SMU-SIS Software Engineering

Meeting Minutes

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| **Date:** | 12th September 2017, Thursday | |
| **Venue:** | LKS Library Project Room 4-15 | |
| **Present:**  **Agenda:** | Li Yigang  Amos Lee Chun Ing  Rainean Samantha  Tan Xinyi  Drawing of test cases for documentation purposes, finalised the schedule for the entire project | (PM) |

Li Yigang, Project Manager of the Software Engineering Team, commenced the meeting at 1530hrs.

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| **S/N** | **ITEM** | **ACTION BY** |
| **1** | **Test Cases**  Today the group focused on drawing the test cases for the bootstrap functionality. The focus of the test cases was to be as detailed as possible and to include all possible scenarios.  The following parts of the test cases were drawn:   * Demographics * Locations * Location Lookup   Yigang will be uploading the partially completed class diagram to the google drive after some minor touch up by 12th September 2017, 2359hrs. | **Everyone**  **Yigang** |
| **2**  **5** | **Project Schedule**  The group went over the project schedule. The group filled in the meetings that have been completed and added in meetings that were not planned for iteration 1. The group also adjusted the plan for iteration 2.  **Assignment of Tasks**  Everyone is assigned to draw their own class diagram for the Bootstrap functionality by September 14 2017. | **Everyone** |
| **4** | **Any other business**  The next meeting has been scheduled to be on Thursday, 14th September 2017, 1530hrs to 1830hrs.  There was no further business, the project manager, Yigang closed the meeting at 1830hrs.    Minutes recorded by: Amos Lee  Minutes vetted and edited by: Yigang |  |