SMU-SIS Software Engineering

Meeting Minutes

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| **Date:** | 19th September 2017, Tuesday | |
| **Venue:** | LKS Library Project Room 4-15 | |
| **Present:**  **Agenda:** | Tan Xinyi  Li Yigang  Amos Lee Chun Ing  Rainean  Discussion and completion of documentations: mainly heatmap and part of basic location report | (PM) |

Tan Xinyi, Project Manager of the Software Engineering Team, commenced the meeting at 1545hrs.

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| **S/N** | **ITEM** | **ACTION BY** |
| **1** | **Sequence and Class Diagrams**  Today the group focused on drawing the sequence and class diagrams. The group clarified on the business rules and discussed the system architecture and design.  The following parts of the sequence diagram were drawn:   * Breakdown by Year, Gender, School * Top K Next Places * Top K Popular Places   The following parts of the class diagram were drawn:   * Heatmap   Rainean will be uploading the partially completed sequence and class diagram to the google drive after some minor touch up by 19th September 2017, 2359hrs. | **Rainean** |
| **2** | **Requirements & System Design Review**  Following the iterative waterfall model, the team reviewed the requirements on the Wiki and consolidated any useful information that could be found on EVALive. The team then reviewed the existing design and did some minor adjustments.  Yigang will be uploading the files that have been updated to the google drive by 19th September 2017, 2359hrs. | **Yigang** |
| **3**  **4** | **Project Schedule**  The group went over the project schedule. The group filled in the meetings that have been completed and added in meetings that were not planned for iteration 1. The group also adjusted the plan for iteration 3.      **Tasks**   * Rainean and Yigang should watch the videos on requestdispatcher, sendRedirect and sessions by September 21, 2017 * Samantha and Amos should learn about connecting to database by September 21, 2017 * Xinyi should read about preparation of metrics by September 21, 2017 |  |
| **5** | **Any other business**  The next meeting has been scheduled to be on Thursday, 21st September 2017, 1530hrs to 1830hrs.  There was no further business, the project manager, Xinyi closed the meeting at 1945hrs.    Minutes recorded by: Rainean  Minutes vetted and edits by: Xinyi |  |