**Date**: 22-01-2021

**Time**: 1:00 pm- 2:00 pm

**Venue**: Online Zoom Meeting

**Meeting Number:** 3

**Attendees**: Supervisor - Wang Yong, Sponsor - Wang Chen, Wilson Chua, Jaslyn Toh, Susanto, Sim Theen Cheng, Ernest Khoo, Tan Chin Hoong

**Absentees:** -

**Agenda**: Project Briefing - Introduction of project to supervisor and sponsor.

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| **No.** | **To Do** | **In-charge** | **Due Date** |
| 1 | Fix mid term presentation dates with Wang Chen and Wang Yong | Ernest, Jaslyn | 29 Jan 2021 |
| 2 | Apply necessary changes to our project requirements - update schedule and requirements | Everyone | 28 Jan 2021 |
| 3 | Schedule bi-weekly meeting with Wang Yong | Ernest | 28 Jan 2021 |

**Overall Discussion Points:**

1. Clarify project details
   1. Show some basic UI for our final deliverables - both PED and Pricing model
   2. Data collection no need if we have already - We can try to get the NDA and get Shopee’s dataset (but not confirmed)
   3. Need to evaluate our algorithm complexity, accuracy, matrix etc to evaluate model
   4. Think about how to design A/B test to verify if time allows
   5. PED side need more than jupyter notebook, dashboard and UI preferred
   6. Price prediction - UI to input to query the results
2. Bi-weekly meeting with Wang Yong -> check progress and whether the schedule is promised, requirements are fulfilled

**Things to clarify:**

* Milestone dates (Mid-term presentation & Final presentation)

**Prepared by:** Jaslyn Toh