

**Drexler Plumbing**

04/2009-11/2009

(502)716-5430  
2232 Bardstown Rd.  
Louisville, KY 40205

**Today's staffing (LG&E)**

01/2007-1/2008

(502)339-1809  
101 Bullitt Ln.  
Louisville, KY. 40222

**OPS Plus: (LG&E)**

10/2005-11/2006

(502)454-9767  
4530 Bishop Ln  
Louisville, KY 40218

**Other:**

Tech Fest Louisville 2015;

CodePaLousa 2015;

Ctr. for Women and Children, KY

Volunteer 2007-2008

Wiltshire Pantry Louisville, KY

Kitchen Tech 2002-2004

River Valley Club Louisville, KY

Chef Assistant 2000-2002; 2004

**Drexler Plumbing:****Computer Tech & Accounts Receivable**

Set up new software program (ESC) & merged w/previous system & integrated Quick-Books. I formatted data in Excel & other utility programs, to be exported and imported; **the take away**, that I am a natural with technology and thrive in solving system tech issues with a company and or department that brings increased productivity and ease of use.

**Today's Staffing | LG&E:****Call Center – Operator**

Responded quickly and efficiently in a call center environment to customers' questions and concerns; **the take away**, felt my passion is not in the call center as an operator but could see myself setting up a system that would improve call center productivity and peace of mind for operators, in regards, to technology and communication.

**Legal Department**

Scheduled meetings w/Outlook and set up conference calls; receptionist duties; **the take away** ~ secretarial related work is ok for temp work, but saw myself as creating user-friendly systems.

**Rates/Regulatory Department**

Created a File Index Database – Access Project; **the take away**, trust and empowerment with your fellow co-workers; worked as a team to create a file system that resolved concerns of the employees and management, Set up user friendly file database, trained secretary to use the Access Database, set up backup with the IT department to maintain.

**OPS Plus | LG&E:****Gas Distribution Department Records Coordinator**

Dispatched gas construction jobs & provided technical data and other information for work crews. **the take away**, Tenacity in with big picture thinking, created my own daily log database to be efficient and productive in my position. I am very proactive employee. Follow up key part of my job, with plumbers, construction, and customers.