



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	Asset Id	NAME	DEPARTMENT	DESIGNATION
40264	GMDA0074	MRS SANGEETA	INFRASTRUCTURE II	IT ASSISTANT

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC/IMEI
DESKTOP	HP	INA803RX7L	NA	NA
MONITOR	HP	6CM7460TF8	NA	NA
UPS	APC	B21742001132	NA	NA

I shall handover to division head or store in case I am transferred.

Date-


(Signature)