# **Ermiaas Mengisteab**

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### **RELEVANT SKILLS**

- Critical Thinking
- Business Communication
- Office 365

- Leadership
- Customer Service
- PyCharm

- Microsoft office Suite
- Adobe Photoshop

June 2021 – September 2021

Windows

#### **EXPERIENCE**

L.C.F, Lebanon

Operation

- Coordinate the movement of aid, from ship to truck to the people in need.
- Organized a working relationship with the Lebanese government.

Zort, Seattle, WA

Wildcard

March 2019 – January 2020

- Managed the day-to-day operations
- Engaged in community outreach daily.
- Designed all in house graphics

#### RedSea Finance, Seattle, WA

December 2009 – September 2020

**Operations** 

- Corradiated and Managed the onboarding of new customers
- Maintaining accurate reports of all transactions
- Ensured all accounts were compliant with CRS and FINCEN

#### **EDUCATION**

## Year Up/Seattle Central College, Seattle, WA

September 2021 – Present

Year Up is an intensive, competitive technical training and career development program with 250 corporate partners, graduating 1,500 students annually across ten cities. The program includes college-level courses, professional training, and a six-month internship.

 Completed coursework in Project Coordination, Web Development, Network System Admin, Professional Skills, and Business Communications, with specialized training in App Development & Support

**Bellevue College,** Bellevue, WA September 2018 – June 2020

• Associate of Arts and Science