

INTERNAL MEETING 9

Date	24 September 2014
Time	3:30 pm – 4:30pm
Venue	SOE GSR 2.8
Attendees	Gladys Khong Zhi Xuan Jocelyn Ng Khoo Hui Ping (Grace) Ngow Wei Yi Tan Shi Qi
Absentees	nil
Agenda	1. Development and system requirements 2. X-factor discussion

AGENDA

No.	Task	Follow up
1	Development and system requirements Ensure that everyone IDE is set up properly. Team will be using Netbeans IDE 8.0. Ensure that everyone's database is loaded and set up correctly.	NA
2	X-factor discussion Possible X-factors <ul style="list-style-type: none"> • By students, for students • Equip students with skills and experience • Complements the simulation lab lessons • Fully customizable • Live deployment The team agreed that our X-factor would be to <ul style="list-style-type: none"> • Enhance learning experience and better prepare approximately 520 students yearly • Complements the teaching materials by customizing the HS EMR system 	Jocelyn to update x-factor on wiki page.

The meeting was adjourned at 4:30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Grace

Vetted by,

Tan Shi Qi