SMU-SIS Software Engineering

Meeting Minutes

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| **Date:** | 24th October 2017, Tuesday | |
| **Venue:** | Library Proj Rm 5-2 | |
| **Present:** | Samantha Nonis  Amos Lee  Li Yigang  Rainean Calubad  Tan Xinyi | (PM) |
| **Agenda:** | Reviewing Codes | |

Samantha, Project Manager of the Software Engineering Team, commenced the meeting at 1900hrs.

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| **S/N** | **ITEM** | **ACTION BY** |
| **1** | **Reviewing Codes**  In preparation for the upcoming online demonstration milestone, the group went through codes to ensure that everyone has the same level of understanding, especially since different parts of the codes were handled by different members. Top K Companions, Top K Next Places, Top K Popular Places, and JSON requests were covered. |  |
| **2** | **Any other business**  The online demonstration is scheduled on Thursday, 26th October 2017, 1200hrs to 1515hrs.  The next meeting has been scheduled to be on Thursday, 26th October 2017, 1530hrs to 1830hrs.  There was no further business, the project manager, Samantha closed the meeting at 2230hrs.    Minutes recorded by: Samantha  Minutes vetted and edited by: Rainean | **Everyone** |