



Date: 11/4/2025

[LOGO_IMAGE]

IBM

Ludhiana

October 26, 2023

Harshvardhan

[Recipient's Address]

Dear Harshvardhan,

We are pleased to offer you an internship position at IBM, Ludhiana. This letter outlines the terms and conditions of your internship.

Position: Intern

Location: Ludhiana, Punjab, India

Start Date: April 11, 2025

Duration: 6 months

Working Days: Monday to Friday

Working Hours: 9:00 am to 6:00 pm

Job Description and Responsibilities:

[Insert detailed job description and responsibilities here. This section should be tailored to the specific internship role. For example: "As an Intern, you will assist the [Department Name] team with [specific tasks]. You will be responsible for [list of responsibilities]. This role will provide you with practical experience in [relevant skills/areas]."]

Compensation and Benefits:

You will receive a stipend of INR 750,000 for the duration of your internship.

Benefits include:

* Work From Home

Employment Terms and Conditions:

This internship is for a fixed duration of six months, commencing on April 11, 2025. Your internship may be terminated earlier by either party with [Number] weeks' written notice. You will be subject to IBM's internal policies and procedures, including those related to confidentiality, code of conduct, and data protection.

Confidentiality and Non-Compete Clauses:

During your internship, you may have access to confidential information belonging to IBM. You agree not to disclose this information to any third party during or after your internship. Furthermore, you agree not to engage in any activities that compete with IBM's business during your internship and for a period of [Number] months following its termination.

Additional Terms:

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We are excited about the prospect of you joining our team. Please indicate your acceptance of this offer by signing and returning a copy of this letter by 11/4/2025.

Sincerely,

[Name of Authorised Signatory]

[Title of Authorised Signatory]

IBM

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Acceptance:

I, Harshvardhan, hereby accept the terms and conditions of this internship offer.

Signature

Date

Signatures:

Authorized Signatory:



IBM

Date: 11/4/2025