Authorized Signature

**Drawee**

**U.S.** **Dollars**

**U.S.$**

***Pay*** ***to*** ***the*** ***order*** ***of***

**Sight**

**At**

**Date:**

**Place:**

**Ref.** **No.**

*Bank* *Draft*

Date: Reference Number:

Sir/Madam: We enclose the following for collection. Please handle this collection in accordance with the Uniform Rules for Collections in effect at the time of this transaction, currently ICC Publication URC 522.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Documents** | **Comm.** **Inv.** | **Cust.** **Inv.** | **Neg.** **B/L** | **NoNeg** **B/L** | **Air** **Way** **Bill** | **Insur.** **Cert.** | **Certif.**  **Origin** | **Draft** | **Pkg.** **List** | **Miscellaneous** |
| **O** **/** **C** |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Proceeds:** **Documents:**  Advise Payment/Acceptance by:  Deliver documents against payment if sight draft.   * Airmail  Telex  SWIFT  Deliver documents against acceptance if time draft.    Documents to be mailed/couriered in two lots.   Advise dishonor by cable giving reasons.  Collecting bank may delay presentation until arrival of  vessel carrying goods.  **Charges:** **Protest:**  Collection charges for: Protest Non-Payment/Non-Acceptance. Advise us by:   * Our Account  Their Account  Airmail  Telex  SWIFT * All charges are payable by drawee - waive if refused.    All charges are payable by drawee - do not waive.  Do not protest.   * A provisional deposit in local currency may be accepted.   **When** **Paid:** **Interest:**  Collect Interest at % per annum   * CREDIT our ACCOUNT NO   From To   * Send PAYMENT to us by check, to the address below. | |
| In case of need, refer to: | * Who has no authority to change these instructions. * Whose instructions may be followed in every respect. * Whose instructions may be followed except as noted below. |
| Special Instructions: | |

Authorized Signature