

Date:

To  
Managing Director  
AKSID Corporation Limited

Subject: **Joining Letter**

Dear Sir,

I am pleased to accept your offer and I have the honor to inform you that I am joining the company from        /        /    20        as \_\_\_\_\_, in respect to your appointment letter dated \_\_\_\_\_, Ref no. \_\_\_\_\_

I humbly request you to accept my joining effective from \_\_\_\_\_

Best Regards,

Name:

Designation: