



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	Asset Id	NAME	DEPARTMENT	DESIGNATION
40098	GMDA0125	Mr NEERAJ KUMAR KHATANA	URBAN ENVIRONMENT	OFFICE ASSISTANT

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC/IMEI
Desktop Patch code installed	HP	INA749QNKP	NA	NA
Monitor	HP	6CM706004J	NA	NA
PRINTER	HP	PHBLK7035K	NA	NA

I shall handover to division head or store in case I am transferred.

Date- 20/9/2019

(Signature)