

CLIENT MEETING 13

Date	25 March 2015
Time	3:00 pm – 4:00pm
Venue	Ngee Ann Polytechnic, School of Health Sciences
Attendees	Gladys Khong Zhi Xuan Jocelyn Ng Khoo Hui Ping (Grace) Ngow Wei Yi Tan Shi Qi
Absentees	nil
Agenda	<ol style="list-style-type: none"> 1. Evaluated the comments from UT3 2. Changes to be made

AGENDA

No.	Task	Follow up
1	Evaluated the comments from user testing 3 <ul style="list-style-type: none"> • Overall comments were satisfactory • Whole paragraph is hard to read <ul style="list-style-type: none"> ○ Client mentioned its inevitable, the team do not need to change 	NA
2	Changes to be made <ul style="list-style-type: none"> • Systolic values must always be higher than diastolic • To have an “ml” as a unit for intake and output • Input and output change to “intake” and output • Doctor’s order to be optional 	Both the team and the client agreed for these changes. Team will make the following changes.

The meeting was adjourned at 4:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Gladys

Vetted by,

Shi Qi