

Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	Asset Id	NAME	DEDARTMENT	DESIGNATION	
40140	GMDA0021	MS NISHA	DEPARTMENT		
			URBAN PLANNING	OFFICE ASSISTANT	

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC/IMEI
DESKTOP	HP	INA749QNQF	NA	NA
MONITOR	НР	6CM7130TRB	NA	NA

.I shall handover to division head or store in case I am transferred.

Date-

(Signature)