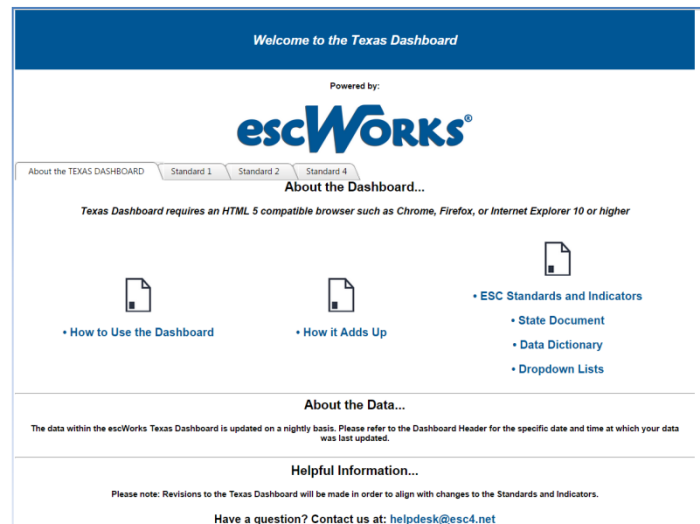
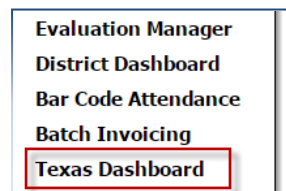


## Navigation and Data Exploration in the escWorks Dashboard



### 1 - Logging In:

When designated users log in to escWorks, they should automatically be logged in to the Texas Dashboard as well. A link to the dashboard should appear in the left hand navigation pane of escWorks.



### 2 - Navigation:

The main methods of navigation within the dashboard are the **TABS** (across the top of the light blue screen) and the **scroll bars** (on the right side of the main page, and within the data window).

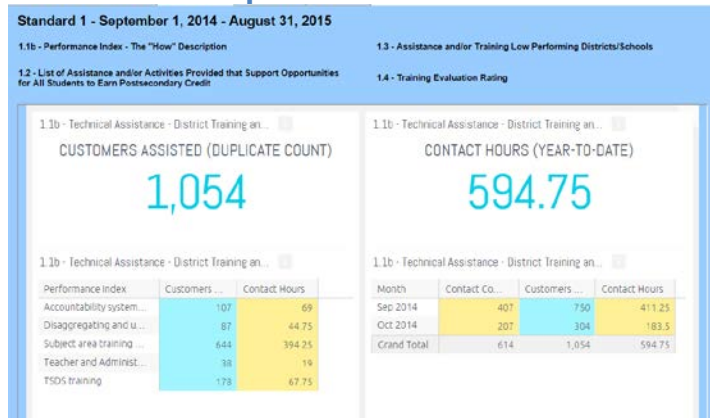
Clicking the name of a dashboard in the desired TAB will open the selected dashboard.

### 3 - Dashboard data organization:

Each dashboard is organized by standard, in numerical order. All data associated with a particular standard is grouped. For example, Standard 1.1b:

The summary information is displayed at the top of the grouping, with tabular/supporting data below.

## Navigation and Data Exploration in the escWorks Dashboard



### 2 - Drilling for Data:

Drilling into data allows the user to explore the underlying information. For example, drilling into 'Accountability System Training' it can be determined which districts attended, which campuses attended, how many hours were awarded, the date(s) of the sessions, etc.

What can be **DRILLED** into?

Drilling into data is limited to the left hand columns of tables. There are five default drilldown choices.

To drill down, right click on an item in the list and select the desired field:

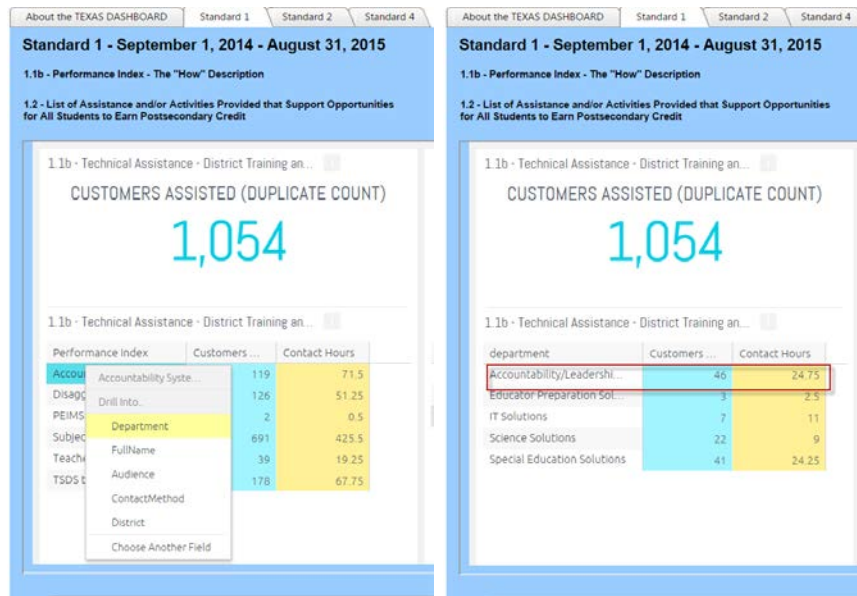


Figure 1 - Before Drilling

Figure 2 - After Drilling

In this case, from the table, Drill Into Department was chosen. The result is shown below: the Departments who provided Technical Assistance now appear in the list, along with the number of Contact Hours and the number of Customers Assisted.

Drilling into data works similarly in both Standard 1 and Standard 2 Dashboards.

## Navigation and Data Exploration in the escWorks Dashboard

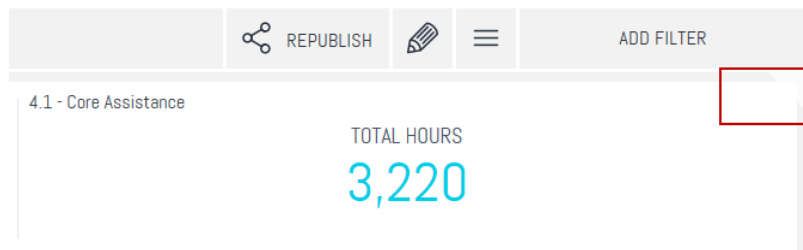
### Standard 4 - A Special Case -- the DASHBOARD FILTER

Standard 4 works in the same manner as Standards 1 and 2 with regard to drilling into data. However, because Standard 4 requires reporting on various combinations of funding sources, etc., a **DASHBOARD FILTER** has been created.

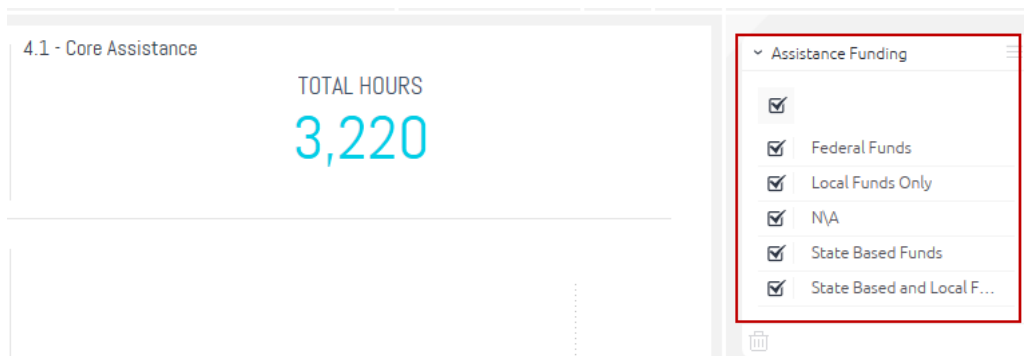
This filter allows users to view the data as a whole, or to **filter the data in various combinations** such as Local Funding Only, Federal Funding Only, Local AND Federal Funding, etc.

The following describes how to use **DASHBOARD FILTERING** to see the desired results.

Let's begin by looking at the DASHBOARD FILTER. The filter should appear on the RIGHT HAND SIDE of the dashboard page. **If the filter is NOT seen**, click on the barely visible triangle in the upper right corner:



The filters should appear similar to this:



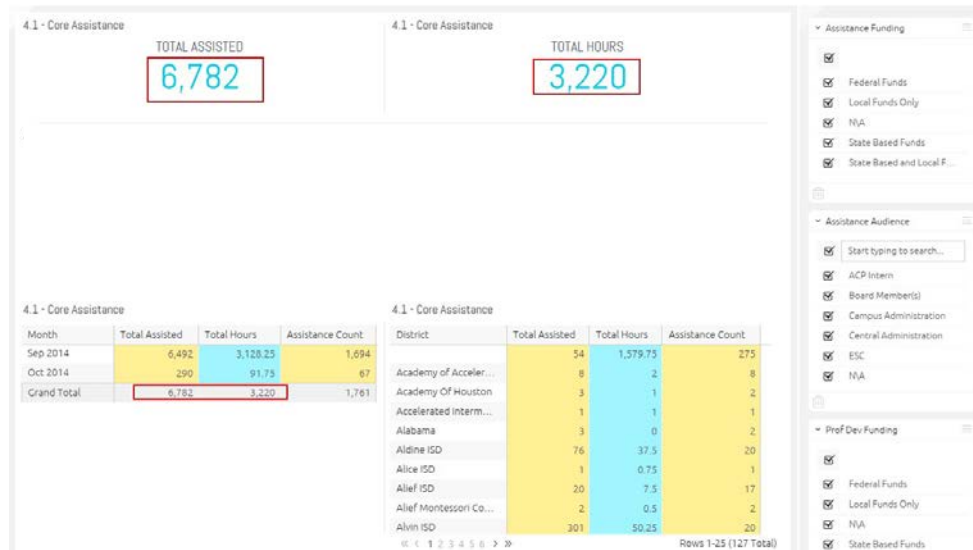
It is important to note that because Technical Assistance data and Professional Development data are collected separately, they are also reported separately.

To that end, the filters are labeled to help identify which filters impact which data widgets. For example, the "Assistance Funding" and "Assistance Audience" filters ONLY apply to the Core Assistance widgets. Similarly, the "Prof Dev" filters impact the "Professional Development" widgets.

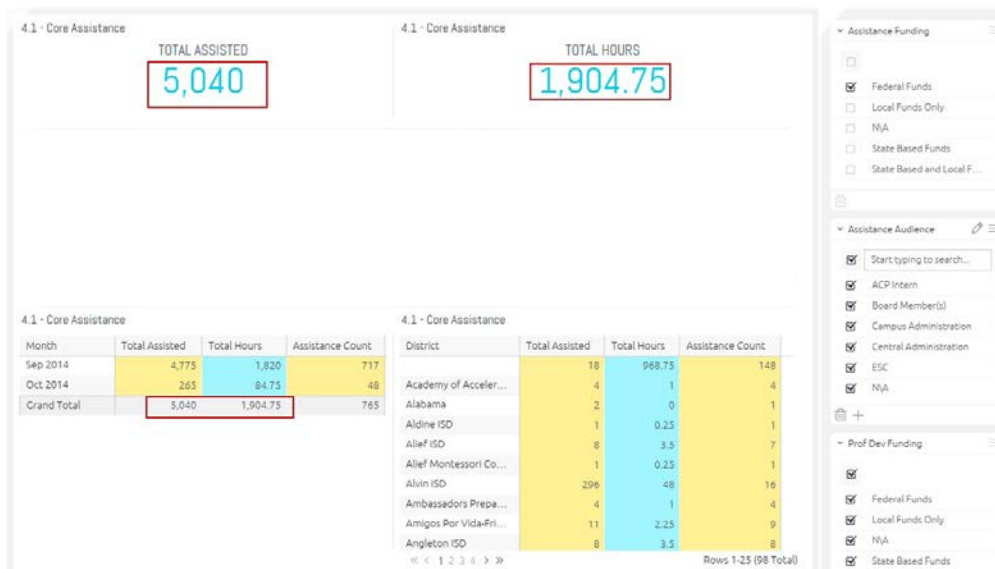
## Navigation and Data Exploration in the escWorks Dashboard

### Examples of Dashboard Filtering -

Before Assistance Filters --

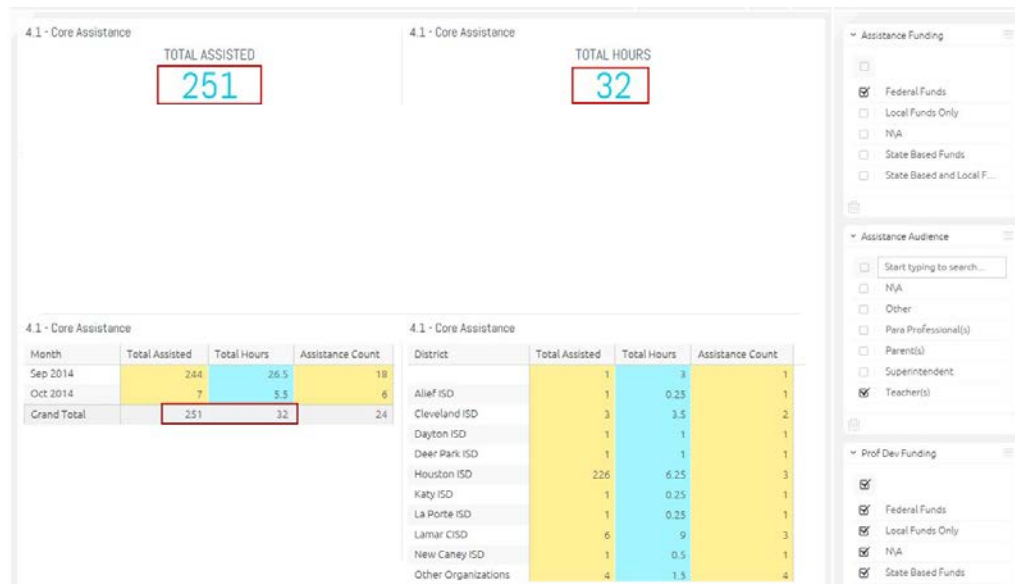


Filtered for Federal Funds only --



## Navigation and Data Exploration in the escWorks Dashboard

And Teachers only -- (Federally Funded Teachers only)



It is important to note that even after filtering, the data can STILL be DRILLED INTO --

So here we see which districts have Federally Funded, Teachers only receiving Technical Assistance, and can drill even further:

4.1 - Core Assistance			
DRILL UP			
District	Total Assisted	Total Hours	Assi
Alief ISD	1	3	
Alief ISD	1	0.25	
Cleveland ISD	1	0.5	
Dayton ISD	1	1	
Deer Park ISD	1	1	
Houston ISD	225	6	
Katy ISD	1	0.25	
La Porte ISD	1	0.25	
Lamar CISD	6	9	
Other Organizations	3	1.25	
Victoria ISD	1	0.5	