

INTERNAL MEETING 17

Date	27 January 2015
Time	3:30pm – 4:30pm
Venue	SMUX MR 2.1
Attendees	Gladys Khong Zhi Xuan Jocelyn Ng Khoo Hui Ping (Grace) Ngow Wei Yi Tan Shi Qi
Absentees	nil
Agenda	<ol style="list-style-type: none"> 1. Medication Tab 2. Edit Scenario 3. Mid Terms

AGENDA

No.	Task	Follow up
1	Medication Tab <ul style="list-style-type: none"> • Disable patient barcode once scanned • Mark tick when barcode is verified • Add an “Administer” button • Only add in to medication history after “administer” is clicked. 	Shi Qi to code accordingly
2	Edit Scenario <ul style="list-style-type: none"> • UI similar to create case • Should not be able to edit the ID of the case, stateID, etc 	Gladys and Jocelyn to code accordingly
3	Midterms <u>Brief Slide Structure</u> <u>Jocelyn</u> <ol style="list-style-type: none"> 1. About Us 2. Guided by Prof Debin Gao 3. Client/Sponsor 4. Project Overview <ul style="list-style-type: none"> ○ Current Situation ○ Project Goals ○ Project Modules (aka scope) <u>Grace</u> <ul style="list-style-type: none"> ○ As-Is Business Process ○ To-Be Business Process ○ X-Factor <u>Wei Yi</u> <ol style="list-style-type: none"> 5. Demonstration <ol style="list-style-type: none"> 1. Demo Process Flow 2. Technologies used 3. Technical Complexities 	Gladys in charge of compiling slides Everyone to do up their own slides by 08 February 2015

	<p>4. Architecture diagram</p> <p><u>Gladys</u></p> <p>6. User Testing</p> <p><u>Shi Qi</u></p> <p>7. Project Management</p> <p>1. Project Schedule</p> <p>2. Scope</p> <p>3. Change Management</p> <p>4. Risk Management</p> <p>5. Metrics</p>	
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The meeting was adjourned at 4:30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Grace

Vetted by,

Shi Qi