

CLIENT MEETING 5

Date	12 November 2014
Time	2:00pm – 3:00pm
Venue	Ngee Ann Polytechnic, School of Health Sciences
Attendees	Michelle (Client) Gladys Khong Zhi Xuan Jocelyn Ng Khoo Hui Ping (Grace) Ngow Wei Yi Tan Shi Qi
Absentees	nil
Agenda	<ol style="list-style-type: none"> 1. Updates on development progress 2. New tab “Documentations” 3. Other matters

AGENDA

No.	Task	Follow up
1	Updates on development progress <ul style="list-style-type: none"> • View previous multidisciplinary notes <ul style="list-style-type: none"> ○ Add Date Time Stamp on each multidisciplinary notes ○ Display from latest to earliest 	NA
2	New tab “Documentations” <ul style="list-style-type: none"> • Needs a new tab “Documentations” to store all the consent forms • Consent forms are specific to 1 case • Consent forms are specific to 1 patient only <ul style="list-style-type: none"> ○ E.g: Before blood infusion, the nurse needs to gain consent from the patient • Procedures that needs patient’s consent <ul style="list-style-type: none"> ○ Blood transfusion, tubes • Details for implementation <ul style="list-style-type: none"> ○ Procedure ordered – Blood Transfusion ○ Action – “Obtain Consent” (Button), Obtained (Text) ○ Forms – the relevant consent forms ○ Once consent has been obtained, the form will be available ○ 30 seconds delay ○ Will be tagged to a state 	Shi Qi to send Michelle change document template for client to fill up, team will evaluate to accept or reject the change
3	Other matters <ul style="list-style-type: none"> • The current UI is good enough, there is no need for a toggle or drag function to make it more realistic. Do not want to confuse the students with complex UI and functions • The functions now are similar to the EMR outside as verified by our client 	

The meeting was adjourned at 3:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Gladys

Vetted by,

Shi Qi