

INTERNAL MEETING 4

Date	16 July 2014
Time	7:15pm to 8:45pm
Venue	SIS GSR 3.4
Attendees	Gladys Khong Zhi Xuan Jocelyn Ng Khoo Hui Ping (Grace) Ngow Wei Yi Tan Shi Qi
Absentees	nil
Agenda	<ol style="list-style-type: none"> 1. Review and edited draft proposal 2. Finalised Team Logo 3. Possible technologies to explore

AGENDA

No.	Task	Follow up
1	Review and edited draft proposal <ul style="list-style-type: none"> • Andrew verified the basic and advanced functions that we proposed. • Refined sentences and the flow of the proposal 	Shi Qi to email Prof Ben Gan to inform him that we would like to be do FYP in AY2014/2015 Semester 2 with attached draft proposal
2	Finalised Team Logo <ul style="list-style-type: none"> • Team chose the simple logo with orange peak 	NA
3	Possible technologies to explore <ul style="list-style-type: none"> • iOS mobile application • Google Charts 	Wei Yi to research and share with the team on the next meeting

The meeting was adjourned at 8:45 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Jocelyn

Vetted by,
Tan Shi Qi