

SVC Presents the Student Volunteer Grant

Policy

Each year, Student Volunteer Connections (SVC) dedicates a portion of its budget to give out student volunteer grants on request to qualifying individuals, groups, and organizations from the University of Guelph student population. SVC gets incredibly excited about volunteerism and student action, but we understand that sometimes there are financial obligations in order to take your passion from a dream to reality. The purpose of the grants is to fill in the financial burdens your volunteer initiative has, whether it be on a local or international scale, in order to promote, support, and foster student volunteerism. The Student Volunteer Grants are reviewed and approved by the SVC Board of Directors on a monthly basis. Your presence is required at the board meeting to present your application and how it will build community for the University of Guelph student population.

Only requests retaining to the promotion of, or participation in, volunteerism will be considered. The suggested maximum amount which can be awarded to a group, organization, or event is five hundred dollars (\$500.00), and to an individual is one hundred fifty dollars (\$150.00). However, when dealt with exceptional cases, the board may decide to award a specific request additionally. In fairness to all parties, no group, organization, or event will be awarded more than one thousand dollars (\$1000) in a fiscal year.

Please ensure the following are included in your grant application

- 1) Organization, Contact person, telephone number, email address
- 2) Amount requested and who the cheque is to be made out to if approved
- 3) Thorough description of initiative for which funds are being sought, including specific relevance to volunteerism within the community
- 4) Specific purpose for the funds within the project
- 5) Detailed budget including other sources of funding obtained
- 6) Explanation of how experience will build community and be passed on to the University of Guelph campus environment

Agreement

In order to create a stronger image of student action and the many ways to get involved, SVC requires that for every approved grant, the successful applicant must submit a compulsory piece of media. The piece will be featured on SVC's www.dosomuch.ca as well as its social media (facebook, twitter, youtube) while appropriately accrediting the creators, organizations, and featured project. The best pieces submitted have incorporated how the volunteer initiative has impacted the community (local or international), telling of a story, and eye-opening experiences. The piece(s) of media must be submitted to the Board of Directors within 6 months of the approval of the grant, unless otherwise decided by the Board of Directors.

Pieces of Media can include, but are not limited to the following

- | | |
|----------------------------------|--------------------------|
| • Video Recordings / sound bites | • Thank you letters |
| • Photograph(s) / Photo-Essay | • Journal / Blog entries |

Submission

The Student Volunteer Grant application must be submitted 72 hours in advance of the board meeting. To submit a grant application, email svc@uoguelph.ca with subject line "ATTN: GRANT SUBMISSION". In order to qualify for future funding, the grant recipient(s) must have submitted a piece of media (see "The Commitment") for the previous volunteer initiative. If you have any further inquiries or comments, please find no hesitation in contacting us.

Approval

If everything goes according to plan and SVC's Board of Directors approves the requested grant, there are a few steps that will be taken. The successful grant recipients will be notified within 48 hours after the approval, which will include further details on where and how to obtain the cheque.

The 90/10 Distribution

Every successful grant recipient will receive 90% of the grant amount within a two week time frame following the approval of the application. The remaining 10% of the grant amount will be distributed to the recipient after a piece of media (see "The Commitment") has been submitted to the director of SVC. Grant Recipients who fail to submit a piece of media will not obtain the remaining 10% of the grant.



As Canada's only incorporated student volunteer centre, Student Volunteer Connections (SVC) and its student staff team is dedicated to serving University of Guelph students' every need and want related to volunteerism. SVC assists students in building passions, skills, and community by volunteering by volunteering for community-benefit organizations located on-campus, in Guelph/Wellington, and beyond.

Home: www.dosomuch.ca

Fb: facebook.com/studentvolunteerconnections

Tw: twitter.com/svc_dosomuch

Email: svc@uoguelph.ca

Phone: 519-824-4120 ext. 58104

Office: room 207, McNally House (University of Guelph)

Student Volunteer Connections c/o room 274, University Centre, University of Guelph
Guelph, Ontario, Canada, N1G 2W1