



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

| ERP ID | Asset Id | NAME | DEPARTMENT | DESIGNATION |
|----------------|----------|-----------------|--------------------|--------------------|
| 40046 70006 | GMDA0136 | Ms. Pooja Tomar | Finance & Accounts | Accounts Assistant |

| Asset Type | Make/Brand/Model | Serial No | IP Address | MAC |
|--------------------------|------------------|--------------|------------|-----------------|
| CPU Patch Code installed | HP | INA803RX7S | NA | NA |
| Monitor | HP | 6CM7460TF4 | NA | NA |
| UPS | APC | B21741021281 | NA | NA |
| Tablet | Samsung | RZ2K600AY9N | NA | 358525086037342 |

I shall handover to division head or store in case I am transferred.

Date-


(Signature)