

Bridget Hernandez

Fanwood, NJ

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EDUCATION

University of Arizona

Tucson, AZ

Bachelor of Science in Business Administration,

May 2027

Bachelor of Arts in Political Science

May 2027

- **Majors:** Accounting & Political Science

- **GPA:** 4.0

- **Relevant Courses:** Principles of Federal Taxation, Intermediate Financial Accounting, Introduction to Managerial Accounting, Analytical Methods for Business, Statistic Inference in Management

- **Honors:** Dean's List With Distinction, Wildcat Tuition Award Recipient, Innovative Circle Scholarship, Eller Multicultural Scholar

PROFESSIONAL & LEADERSHIP EXPERIENCE

Alpha Delta Pi Sorority

Tucson, AZ

Finance Specialist, Accounts Receivable

December 2024 – Present

- Audit monthly financial transactions for a chapter of 400+ members, ensuring compliance with internal controls and accuracy across \$900,000 in dues
- Develop financial reports to track payments, enhancing transparency and efficiency in operations
- Implement incentive programs that improved timely payments by 5%, demonstrating ability to identify and reduce operational risks
- Collaborated with members to resolve financial concerns, providing support while ensuring chapter financial guidelines were followed

Social and Behavioral Sciences

Tucson, AZ

SBS Ambassador Event Coordinator

August 2024 – Present

- Coordinate over 10 events per semester, managing logistics for 100-500 attendees
- Streamline communication for 30+ members, improving collaboration and operational efficiency
- Oversee event marketing and data tracking, supporting recruitment and program evaluation

Clark Recreation

Clark, NJ

Lead Lifeguard & Swim Instructor

June 2020 – August 2025

- Supervised a team of 8+ lifeguards, ensuring adherence to safety protocols and zero major incidents
- Trained 15+ new staff in operational procedures, promoting compliance and consistent performance
- Adapted swim instructions for over 60 students, identifying risks and ensuring a safe environment

SKILLS & ACTIVITIES

Technical Skills: Proficient in Microsoft Office (Excel, PowerPoint, Word), Budgeting, Financial Reporting, Data Management, Tableau, Compliance Tracking

Soft Skills: Leadership, Analytical Thinking, Team Collaboration, Communication, Problem Solving

Activities: Student Alumni Ambassadors, Ronald McDonald House of Charities Volunteer, Accounting Student Association, Girl Scouts