W.	Environmental Analysis Teaching	Date: X/XX/XXXX	Number: X
	and Research Laboratory		
POMONA	Standard Operating Procedure	Title: Hach DR3900	
POMONA COLLEGE	Approved By: TBD	Revision Date: February 22, 2019	

# 1. Scope and Application

- 1.1 The scope of this SOP is train researchers...
- ${\bf 1.2}$  The applications of this SOP are for...

# 2. Summary of Method

2.1 This SOP does this...

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### 3. Acknowledgements

#### 4. Definitions

**4.1** Term1: is...

#### 5. Biases and Interferences

**5.1** Biases and interferences can come from...

### 6. Health and Safety

**6.1** Describe the risk...

## Safety and Personnnel Protective Equipment

#### 7. Personnel & Training Responsibilities

- **7.1** Researchers training is required before this the procedures in this method can be used...
- **7.2** Researchers using this SOP should be trained for the following SOPs:
- SOP01 Laboratory Safety
- SOP02 Field Safety

## 8. Required Materials and Apparati

- **8.1** Item 1 w/catalog number!
- **8.2** Item 2

### 9. Reagents and Standards

#### 10. Estimated Time

10.1 This procedure requires XX minutes...

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- 11. Sample Collection, Preservation, and Storage
- 12. Procedure
  - **12.1** Prepare . . .
  - 12.2
- 13. Data Analysis and Calculations
- 14. QC/QA Criteria
- 15. Trouble Shooting
- 16. References
  - **16.1** APHA, AWWA. WEF. (2012) Standard Methods for examination of water and wastewater. 22nd American Public Health Association (Eds.). Washington. 1360 pp. (2014).

Author: Researcher Name

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