

## Seeking Professionals and Students for Board of Directors

Student Volunteer Connections (SVC) works to ignite, educate, & expose University of Guelph students to the world of volunteerism. Student Volunteer Connections strives to promote positive social action for the purpose of building skills, passions, and most of all, community. SVC implements a variety of in-person and online programming that promotes volunteerism and social action on-campus, in the Guelph-Wellington County, and beyond.

We are currently recruiting dedicated students and staff to positions on the SVC Board of Directors for the 2012-2013 year, with terms beginning May 1<sup>st</sup>, 2012. Please read the information below and email your completed application forms, along with a letter of intent, to [hiring@dosomuch.ca](mailto:hiring@dosomuch.ca) with 'Attn: SVC Board Application' in the subject line.

### **Board of Directors – Positions**

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|--------------------------------|---|
| 6 undergraduate students;      | 1 Student Affairs representative;                                   |
| 1 graduate student;            | 1 faculty member;   |
| 1 CSA representative;          | 1 University-affiliated volunteer organization representative;      |
| 1 GSA representative;          | 1 Volunteer Centre of Guelph-Wellington representative;             |
| 1 Student Life representative; | 1 Guelph-Wellington community-benefit organization representatives; |
|                                | 1 SVC staff member (non-voting)                                     |

### **Major Responsibilities of Board of Directors**

- Provide organizational leadership and advisement;
- Formulate and oversee policies and procedures;
- Oversee the financial management of SVC, including adoption and implementation of the annual budget
- Oversee program planning and evaluation
- Oversee personnel evaluation and staff development
- Review organizational and programmatic reports
- Represent the organization in a professional manner

**Length of term:** Minimum of one year (May to May) which may be renewed up to a maximum of three consecutive terms, pending approval of the board.

### **Meetings and Time Commitment:**

- The board of directors meets September to March, normally on the third Thursday of the month at 5:30pm. Meetings typically last two hours. Directors will meet in May for board training, and will then meet as a board by conference call in June and August;
- Directors can anticipate approximately 10 hours of board-related work each month (board meetings and committee responsibilities)

### **Expectations of Board Members:**

- Attend and participate in meetings on a regular basis, and special events as able;
- Participate on a standing committee of the board, and serve on ad-hoc committees as necessary;
- Be alert to community concerns that can be addressed by the SVC mission, objectives, and programs;
- Help communicate and promote SVC mission and programs to the community;
- Become familiar with SVC finances, budget, and financial/resource needs;
- Understand the policies and procedures of SVC.