sections.

Action Items:

- Adam- Prepare notes/outline on Section 1 for Thursdays class.
- Erin- Prepare notes/outline on Section 2 for Thursdays class.
- Branden- Prepare notes/outline Section 3 for Thursdays class.