**Date**: 28-01-2021

**Time**: 2pm- 6pm

**Venue**: SOE SR 2.6

**Meeting Number:** 4

**Attendees**: Supervisor - Wang Yong, Sponsor - Wang Chen, Wilson Chua, Jaslyn Toh, Susanto, Sim Theen Cheng, Ernest Khoo, Tan Chin Hoong

**Absentees:** -

**Agenda**: Project Briefing - Introduction of project to supervisor and sponsor.

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **To Do** | **In-charge** | **Due Date** |
| 1 | Perform data pre-processing & EDA | Everyone | 4 Feb 2021 |

**Overall Discussion Points:**

* 1. Confirmed on using Mecari dataset
  2. Split workload among all members
     1. EDA for price suggestions
     2. Brainstorming session on thought process of the models
     3. Use of Natural Language Processing

**Things to clarify:**

* NIL

**Prepared by:** Chua Wilson