SMU-SIS Software Engineering

Meeting Minutes

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| **Date:** | 17th October 2017, Tuesday | |
| **Venue:** | SOA SR 2-3 | |
| **Present:**  **Agenda:** | Samantha Nonis  Li Yigang  Amos Lee Chun Ing  Rainean Calubad  Tan Xinyi  Briefing on Online Demo requirements  Updating on codes progress  Deciding on 2 functions for Online Demo  Code Review on login, bootstrap & 2 functions | (PM) |

Samantha, Project Manager of the Software Engineering Team, commenced the meeting at 1530hrs.

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| **S/N** | **ITEM** | **ACTION BY** |
| **1** | **Online Demo Requirements**  Samantha updated the group regarding the requirements for the upcoming milestone:   * Video showing 2 functions has to be uploaded to YouTube by **23rd October, 3PM**. * App should be deployed to AWS and demo should be run from there. * Video should be no longer than 5 minutes. * Video link should be in a “demo.txt” file, pushed to Git under the presentations folder in Git repo. * Slides updating project management should also be pushed to Git. * Sample data used during demo can either be from Project wiki or created by the team.   Samantha volunteered to upload the video using her YouTube account. | **Samantha** |
| **2** | **Code Progress Update**  Pairs for Iteration 4 updated the group about progress regarding the functions that they were handling   * Amos & Samantha updated that Auto Group Detection coding had not gone according to plan as the logic was difficult to handle. * Amos & Samantha also updated that while they were stumped with AGD logic, they decided not to waste time and start implementing the groundwork for the Heatmap function instead, despite the fact that Heatmap was scheduled for the next iteration. * Xinyi & Rainean updated that the Top K Next Places function was completed, with the exception of JSON implementation. * Xinyi & Rainean also updated that the Top K Companions function was completed, but still a bit buggy, and JSON was not implemented yet. * Both pairs have not done proper validation testing for all functions. |  |
| **3** | **Deciding on 2 Functions**  After the progress update as per Item 2, the group decided to take a vote on the 2 functions that would be demonstrated in the video. By unanimous decision, the group decided that the functions to be shown will be:   * Top K Popular Places and * Heatmap. | **Everyone** |
| **4** | **Video Plan**  The group decided that they would do a screen recording for the video   * Log in as admin * Upload zip folder containing self-created sample data * Click bootstrap upload button * Pause recording during uploading * Show success screen at the end of bootstrap * Remain logged in as admin user * Show 2 queries (datetime and any other relevant inputs) for each function, to show that the functions are not hardcoded. | **Everyone** |
| **5** | **Code Review**    The whole group went through codes required for   * Log in * Bootstrap * Top K Popular Places * Heatmap |  |
| **6** | **Any other business**  The next meeting has been scheduled to be on Thursday, 19th October 2017, 1500hrs to 1800hrs.  There was no further business, the project manager, Samantha closed the meeting at 1915hrs.    Minutes recorded by: Samantha  Minutes vetted and edited by: Amos Lee | **Everyone** |