



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	Asset Id	NAME	DEPARTMENT	DESIGNATION
40484	GMDA0055	MS POONAM	INFRASTRUCTURE I	STENO TYPIST

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC/IMEI
DESKTOP	HP	INA730WMHK	NA	NA
MONITOR	HP	6CN7460RGM	NA	NA

I shall handover to division head or store in case I am transferred.

Date- 6/9/2019

Poonam
(Signature)