

AMERICAN CERTIFICATION AGENCY for HEALTHCARE PROFESSIONALS

RECERTIFICATION APPLICATION

Recertification through ACA is available to all current certificate holders. Please complete the application and submit the required continuing education supporting documentation, attach copies of certificates received, and applicable fees.

I WISH TO APPLY FOR RECERTIFICATION AS:

- Phlebotomy Technician - CPT (ACA)
- Phlebotomy Instructor - CPI (ACA)
- Medical Practice Coder - CMPC-POL (ACA)
- Medical Coding Instructor - CMPCI (ACA)
- ECG Technician - CET (ACA)
- ECG Technician Instructor - CEI (ACA)
- Patient Care Technician - CPCT (ACA)
- Patient Care Instructor - CPCI (ACA)

Last Name First Name Middle Initial Former Name

Current mailing address Street City State Zip

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Daytime phone number with extension Home phone number Email Address

Social Security Number Date of Birth ACA Certificate Number

CONTINUING EDUCATION SUMMARY:

Recertification is achieved by acquiring the required amount of continuing education credits. **You are required to complete 0.5 CE hours per month since you became certified or last recertified.** One hour of CE equals one contact hour of credit. **Any CE submitted without support of documentation must be accompanied by signature of director, manager or supervisor. Maximum amount required is 12 hrs. of CE every 2 yrs.**
(EXP: If you have been certified for 16 mo., $0.5 \times 16 \text{ mo.} = 8.0 \text{ hrs of CE needed.}$)

CONTINUING EDUCATION ACTIVITIES	HOURS

Email any questions to: info@acacert.com

☐ Check /Money Order ☐ VISA ☐ Mastercard

FEES	
<input type="checkbox"/> One Category	\$ 80.
<input type="checkbox"/> Two Categories	\$100.
<input type="checkbox"/> Three Categories	\$120.
<input type="checkbox"/> Instructor – per category	\$ 80.
Total Enclosed	

Credit Card Number Sec Code Exp Date

Authorized Signature

Mail To: ACA

P. O. Box 58 Osceola, IN 46561

TEL: (574) 254-1307 FAX: (574) 254-1307

**NOTE: ADD ADDITIONAL \$40.00 IF
POSTMARKED AFTER JUNE 30TH.**