



# Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	Asset Id	NAME	DEPARTMENT	DESIGNATION
10070	GMDA0022	Mr Sanjay Kumar Saini	Urban Planning	Assistant Town Planner

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC/IMEI
Laptop	HP	5CD736DRM7	NA	1C:4D:70:69:59:EC
Desktop with Patch cord installed	HP	INA840TOLQ	NA	NA
Monitor	HP	3CQ8171H3J	NA	NA

I shall handover to division head or store in case I am transferred.

Date-19.9.2019

  
(Signature)