



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	NAME	DEPARTMENT	DESIGNATION
40107	Ms. Neetu Khatana	IT	Programmer

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC
Desktop Patch Code Installed	HP	INA749QNHB	172.16.4.2	NA
Monitor	HP	6CM7130SKD	NA	NA

I shall handover to division head or store in case I am transferred.

Date-

Neetu
(Signature)