



Gurugram Metropolitan Development Authority

(Plot no.-44, sec.-32, Gurugram-122001)

I hereby declare that the following hardware is issued to me and is in my possession.

ERP ID	NAME	DEPARTMENT	DESIGNATION
438 60004	Mrs. Premavati Singh	IT	Web Translator

Asset Type	Make/Brand/Model	Serial No	IP Address	MAC
Desktop Patch Code Installed	HP	8CG8384J0N	172.16.4.08	NA
Monitor	HP	3CQ8190WPT	NA	NA
UPS	APC	B21749016167	NA	NA

I shall handover to division head or store in case i am transferred.

18/07/2019.
Date-


(Signature)