

SUPERVISOR MEETING 8

Date	07 April 2015
Time	4:00pm – 4:30pm
Venue	SIS MR 4.6
Attendees	Gladys Khong Zhi Xuan Jocelyn Ng Khoo Hui Ping (Grace) Ngow Wei Yi Tan Shi Qi
Absentees	nil
Agenda	<ol style="list-style-type: none"> 1. Improvement since midterms 2. Final Draft outline 3. Peer evaluation 4. Automated testing

AGENDA

No.	Task	Follow up																																
1	<div>Improvement since mid-terms</div> <table><tr><th>No</th><th>Area of Improvement</th><th>Description</th><th>Completed?</th></tr><tr><td>1</td><td>Project Management</td><td>Overall Task Metrics by Iteration</td><td>Yes</td></tr><tr><td>2</td><td>Project Management</td><td>Risks to have a column to identify if it has been mitigated</td><td>Yes</td></tr><tr><td>3</td><td>App Development</td><td>Admin should be able to add keywords</td><td>Yes</td></tr><tr><td>4</td><td>App Development</td><td>Auto Refresh for mobile application</td><td>Yes – pull to refresh</td></tr><tr><td>5</td><td>Overall Project</td><td>X-Factor Functionality Comparison</td><td>Yes</td></tr><tr><td>6</td><td>Testing</td><td>Automated Testing</td><td>Yes</td></tr><tr><td>7</td><td>Technology</td><td>Architecture Diagram</td><td>Yes</td></tr></table>	No	Area of Improvement	Description	Completed?	1	Project Management	Overall Task Metrics by Iteration	Yes	2	Project Management	Risks to have a column to identify if it has been mitigated	Yes	3	App Development	Admin should be able to add keywords	Yes	4	App Development	Auto Refresh for mobile application	Yes – pull to refresh	5	Overall Project	X-Factor Functionality Comparison	Yes	6	Testing	Automated Testing	Yes	7	Technology	Architecture Diagram	Yes	NA
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2	<div>Final draft outline</div> <ul style="list-style-type: none">- X-factor 80%: need to answer the functionality comparison to what details feature are provided under this particular function. Claim is a Rough estimation of how you get the 80% if you are unable to get the detailed differences.- Market research: Very quickly highlight the findings, one slide with 4 main findings, one of it is the chart, the bigger text to read out is a summary- Project schedule: go live date is not 10 april but 6 april 2015. Summarize: Find out how many lecturers uses, how many cases they will use. AND mention the beta release even though go live got no students yet but beta release they already used- Change management: PDF recognition setup can leave the status as Accepted	Shi Qi to email Prof Debin the slides before finals if possible.																																
3	<div>Peer evaluation and sponsor evaluation</div> <ul style="list-style-type: none">- Send evaluation individually	Team to send Prof Debin the evaluation individually																																
4	Automated Testing	Present the automation																																

	<ul style="list-style-type: none">- Done in netbeans using Junit- Demo: Admin adding values to DB to see if pass or failed	testing
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The meeting was adjourned at 4:30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Grace

Vetted by,

Shi Qi