

INTERNAL MEETING 11

Date	15 October 2014
Time	3:30 pm – 4:30pm
Venue	SMU Library Level 2
Attendees	Gladys Khong Zhi Xuan Jocelyn Ng Khoo Hui Ping (Grace) Ngow Wei Yi Tan Shi Qi
Absentees	nil
Agenda	<ol style="list-style-type: none"> Debrief Iteration 2 and brief Iteration 3 tasks Discuss Proposal and Wiki

AGENDA

No.	Task	Follow up
1	Debrief Iteration 2 and brief Iteration 3 tasks <ul style="list-style-type: none"> Iteration 2 (current iteration) <ul style="list-style-type: none"> Tasks are still on schedule Outstanding tasks as of 15 Oct <ul style="list-style-type: none"> Standardization of UI <ul style="list-style-type: none"> Colour theme to be green (follow NP Health Science's theme colour) and white Deployment Testing and debugging Team feedback that time is still manageable and should be able to finish Iteration 2 in time PM briefed on Iteration 3 tasks <ul style="list-style-type: none"> Vital signs <ul style="list-style-type: none"> Not all vital signs need to be updated, hence the application should be able to take in empty values Submission of multidisciplinary notes <ul style="list-style-type: none"> No need to input practical group in a field as the login ID will identify the practical group View patient's investigation reports <ul style="list-style-type: none"> Only reports of the current state is shown for dispatching to the lab 	<p>Jocelyn to update UI and Grace to update sequence diagram</p> <p>Shi Qi, Jocelyn, Wei Yi and Grace will follow Iteration 3 schedule to code</p>
2	Discuss Proposal and Wiki <ul style="list-style-type: none"> Full list of risks should be on wiki Scope and schedule, market research to be uploaded to wiki 	<p>Shi Qi and Jocelyn work together to put information on Wiki</p>

		Shi Qi to make necessary amendments to proposal, allow team to review and submit on 20 Oct
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The meeting was adjourned at 4:30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Grace

Vetted by,

Shi Qi