«BeginGroup:Employees»

|  |  |
| --- | --- |
|  | **Adventure Works Cycles,**  2992, Aerial Center, Hi-Way,  NC – 282882. |

To

«FirstName» «LastName»

Employee ID: «EmployeeID»

«Address» «City», «Country»

Dear «FirstName»,

We appreciate you for the sales done in your products. All orders placed for your concerned customers have been shipped. Below given are the details of the orders shipped.

«BeginGroup:Customers»

Customer: «ContactName»----------------------------------------------------------------------- -----

«CompanyName»

«City», «Country»

«BeginGroup:Orders»

Order «OrderID»---------------------------------------------------------------------------

Order Date:«OrderDate»

Shipped Date:«ShippedDate»

Required Date:«RequiredDate»

«EndGroup:Orders»«EndGroup:Customers»

Sincerely,

**Adventure Works Cycles.**

«EndGroup:Employees»