

Course Completion Certificate

San Diego City College
San Diego, California

The Deans of San Diego City College, acting in accordance with the authority vested in them, award to

Eric R. Sandlin

Certificate of completion of the following Course(s)

Refrigeration and Air Conditioning Systems Technician

This Certificate was earned by completing the provisions and requirements established by
the United States Navy and San Diego Community College District.

Date of Completion September 20, 2007

This certificate gives you the course(s) to be posted to your official transcript. The Family
Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law
that protects the privacy of student education records. The law applies to all schools that receive
funds under an applicable program of the U.S. Department of Education.

Instructions on back for receiving official transcripts.

LeRoy Ballard
LeRoy Ballard
Associate Dean
CNE/CSS

Thomas Darnell
Thomas Darnell
Associate Dean
CSCS/CPD

Melody L. Campbell
Melody L. Campbell
Dean of Instruction

An official transcript can be obtained by contacting the District Records Office and making an official request (written requests are accepted via fax and U.S. mail). Students can obtain the request form at <https://studentweb.sdcct.edu>.

Mailing address:

San Diego Community College District
Student Services Office
3375 Camino del Rio South
San Diego, CA 92108



Office number: (619) 388-6924
Fax number: (619) 388-6946

The official transcript will be mailed directly to the student (in a separately sealed envelope) and/or directly to the institution specified by the student on the request form. Note that Colleges and Universities require that a transcript be submitted in a sealed envelope to be considered official, and many institutions require that the transcript be sent directly from the sending institution, not from the student. This requirement is intended to ensure that the information has not been compromised in any way.

A student can receive two official transcripts at no cost to them. More than two copies will be charged to the student at the rate of \$5.00 per copy.