



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

| ERP ID | NAME | DEPARTMENT | DESIGNATION |
|--------|------------|------------|-------------|
| 40131 | Ms. Shruti | IT | Programmer |

| Asset Type | Make/Brand/Model | Serial No | IP Address | MAC |
|------------------------------------|------------------|------------|------------|-----|
| Desktop Patch Code Installed | HP | INA89Z3WY | 172.16.4.6 | NA |
| Monitor | HP | 6CM82022FX | NA | NA |

I shall handover to division head or store in case I am transferred.

Date- 18/07/2019


(Signature)