



Date: 11/4/2025

[LOGO_IMAGE]

john

Ludhiana

11/4/2025

Harshvardhan

[Recipient's Address]

Dear Harshvardhan,

We are pleased to offer you the position of Intern at john, located in Ludhiana, Punjab, India. This internship will commence on April 12, 2025, and will have a duration of six months.

Job Description and Responsibilities:

[Insert detailed job description and responsibilities here. This is a crucial part of the offer letter and should be specific to the internship role. Example: "As an Intern, you will assist the marketing team with market research, data analysis, and content creation. You will also have the opportunity to contribute to ongoing projects and gain practical experience in a fast-paced business environment."]

Compensation and Benefits:

You will receive a stipend of ₹750,000 for the duration of the six-month internship. This internship offers the benefit of working from home.

Employment Terms and Conditions:

Your working days will be Monday to Friday, and your working hours will be from 9:00 am to 6:00 pm. This internship is for a fixed duration of six months. Your employment with john is "at will," meaning that either you or john may terminate the relationship at any time, with or without cause and with or without notice, subject to applicable law.

Confidentiality and Non-Compete Clauses:

During your internship, you may have access to confidential information belonging to john. You agree to keep such information confidential and not to disclose it to any third party. Further, you agree that during your internship and for a period of [Number] months thereafter, you will not engage in any employment or business activity that competes with john's business.

Additional Terms:

Test test Test

We are excited about the prospect of you joining our team. Please indicate your acceptance of this offer by signing

and returning a copy of this letter by 11/4/2025.

Sincerely,

[Your Name/Hiring Manager Name]

[Your Title]

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Acceptance:

I, Harshvardhan, hereby accept the terms and conditions of this offer of internship.

Signature

Printed Name

Date

Signatures:

Authorized Signatory:



john

Date: 11/4/2025