



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	Asset Id	NAME	DEPARTMENT	DESIGNATION
40088	GMDA0156	Sh. Sanjay Kumar Saini	Admin	Account Assistant

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC
CPU Patch Code installed	HP	INA744P673		NA
Monitor	HP	6CM70814X5	NA	NA
UPS	APC	B21737033315	NA	NA
Printer	HP	PHBK3SBXL	172.16.3.150	NA

I shall handover to division head or store in case I am transferred.

21-8-19

Date-


(Signature)